

Ref. No. : SETI/WEC/2022/35

Dt.: 18/02/2022

### OFFICE ORDER

In Continuation of the earlier office order SETI/WEC/2016, dt. 01/02/2016, and subsequent office orders dt.27/09/2016, 13/12/2017 and dt.12/01/2019 the Women Empowerment Cell is revised as below, with immediate effect. All Concerned members are informed to note accordingly.

### **WOMEN EMPOWERMENT CELL**

- 1) **Prof. Smt. A. M. Momin** - Convener  
(Nominated Teacher UG)
- 2) **Prof. N. S. Jadhav** - Member  
(Nominated Teacher UG)
- 3) **Prof. N. B. Tharkar** - Member  
(Nominated Teacher Diploma Wing)
- 4) **Prof. Smt. S. S. Kumbhar** - Member-Secretary  
(Nominated Teacher UG)
- 5) **Prof. Smt. V. N. Abdulpur** - Member  
(Nominated Teacher UG)
- 6) **Prof. Smt. Na. G. Khan** - Member  
(Nominated Teacher UG)
- 7) **Adv. Smt. Shital Bhosale** - Member  
(Legal Expert, Panhala)
- 8) **Smt. Deepa Sunil Kashid** - Member  
(NGO Representative)
- 9) **Ms. Shubhangi S. Shetake** - Member  
(Girls Representative T.Y.CSE)
- 10) **Ms. Neha Mensagare** - Member  
(Girls Representative S.Y.Elect.)
- 11) **Ms. Vaishnavi S. Patil** - Member  
(Girls Representative F.Y.CSE)
- 12) **Ms. Namrata C. Wadkar** - Member  
(Girls Representative S.Y. Diploma Elect)

  
**PRINCIPAL**

alc  
P. G. B. S.



Holy-wood Academy, Kolhapur's  
**SANJEEVAN ENGINEERING AND TECHNOLOGY INSTITUTE**  
Sanjeevan Knowledge City, Somwar Peth- Injole, Panhala, Tal. Panhala, Dist. Kolhapur- 416 201  
Phone : 0231 - 2686600 / 23 / 24 / 28 Fax : 0231 - 2686629

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Website : www.seti.edu.in Email : office@seti.edu.in / admission@seti.edu.in

**EN 6315**

## Circular

Date: 03/04/2021

Internal Quality Assurance Cell (IQAC) is restructured as per NAAC guidelines which is as below:

Sr. No.	Name	Designation & Department	IQAC Position
1.	Dr. Mohan B. Vanarotti	Principal	Chairperson
2.	Shri. N. R. Bhosale	Joint Secretary, HWA	Management Representative
3.	Dr. G. C. Koli	Asst. Prof., Mechanical Engg.	Coordinator, IQAC
4.	Dr. S.L. Ghodake	Head, Mechanical Engg.	Member
5.	Prof. S.K. Pisal	Head, Automobile Engg.	Member
6.	Prof. J. S. Mevekari	Head, Civil Engg.	Member
7.	Prof. M. M. Hajare	Head, CS & Engg.	Member
8.	Prof. S.V. Vanmore	Head, E&TC Engg.	Member
9.	Prof. P. P. Kulkarni	Head, Electrical Engg.	Member
10.	Dr. V.A. Patil	Head, Basic Sciences & Humanities	Member
11.	Mr. B. V. Kumbhar	Registrar	Member
12.	Dr. V.V. Karjinni	Director, KIT's College of Engineering, Kolhapur	Societal Representative
13.	Mr. Shubham Narake	Student	Member
14.	Shri. Uday Atkeere	Parent	Member
15.	Miss. Prachi P. Bhosale	Alumni	Member
<b>Departmental IQAC Coordinators</b>			
1	Prof. S. P. Jadhav	Asst. Prof.	Automobile Engg.
2	Prof. J.J. Gavade	Asst. Prof.	Civil Engg.
3	Prof. S.A. Babar	Asst. Prof.	CS & Engg.
4	Prof. N. S. Jadhav	Asst. Prof.	Electrical Engg.
5	Prof. C.R. Dongarsane	Asst. Prof.	F. & TC Engg.
6	Prof. A.B. Chavan	Asst. Prof.	Mechanical Engg.
7	Prof. A.B. Kolekar	Asst. Prof.	Basic Sciences & Humanities

  
Dr. Mohan B. Vanarotti  
Principal

Copy to, All members and coordinators



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## WOMEN EMPOWERMENT CELL

### MEETING NO - 1

### AGENDA

- 1) Discussion about precaution and safety of girls.
- 2) Discussion about harassment and sexual harassment.
- 3) Discussion about legal act for safety of women.
- 4) Discussion about various activities for current semester.
- 5) Introduction of WEC



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## **WOMEN EMPOWERMENT CELL**

DATE: 21/02/2022

### **MEETING NO - 1**

ACADEMIC YEAR: 2021-22

#### **Minutes of Meeting:**

1. Introduction of WEC Members.
2. Discussion about safety of girls during transportation.
3. Presentation about PUSH act and laws about female.
4. Discussion related Women day function and poster presentation event.







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## **WOMEN EMPOWERMENT CELL**

### **MEETING NO - 2**

#### **AGENDA**

- 1) Discussion about maintaining discipline in institute premises .
- 2) Discussion related hygenity and cleanliness of washrooms and common room.
- 3) Discussion about grievances if any.
- 4) Discussion about various activities for current semester.
- 5) Discussion about infrastructure requirements.



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## WOMEN EMPOWERMENT CELL

DATE: 13/05/2022

### MEETING NO - 2

ACADEMIC YEAR: 2021-22

#### Minutes of Meeting:

1. Interaction with WEC Members
2. Discussion about discipline in Institute about dresscode .
3. Discussion about washroom issues like scarcity of water and hygenity.
4. Discussion related grievances.
5. Infrastructure requirements.







**WOMEN EMPOWERMENT CELL**  
**Attendance Sheet**

Date: 13/5/2022

Sr. No.	Name of Student	Class	Branch	Sign
1)	Kamble Pucha Kumar	S.Y	CSE	<u>Kamble</u>
2)	Patil Gayatri Keishnat	— " —	CSE	<u>Patil</u>
3.	Shravani Vikram Jasud.	— " —	— " —	<u>Shravani</u>
4	Samruddhi Sudhir Sasavade	— " —	— " —	<u>Sasavade</u>
5.	Rutuja Krishna Lohar	— " —	— " —	<u>R.Lohar</u>
6	Trupti Tanaji Sutar	— " —	— " —	<u>Sutar</u>
7	Pratibha Anandrao Bhosale	— " —	— " —	<u>Bhosale</u>
8.	Sayali Sagar Patil	— " —	— " —	<u>Patil</u>
9.	Tanaya Vishwas Patil.	S.Y.	CSE	<u>Patil</u>
10	Prajakta sukumar Anuse	— " —	— " —	<u>Anuse</u>
11.	Sayali Babasa Mohite	S.Y.	CSE	<u>Mohite</u>
12.	Shubhangi Sambhaji Perit	S.Y	CSE	<u>Perit</u>
13.	Ankita Anil Mohite.	S.Y	CSE	<u>Mohite</u>
14.	Sonali Shivaji Bhosale	T.Y.	Mech	<u>Bhosale</u>
15.	swarali shivaji Chougule	T.Y	ENTC	<u>Chougule</u>
16	Saniya Bajirao Mangore	T.Y	—	<u>Saniya</u>
17	Snehal Rajaram Sutar	—	—	<u>Sutar</u>
18	Pooja Hari Patil	—	—	<u>Patil</u>
19	Snehal Sanjay Mankar	T.Y.	CSE	<u>Mankar</u>
20	Shivani Shashikant Shinde	T.Y.	CSE	<u>Shinde</u>
21	Kalyani Sanjay Hulle	T.Y.	CSE	<u>Hulle</u>
22	Shubhangi Suresh Shetake	T.Y	CSE	<u>Shetake</u>
23	Neha Sanjay Mensagare	S.Y	Electrical	<u>Mensagare</u>
24	Payal Goma Bunde.	S.Y.	Electrical	<u>Bunde</u>
25	Patil Vaibhavi Satish	S.Y.	Electrical	<u>Patil</u>
26	Pallakhe Snehal Dipale	S.Y.	CSE	<u>Pallakhe</u>
27	Parma Samrudhi Amal	S.Y	CSE	<u>Parma</u>
28	Desai Vaishnavi suresh	S.Y	CSE	<u>Desai</u>
29	sutar Akanksha Vinod	S.Y	CSE	<u>Sutar</u>
30	Shete Pooana Satish	T.Y(mech)dip.	Mech	<u>Shete</u>
31	Patil Anuradha Shankar	T.Y	CSE	<u>Patil</u>



Date of Meeting 15/6/2021

Antiragging & Antiharassment squad committee meeting was held on 15/6/2021.

Following members were present for the meeting

1) Dr. M. B. Vanarath (Principal) - Chairman

2) Dr. S. G. Aravinthakumar (Member-Secretary) - ~~Secy~~

3) Prof. P. P. Kulkarni - Member

4) Ms. Nilufer G. Khan - Member

5) Prof. V. H. Deolkar - Member

6) Dr. V. A. Pabil - Member

7) Shri D. Z. Pabil - Member

8) Shri P. M. Deshpande - Member

9) Prof. A. N. Dhende - Member

10) Prof. R. A. Ingavale - Member

11) Smt. A. M. Momin - Member

The following points were discussed & resolved

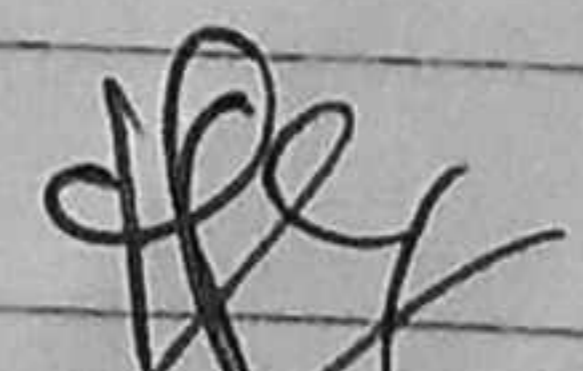
1. Confirmation of proceedings of the last meeting held on 18/8/2020

2. Sanitization & cleaning of Hostel were observed strictly.

3. Wi-Fi facility & Drinking water facilities were inspected & found satisfactory

4. Cleaning of hostel premises were taken care off as per COVID-19 guidelines

5. Finally the meeting was concluded after vote of thanks by the chairman of the antiragging squad Dr. M. B. Vanarath.

  
Dr. M. B. Vanarath  
(Principal)

Meeting Date: 25/11/2021

Venue: Principal Cabin

Time: 3 pm

Member Present:

- 1) Dr. Mohan B. Vanarotti, Chairman
- 2) Dr. G. C. Koli, member secretary G. C. Koli
- 3) Prof. A. M. Bhandare, member A. M. Bhandare
- 4) Prof. S. A. Babar, member S. A. Babar
- 5) Prof. D. P. Dinde, member D. P. Dinde

The following points were discussed and resolved in the meeting:

- 1) The minute of last meeting were confirmed
- 2) The suggestion boxes were opened in front of all members and no any grievance found
- 3) Academic grievances are discussed and HoD's are given authority to resolve the same.
- 4) Bus related grievances are discussed and same resolved by Principal & Transport Department Incharge.
- 5) Finally the meeting is concluded

[Signature]  
Principal



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संदर्भ क्र: एसईटीआय/आस्था/GB/२०२१/१४४

दिनांक - ११ ऑक्टो. २०२१

प्रति,  
सर्व मान्यवर सदस्य,  
संजीवन इंजिनिअरिंग & टेक्नॉलॉजी इन्स्टिट्यूट,  
पन्हाळा.

विषय - गव्हर्निंग बॉडी सभा .....

मा. महोदय,

आपल्या संजीवन इंजिनिअरिंग & टेक्नॉलॉजी इन्स्टिट्यूट, पन्हाळा या महाविद्यालयाची गव्हर्निंग बॉडी सभा सोमवार दिनांक २० ऑक्टोबर २०२१ रोजी सकाळी ११ वाजता महाविद्यालयाच्या कार्यालयामध्ये आयोजित करण्यात आलेली आहे.

कृपया आपण या सभेस उपस्थित रहावे, हि विनंती.

सभेपुढील विषय -

१. मागील सभेचा वृत्तांत वाचून कायम करणे.
२. शैक्षणिक वर्ष २०२०-२१ पासून १. ऑटोमोबाईल इंजिनीअरिंग २. इलेक्ट्रॉनिक्स & टेलिकम्युनिकेशन इंजि. हे पदवी अभ्यासक्रम ३. इलेक्ट्रॉनिक्स & टेलिकम्युनिकेशन इंजि. हे पदव्युत्तर अभ्यासक्रम बंद करण्याबाबत पाठविलेल्या प्रस्तावास शिखर संस्थांकडून मंजूरी मिळाल्याबाबतची माहिती घेणे.
३. सन २०२१-२२ च्या वार्षिक अंदाज पत्रकावर चर्चा करणे.
४. द्वितीयपाळी पदविका प्रथम वर्ष अभ्यासक्रमास प्रवेश घेतलेल्या विद्यार्थ्यांना संस्था स्तरावरील स्कॉलरशिप योजना लागू करण्याबाबत चर्चा करणे.
५. मा. अध्यक्षांच्या परवानगीने ऐनवेळी उपस्थित होणार्या विषयावर चर्चा करणे. कळावे,



आपला विश्वासू

प्राचार्य व सदस्य सचिव

२६/१०

संजीवन इंजिनिअरिंग अँड टेक्नॉलॉजी इन्स्टिट्यूट, सोमवार पेठ, पन्हाळा या अभियांत्रिकी महाविद्यालयाची गव्हर्निंग बॉडी सभा कृ. १५ सोमवार दि. २० ऑक्टोबर २०२१ रोजी स. ११ वाजता महाविद्यालयाच्या कार्यालयामध्ये आयोजित करण्यात आली होती. यावेळी खालील मान्यवर सदस्य उपस्थित होते.

१) मा. श्री. पी. आर. मोसले, अध्यक्ष -

२) मा. श्री. एल. आर. मोसले, सदस्य -

३) श्री. व्ही. एच. देवकर, सदस्य -

४) श्री. मोहन बी. वनरोष्टी, सदस्य सचिव -

५) श्री. इ. पी. साळुंखे, सदस्य -

६) श्री. एल. बी. थटकार, प्र. प्राचार्य, पदविका विभाग -

वरील वरीलप्रमाणे मान्यवरांच्या उपस्थितीत सभेच्या कामकाजाला सुरुवात झाली व खालीलप्रमाणे ठराव संमत करण्यात आले.

विषय कृ. १. मागील सभेचा वृत्तांत वाचून कायम करणे ठराव कृ. १. मागील दि. १७ जून २०१९ रोजी झालेल्या गव्हर्निंग बॉडी सभेचा वृत्तांत वाचून दुरुविवेकित आला. त्यानुसार केलेल्या कार्यवाहीची माहिती घेऊन तो कायम करण्यात आला.

विषय कृ. २. शैक्षणिक वर्ष २०२०-२१ पासून १. ऑटोमोबाईल इंजिनीअरिंग २. इलेक्ट्रॉनिक्स & टेलिकम्युनिकेशन इंजि. हे पदवी अभ्यासक्रम ३. इलेक्ट्रॉनिक्स & टेलिकम्युनिकेशन इंजि. हे पदव्युत्तर अभ्यासक्रम बंद करण्याबाबत पाठविलेल्या प्रस्तावास शिखर संस्थांकडून मंजूरी मिळाल्याबाबतची माहिती घेणे.

ठराव क्र. २. विद्यार्थी प्रवेश कमी होत असल्याने त्वरात्मकतेने  
 अधिक मातृतीय तंत्रशिक्षण परीक्षेकडे 1. ऑटोमोबाइल इंजि.  
 2. इलेक्ट्रॉनिक्स & टेलिकॉम्युनिकेशन इंजि हे पदवी अभ्यासक्रम  
 व 3 इलेक्ट्रॉनिक्स & टेलिकॉम्युनिकेशन इंजि. पदव्यावर अभ्यासक्रम  
 बंद करणेबाबत प्रस्ताव सादर करण्यात आलेला होता. त्यानुसार  
 मूलात चांचेकडील पत्र FNO. Westcom/1-750 2423931/  
 2020/EOA, दिनांक 15 जून 2020 शेजीच्या पत्रानुसार  
 सदरचे अभ्यासक्रम बंद करण्यात आलेले आहेत. याची  
 संपूर्ण सविस्तर माहिती देण्यात आली.

ठराव सर्वानुमते मंजूर  
 सूचक - डॉ. एम. बी. वनरोही  
 अनुमोदक - सी. एन. आर. मोसले

विषय क्र. ३. सन 2021-22 च्या वार्षिक अंदाज  
 पत्रकावर चर्चा करणे.

ठराव क्र. 3. सन 2021-22 च्या वार्षिक अंदाजपत्रक  
 संक्षेपाने मांडण्यात आले. त्यावर सविस्तर चर्चा करून सन  
 2021-22 च्या वार्षिक अंदाजपत्रकावर मंजूरी देण्यात  
 आली.

**SANJEEVAN ENGINEERING & TECHNOLOGY INSTITUTE, PANHALA.**  
 Annual Financial Statement (Budget) 2021 - 2022  
 Approved in BOG Meeting Dt. 28.10.2021  
 Resolution No. 63

Sl. No.	Particulars	Proj 2021-22	Ref. No. for related Documents	Overdue fees	Current 2021-22				Total	Proj	
					Q1-21	Q2-21	Q3-21	Q4-22		2022-23	2023-24
1	2	5	6	7	8	9	10	11	12	13	14
<b>A Realistic Income</b>											
1	Fees Current Year 2021-22 (Cash Students Scholarship = 000000)	75482600			18870650	18870650	18870650	18870650	75482600	83030660	91333940
2	ALL Years Old Pending Fees	67130535			16782634	16782634	16782634	16782634	67130535	0	0
3	Online Exam Consultancy fees	100000							100000	110000	121000
4	University Grant for Exam	100000							100000	110000	121000
5	Interest SBIFD	0							0	0	0
6	Other Income	50000							50000	0	0
	<b>Total</b>								<b>142863135</b>		
<b>Cash Flow Statement (Income)</b>											
Particulars (Rs.)											
Proj 2021-22											
Current 2021-22											
Proj 2022-23											
Proj 2023-24											
B	Total Income	142863135							142863135	157149449	172864303
(-) Expenses											
Capital Expenses											
Total Ra.											
Cash Flow (A-B)											
Prog. Cash flow											
V-C (Considering inst. & Depreciation of assets)											
Particulars (Rs.)											
Proj 2021-22											
Current 2021-22											
Proj 2022-23											
Proj 2023-24											
C	TOTAL	5700000			Q1-21	Q2-21	Q3-21	Q4-22	Total	2022-23	2023-24
Income											
(-) Expenses											
Surplus/Deficit											
Prog. Surplus/Deficit											

Accountant: [Signature] Registrar: [Signature] Secretary: [Signature] Chairman & Man. Director: [Signature]

ठराव सर्वानुमते मंजूर  
 सूचक :- डॉ. एम. बी. वनरोही  
 अनुमोदक - सी. पी. आर. मोसले

विषय क्र. 4. द्वितीयपाळी पदवीसाठी प्रथम वर्ष अभ्यासक्रमात  
 प्रवेश घेतलेल्या विद्यार्थ्यांना संख्या स्तरावरील स्कॉलरशिप  
 योजना लागू करणेबाबत चर्चा करणे.

ठराव क्र. 4. शैक्षणिक वर्ष 2021-22 मध्ये प्रवेश घेणाऱ्या  
 प्रथम वर्ष पदवीसाठी विभागातील विद्यार्थ्यांना संख्या स्तरावरील  
 स्कॉलरशिप योजना करा पद्धतीने लागू करण्यात येईल  
 याबाबत सविस्तर चर्चा करण्यात आली. यामध्ये गरीब व  
 शेतकरी कुटुंबातील तसेच मध्यमवर्गीय विद्यार्थ्यांच्या विचार  
 करून योजना राबविणेबाबत चर्चा करण्यात आली. चर्चेअंती  
 सदर स्कॉलरशिप (संख्या स्तरावरील) योजनेस मंजूरी देण्यात  
 आली. सदरची योजना रक्कम रु. 1200 + इबिसी/स्कॉलरशिप  
 अशा पद्धतीने लागू करण्यात आयावी असे ठरले.

ठराव सर्वानुमते मंजूर  
 सूचक :- सी. एन. बी. घटकर  
 अनुमोदक :- सी. इ. पी. साळुंवे

विषय क्र. 5. मा. अध्यक्षान्वया परवानगीने लेखेची उपस्थित  
 होणाऱ्या विषयांवर चर्चा करणे.

मा. अध्यक्षान्वया परवानगीने लेखेची कोणताही विषय  
 उपस्थित होऊ न शकल्याने, शेवटी उपस्थितांच्या आभार  
 प्रदर्शनाने सभेचे कामकाज संपले असे जाहीर करण्यात आले.



[Signature] - सचिव

## HODs Meeting (Academic Advisory Committee)

The meeting of all Heads of the Department was held on 15/10/2022 at 3.00 p.m. in the office of the Principal. On the occasion the following members were present -

- 1) Dr. S.N. Jain, Principal - Jain
- 2) Prof. N.B. Tharkar - BSH - Tharkar
- 3) Prof. S.B. Deshmukh - Mech - Deshmukh
- 4) Prof. S.K. Pisal - Auto - Pisal
- 5) Dr. G.C. Koli - IQAC - Koli
- 6) Dr. S.V. Vanmore - E&TC - Vanmore
- 7) Prof. A.C. Thoke - Civil - Thoke
- 8) Dr. Suhas G. Sapate, Vice Principal - Sapate
- 9) Prof. R.S. Nejkar - CSE - Nejkar
- 10) Mr. Jadhav Nikhils. - Elect. - Jadhav
- 11) Mr. B.V. Kumbhar - Registrar - Kumbhar

The discussions were held as per the agenda of the meeting and resolutions passed as below -

- 1) To review the admission status of S.E. to B.E. class for 2022-23.

The review on the students admission and reporting to college was taken departmentwise. Accordingly departmentwise, not admitted students data was placed before all Heads as below -

- 1) CSE - 34, 2) Civil - 78, 3) ~~E&TC~~ <sup>Electrical</sup> - 56,
- 4) Mech - 47, 5) Auto - 04, 6) E&TC - 02

All heads were informed to take follow-up and ask their students to report before 18<sup>th</sup> October 2022 and take admission. Around 221 students are not reported to the college till today.



## 2) To review ongoing academic activities.

The review on ongoing activities was taken in the meeting, percentage of syllabus coverage, preparation for CA1 Test etc. The CA1 Test is going to be conducted in next week.

## 3) To review the Status of Internal Academic Audit and IQAC.

The status of the internal academic audit conducted and IQAC was briefed by the IQAC Coordinator.

After discussions it is recommended to -

- Check last 03 yrs data before the external audit by BATU, which is expected after 1st Nov. 2022.
- Observe IQAC norms, which are not being followed.
- Conduct students related activities and strengthen.
- Execute strong and quality based academic plans.
- Explain department academic plans and quality issues during Induction Program of First Year students, by every faculty - HOD.
- List out the slow learners student and plan remedial classes.
- Introduce SWYAM/NPTEL courses in each deptt and display the schedules on N.B.
- Use digital library by students and staff.
- Include Outcome Based issues, CAs conducting procedure, new schemes etc. in academic diary.
- Check the ERP s/w for uploading PO/COS
- Plan and conduct CO/POs objective mapping awareness one day program for staff.
- Intimate the department's data for uploading - correcting on college website to Prof. Babbar under cc to the Principal.

## 4) Any other issue with the permission of the Chair -

After discussions as per the agenda, the following issues were also discussed -

- Prof. S.V. Vanmore, Head ETC is assigned to organise one International Conference in the next academic year in our Institute. He is informed to list out the details on proposed International Conference and initiate the activities under intimation to the Principal at the earliest.
- Nomination of department Coordinators for T&P Cell to streamline the T&P activities.
- Arranging guest lectures of Adjunct Faculty (retired) and Visiting faculty (industry) in each Deptt.
- Submission of exam marks by allotted faculty in time and uploading on DBATU portal. The CA1 marks should be submitted before 27th October.
- The next sem. workload allotment when ready, should be submitted for review to the Principal.
- Online workshops/webinars schedule be notified in the department and to attend by students and staff.

After thorough discussions and resolution as above, the meeting was concluded with vote of the thanks. The next fortnight meeting will be held on 29<sup>th</sup> October, 2022 @ 3. pm.



AJain  
PRINCIPAL

Sanjeevan Engg. & Tech. Institute  
Somwar Path, Panhala - 416 201