



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	HOLY-WOOD ACADEMY KOLHAPUR'S, SANJEEVAN ENGINEERING AND TECHNOLOGY INSTITUTE, PANHALA
• Name of the Head of the institution	Dr. Sanjeev N. Jain
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9422289908
• Mobile No:	9422289908
• Registered e-mail	sanjeevannaac@seti.edu.in
• Alternate e-mail	principal@seti.edu.in
• Address	Sanjeevan knowledge city , A/P - Somwar Peth-Injole , Panhala, Tal. Panhala, Dist. Kolhapur - 416201
• City/Town	Panhala
• State/UT	Maharashtra
• Pin Code	416201
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education

• Location	Rural																
• Financial Status	Self-financing																
• Name of the Affiliating University	Dr. Babasaheb Ambedkar Technological University, Lonere																
• Name of the IQAC Coordinator	Dr. G. C. Koli																
• Phone No.	7722076379																
• Alternate phone No.	7722076379																
• Mobile	7722076379																
• IQAC e-mail address	iqac@seti.edu.in																
• Alternate e-mail address	gajanan.koli@seti.edu.in																
3.Website address (Web link of the AQAR (Previous Academic Year))	http://www.seti.edu.in/uploads/about/RESUBMITTED%20AQAR%2021-22%20FINAL.pdf																
4.Whether Academic Calendar prepared during the year?	Yes																
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.seti.edu.in/about/Institute-Academic-Calendar																
5.Accreditation Details																	
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B+</td> <td>2.66</td> <td>2019</td> <td>28/03/2019</td> <td>27/03/2024</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B+	2.66	2019	28/03/2019	27/03/2024
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to												
Cycle 1	B+	2.66	2019	28/03/2019	27/03/2024												
6.Date of Establishment of IQAC	01/09/2015																
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,																	
<table border="1"> <thead> <tr> <th>Institutional/Department /Faculty</th> <th>Scheme</th> <th>Funding Agency</th> <th>Year of award with duration</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Nil</td> <td>Nil</td> <td>Nil</td> <td>Nil</td> <td>Nil</td> </tr> </tbody> </table>						Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	Nil	Nil	Nil	Nil	Nil		
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount													
Nil	Nil	Nil	Nil	Nil													
8.Whether composition of IQAC as per latest	Yes																

NAAC guidelines	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	1
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes
<ul style="list-style-type: none"> • If yes, mention the amount 	Rs. 30,000
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
Received recognition for the college under section 2(f) of the UGC act 1956	
Organised Expert talk on "Motivation towards NBA" and Industry institute interaction	
Collaboration with Academic institutions like Symbiosis, Pune for Distance education center and infoGrow for Learning center of German language	
Conducted successfully NAAC Sponsored National Seminar on "ICT tool for quality enhancement of higher education Institutes; Post COVID situation"	
In the concern of NEP 2020, applied for multidisciplinary programs of Master in Business Administration (04 courses) and Bachelor of Fine Arts (02 courses)	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
Apply for 2(f) and 12(B)	Received recognition for the college under section 2(f) of the UGC act 1956
Apply for Multidisciplinary courses of MBA and BF	Applied successfully to Master in Business Administration -04 courses and for Bachelor of Fine arts - 02 courses
Organise NAAC Sponsored Seminar	Organised successfully Two Day NAAC Sponsored National Seminar on ICT tool for quality enhancement of higher education Institutes; Post COVID situation
Work for Collaboration with Academic institutions	Collaboration accomplished with Academic institutions like Symbiosis, Pune for Distance education center and infoGrow for Learning center of German language
Organise programs over NBA	Organised Expert talk
Awareness on Benchmark system of NAAC	Awareness created well in the IQAC meeting among the faculty members and administrative authorities over New Benchmark system of NAAC
Implementation of Innovation Cell	Conducted many activities like Visit to SIBIC innovation center, IPR awareness workshop under Innovation Cell
Conduct a Green Audit	Conducted Green audit in a complete aspect
Awareness towards NPTEL/SWAYAM courses	Students enrollment and completion of NPTEL/SWAYAM courses improvement recognized
Submit AQAR 2021-22	AQAR 2021-22 Submitted to NAAC
Apply for NAAC Cycle II	Preliminary preparations initiated for the application of NAAC cycle II

Improve the placement	Placment is improved compared to last year with reputed company's POOL Campus
Internship MOUs	20 Number of Internship MOUs carried which reflected in internship count of students
Conduct NEP activity	NEP Cell FDP is planned for 2023-24
Create Awareness towards paper publication and patent	Awareness created about SCI and scopus paper publications which reflected in the improvment of count of per teacher publication. Also 04 patents are published by faculty members.
Up gradation of infrastructure facilities	Up gradation carried for infrastructure

13.Whether the AQAR was placed before statutory body?	Yes
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- Name of the statutory body

Name	Date of meeting(s)
Governing Body meeting	29/12/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	23/02/2024

15.Multidisciplinary / interdisciplinary

A multidisciplinary/ interdisciplinary approach is the essence of NEP. This approach gives an opportunity to understand how various disciplines are interrelated and how the same concept can be viewed in different ways. Being a non-autonomous institution, we follow the curricula and syllabi offered by the affiliating university DBATU, Lonere. As the institute follows the DBATU curriculum, at present multidisciplinary flexible curriculum that enables multiple entry

and exit at the end of the academy year is not possible. All the departments of the institute encourage the students to focus on mini and major projects as apart of the curriculum in third and final year engineering.

Nowadays, challenges need solutions incorporating multidisciplinary research, we encourage students to take up projects in campus based on their interests but employ the multidisciplinary approach through knowledge sharing with fellow students.

This can encourage the students and they can participate in national and international competitions.

Moreover, the university offers credit courses on human values and ethics, environmental science and sustainability, internship and project work towards the attainment of a holistic and multidisciplinary education.

This year we have planned to apply for getting the multidisciplinary courses like Master in Business Administration and Bachelor of Fine Arts.

16.Academic bank of credits (ABC):

The institute has registred on the ABC portal. All the students have registred on ABC portal and got the ABC ID. ABC of the student and validity of such credits shall be as per norms and guidelines issued by the Commission from time to time. Institute practices a choice based credit system for all of its courses. ABC has benefits to the institution such as Academic flexibility, Studetn data portability and allows students to learn from recognised paths from their choice.

17.Skill development:

The institute, organizes various activities for the development of soft skills such as communication, time managment, personality development, job interview skills, presentation and leadership conducting courses from semesters III to VI professional skill , Buisness communication , internship, Project etc. designed by the university. Institute orgaises medtation and yoga sessons in the campus. Yoga promotes for self care, improves immunity and mental health. Our institute conducts industry ready tranings, student development programs, promotes for internship programs etc. for students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

To build confidence in students from poor, rural and tribal

backgrounds, faculties are using the mother tongue as the language to let them understand the subject in depth in the teaching learning process. The competencies like cultural awareness and expression among the students are developed by motivating them to participate in cultural activities. Indian arts and culture are being encouraged by conducting different festivals and organising traditional days.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Sanjeevan has well defined Program Outcomes (PO), Program Specific Outcomes (PSO) and Program Education Objectives (PEO) for each program. The POs, PSOs and PEOs are satisfied through the teaching learning process and the additional programs conducted at the Institute. As the part of curriculum, each course has defined Course Outcomes (CO) which are mapped to POs and PSOs. Assessment tools are designed considering the requirements of POs. The activities and programs are organized in the Institute to achieve POs. At the end of the semester, analysis of PO, PSO attainment is done by each department.

20.Distance education/online education:

The Institute is affiliaed to Dr. Babasaheb Technological University, Lonere. As per the guidelines of University, all lectures and practicals are conducted in physical mode. During pandemic, the institute has adopted the change from classroom teaching to blended learning. Google drive, You tube, google meet are effectively used for course conduction and evaluation process. Each course contents are available on Goggle drive including syllabus, PPTs and notes. The CIE tests are conducted using google platform. Online sessions are conducted and recorded on Google meet. Various student activities are conducted online using Google meet. You tube medium also used by some faculty for effective content delivrey. Students have enrolled many NPTEL SWAYAM courses training programs for the students along with add on and value added programs. Symbiosis, Pune has sanctioned Symbiosis ditance education Center for the institute in terms of various AICTE approved courses, skill development courses etc.

Extended Profile

1.Programme

1.1

5

Number of courses offered by the institution across all programs during the year		
File Description		Documents
Data Template	View File	
2.Student		
2.1 Number of students during the year		960
File Description		Documents
Data Template	View File	
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		150
File Description		Documents
Data Template	View File	
2.3 Number of outgoing/ final year students during the year		187
File Description		Documents
Data Template	View File	
3.Academic		
3.1 Number of full time teachers during the year		54
File Description		Documents
Data Template	View File	
3.2 Number of Sanctioned posts during the year		60

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	20
4.2 Total expenditure excluding salary during the year (INR in lakhs)	375
4.3 Total number of computers on campus for academic purposes	475

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute has developed a structured and strategic approach for the implementation of the curriculum effectively. The following are the methods used to implement the curriculum throughout the academic year. **Principal Meeting:** Principal's meetings (Academic Advisory Committee) are conducted with HODs once in a week to discuss the academic as well as administration plans **Academic Calendar:** As per the university, the academic calendars are prepared and all the departments stick to the prescribed academic schedule throughout the year.

Academic Diary and Course File:

Academic Diary and Course file for each subject are prepared by faculty at the beginning of the semester and different contents like lesson plan, term work evaluation, mentors information etc. are added in it for executing the pre-planned activities. **The action plans:** The Academic Advisory Committee (AAC) of the institute consisting of Principal, Deans and HODs conducts meetings to review the effective implementation of the curriculum. **The Continuous Internal Evaluation :** Continuous assesment 1 (CAI), Mid semester Exam (MSE) and continouous assesment 2 (CA-II), assignments are regularly conducted as per the academic calendar online/offline.

Proper review of the results is carried out by the respective faculty and the HODs to analyse the performance of the students. Progress of the students is regularly informed to the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.seti.edu.in/uploads/about/1-1-1%20SETI%202022-23%20new.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Sanjeevan being an affiliated institute, receives academic calendar from Dr. Babasaheb Ambedkar Technological University, Lonere. The university academic calendar comprises of the date of commencement and term end as well as the schedule of examinations. Sanjeevan examination cell prepares a comprehensive institute level academic calendar in conformity with the university academic calendar. It includes the dates of continuous internal evaluation, academic audit and related co-curricular and extracurricular activities which are to be conducted at the institute level. Every Department prepares their own academic calendar in line with the institute academic calendar. The faculty strictly adhere to the academic calendar while preparing their curriculum planning and delivery. The Internal Quality Assurance Cell (IQAC) through academic audit regularly monitors whether adherence to the teaching plan and delivery as per the academic calendar is being followed or not. Based on the academic calendar, detailed timetable of the internal examinations, Continuous Internal Evaluation : Continuous assesment 1 (CAI), Mid semester Exam (MSE) and continuous assesment 2 (CA-II) is prepared

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://www.seti.edu.in/uploads/about/1-1-2%20F2022-23.pdf

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the

following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG

programs Design and Development of

Curriculum for Add on/ certificate/ Diploma

Courses Assessment /evaluation process of the

affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

18

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1144

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

1144

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional Ethics:

The institute conducts several programs related to professional ethics to shape the character of the students. It is hoped that because of this effort made by the Institution towards professional ethics we ensure that the students are made aware of the problems and their possible solutions through self-exploration. Also the institute ensures that the students internalize the fact that they have to respond to situations instead of reacting.

Human Values

The institute is committed to impart value education to provide adequate competence in students to actualize the aspiration for a happy responsible, a fulfilling and successful life. The curriculum includes courses like Basic Human Rights and Indian Constitution

related to the aspect of inculcating human values in the students. we also insist the students to participate in various social activities for practicing societal values.

Gender equality:

The institute ensures gender neutrality by sensitizing teachers and students about the importance of gender equality. Grievances redressal committee looks after gender violations observed in the institute. Students are being treated fairly in the classroom and outside where they experience the equality. Male and Female students are provided with equal opportunities in curricular, cocurricular and extra curricular and placement activities.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

14

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

655

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://docs.google.com/forms/d/e/1FAIpQLSei_cpg3HuLGrmhtrWwjCeKWwfxVZVoaTDL6yrI_oZED9QrrNg/viewform?pli=1

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

306

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

70

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Identification of slow and advanced learners: The institute identifies the slow and advanced learners based on Interaction of faculty with students in class rooms and Labs Performance of students in the unit tests and midterm tests Performance of students in their previous semester university exams Strategies for the slow learner Remedial classes are conducted regularly Attendance of the students is monitored continuously for necessary action and reports are communicated. Performance of the slow learner is monitored by the mentors and motivated them towards the improvement Management supports slow learners who are financially weak Mentors counsel the slow learners through motivational talks and personal related issues Strategies for the advanced learners Special guidance and consultations are given to the advanced learners to secure high percentage of marks in university examination. The faculty members of the departments and the placement cell constantly encourage the advanced learners to participate in extracurricular and co-curricular competitions. They are encouraged and motivated to take up sponsored projects during final year as well as to take participation in technical competitions held at National and

International level within and outside the university. They are given responsibilities to conduct national level tech fests where they acquire leadership skills. Motivational talks are arranged for them to boost their confidence and interests in the studies. They are encouraged to take up internships and certification courses. They are motivated towards higher studies and research. They are motivated and given extra coaching for appearing in GATE and Competitive exams

File Description	Documents
Link for additional Information	http://www.seti.edu.in/uploads/about/2-2-1SETI2021-22.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
960	54

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning: The students have to undergo laboratory courses in all the semesters in different branches of engineering. Institute has provided full-fledged laboratory facilities in all the departments in accordance with curriculum of the universities. Working on the experiments, mini projects and internships help the students to gain the experiential learning. **Participative Learning:** Students experience participative learning by carrying out mini projects, final year projects, seminars and industrial visits prescribed in the university syllabus. Students are motivated and counselled to participate in seminars, workshops, conferences, study tours, industrial visit, projects, science exhibition, group discussion, guest lectures, symposium, Quiz programmes, association and lead programs to enrich the different learning methods. Students participate in extra-curricular activities like sports, music, dance, yoga and cultural competition Institute has provided the

students with several self-learning facilities such as digital reading materials, NPTEL Videos, language laboratory, international journals and web courses to get exposure to practical examples. Problem Solving Methodologies:

Students are given an opportunity to work on problem solving techniques through assignments, seminars, mini projects, final yearsponsored projects. In problem solving methods, students are advised to put in efforts on

Define the problem. Create a mathematical model. Develop a computational method for solving the problem. Implement the computational method. Test and assess the solution. Students are motivated and counseled to participate in intercollegiate events like quiz and other activities related to problem solving methods.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://www.seti.edu.in/uploads/about/2-3-1Final_2022-23.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Student-centric teaching learning methods such as participative learning, experiential learning and learning through problem solving methodologies are followed for enhancing the learning capabilities by adopting ICT facilities, E-Learning resources, MOODLE, NPTEL etc. Various creative and innovative teaching learning techniques such as video lectures, role-plays, debates, group discussions, etc. are used. Students are continuously motivated to participate in various knowledge and skill enrichment programs. All the faculty of the institute has enhanced the use of ICT tools for teaching learning practices. These include use of android softwares, NPTEL videos, Youtube channels and the other teaching

learning methods. Up gradation of Class Rooms and Seminar Halls with ICT facility. E-resource and technique used Internet DelNet soft copies of the textbooks. Use of smartboards ICT Tools and resources available Computer System with audio video facility , LCD Projector, PPTslides

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://www.seti.edu.in/uploads/about/2.3.2%20Final%20E-Tools.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

51

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

54

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

480

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Institute has effective policies for conduction of internal examinations according to the predefined schedule given by the university. The schedule is displayed on departmental notice boards and soft copy is circulated through social media platforms.

The internal continuous assessment is a well set process that is carried out with complete transparency and is monitored by departmental exam coordinator.

The continuous evaluation of the term work and laboratory work is done as per the following marks distribution.

Practical/lab Performance - 40%

Timely Submission - 20%

Experimental write up - 20%

Neatness - 10%

Orals during assessment 10%

The performances and marks are displayed on the notice boards. The mid semester answer sheets are shown to all the students in the class room. Students can verify their marks and otherwise communicate with respective course coordinator for any of their doubts for clarification. The finalized mark sheets are then duly signed by the students which confirm their agreement to the marks.

Mechanism for Grievance redressal

An efficient grievance redressal mechanism is in-place. Any grievances from students are noted immediately by the departmental exam coordinator and are conveyed to respective faculty and HOD for necessary action as early as possible.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.seti.edu.in/uploads/about/2-5-1_f inal2022-23.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Following are the initiatives taken by the institute towards transparency in the internal assessment mechanism and robustness in terms of frequency and variety CA-I, CA-II and MSE tests are conducted as per the guide lines of affiliating universities. The department coordinators of the exam prepare the time table according to the schedule of academic calendar in concern with Examination Cell. Examination Cell allots the duty of room supervision to the faculty of all the departments for smooth and transparency in conduction. Question papers are set in line with the guide lines of the university. Answer papers of each unit test are evaluated within three to four working days Assessment marks of the students are communicated to the students. After all the tests, average marks obtained is also shown to the students. Laboratory term work assessment is also conducted in very transparent manner. In the case of online test examination separate question paper link provided to the students Online evaluations of the test are conducted by the faculty and the respective marks communicated to the students.

Students can check their marks through login of university portal.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.seti.edu.in/uploads/about/2-5-2_fina12022-23.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Our institute strives for continuous improvement in teaching, learning and evaluation process with implementation of Outcome Based Education (OBE).

The Program Outcomes (POs) defined by National Board of Accreditation (NBA) are displayed on the institute website, at various places in the department, printed on different pamphlets, academic diary, submission files lab manuals college magazines etc. for the wide publicity.

Program Specific Outcomes (PSOs) are defined and finalized by the respective programmes in tune with the industry trends and thrust areas. These PSOs are framed based on outcomes of the meetings conducted with advisory boards and senior faculties of the department. The inputs from stake holders are also referred while framing the PSOs.

Course Outcomes (COs) are prepared by the concerned course coordinator as per the contents of the course. The defined COs are refined and reframed as per the guidelines provided by academic advisory committee. The COs defined by the university are also referred.

It is essential that the students must be acquainted with the POs, COs & PSOs. Proper mechanism of communication is followed to percolate them to the students and as well as to the faculties.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.seti.edu.in/about/COs
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Direct assessment methods:

As per the guidelines of the university (DBATU) any one of the following direct methods of assessment are used:

- (i) Online Objective Type Examination (Google Form in scrambled format)
- (ii) Assignments
- (iii) Mini projects
- (iv) Research Paper Analysis and Presentation
- (v) Quiz and Technical Puzzles
- (vi) Surprise Test
- (vii) Oral presentations/Seminar
- (viii) % Attendance
- (ix) Innovative approach to problem solving

Indirect assessment methods:

Indirect assessment is done by the following ways:

1. In every academic year course exit survey is conducted for pass out students

2. Co-curricular activities performed by students like industrial visits, field visits, internships, value added courses etc. are considered for evaluation.

3. Feedback obtained from the workshops and seminars conducted to bridge the gap between the curriculum and POs is taken into consideration.

4. Alumni survey.

5. Staff feedback on final year projects and seminars are referred for evaluation

The overall PO attainment can be calculated by assigning appropriate weightages to the direct and indirect assessment methods.

The attainment of COs, POs and PSOs starts from writing appropriate COs for each course in each program. The course outcomes are written by the respective faculty member using action verbs of learning levels as suggested by Blooms Taxonomy.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.seti.edu.in/about/COs

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

247

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://www.seti.edu.in/uploads/about/pass%20percentage%202023.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/forms/d/e/1FAIpOLSeicpg3HuLGrmhtrWwjCeKWwfXVZVoatDL6yrI_oZED9OrrNq/viewform

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

19

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in

national/ international conference proceedings during the year

12

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Social and extension activities have been essential to the institution's operation and have helped both the institution and its students succeed. This has been a strong motivation behind our work and inspired the institution to get active in promoting initiatives that aim toward bettering society. We inculcate the knowledge in the student that they all are committed for making a difference as individuals and as a group to ensure that both today and in the future, we live in a better planet. The organization encourages different extension activities through National Service Scheme (NSS) unit.

The NSS Unit's primary goal is to instill in the students a sense of civic and social responsibility. A number of initiatives are implemented, including cleanliness on Panhala fort and institutes vicinity, blood donation camps, health awareness, tree planting, environmental awareness, national integrity, and plastic eradication.

File Description	Documents
Paste link for additional information	http://www.seti.edu.in/uploads/about/3-3-1%20%20Extension%20Activity%202022-23-.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

02

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

120

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

21

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

21

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Institute has the following good infrastructure facilities as per the norms specified by the All India Council for Technical Education (AICTE), New Delhi.

1. ICT Enabled Classroom

2. Laboratories
3. Seminar Halls
4. Central & Departmental Library
5. Well Qualified And Experienced Faculty
6. Tutorial Rooms
7. Training and Placement Cell
8. Gymnasium
9. Hostel
10. Waiting Rooms
11. Ambulance
12. Extra-Curricular Activities-Sports

1. Central Workshop : Comprise of

1. Machine Shop
2. CNC machine
3. Carpentry and Pattern making shop
4. Smithy and plumbing
5. Welding
6. Fitting
7. Central Computing facility :
8. Central Library: Consists of reference book section, text book section, Journal & Magazine section, Digital Library, Reading room
9. Drawing halls: For Mechanical, Automobile and Civil Engineering Programs
10. Language Laboratory: The language laboratory is an audio tools incorporated as an aid in modern language teaching
11. Basic Sciences Laboratories: Physics and Chemistry Lab
12. The institution has spacious Training and Placement Cell,
13. Two separate waiting rooms for girls and boys
14. Ambulance for medical emergency.
15. Extra-Curricular Activities-Sports, Outdoor and Indoor Games, Gymnasium, Auditorium, NSS, Cultural Activities, Public Speaking, Communication Skills Development, Yoga, Health and Hygiene Etc.

Outdoor Games - Ground For Football, Cricket, Kho-Kho, Kabaddi, and Volleyball Court is Available

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.seti.edu.in/uploads/about/4-1-1_2022-23.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

SANJEEVAN has its own sports and Gymkhana Section looked after by a separate physical director. The various sports events organized by SANJEEVAN are : 1. Annual sports: these are indoor and outdoor sports organized at the beginning of Second semester every year 2. Inter zonal tournaments. 3. Invitation tournaments for invited institutes nearby. 4. SANJEEVAN promotes its student to participate in State / National / International level tournaments by providing additional coaching and facilities required for the respective event. Sanjeevan is having many sports facilities for their students such as, swimming tank, Basket ball ground, Hockey ground, Cricket ground and the fully equipped Gym. The sports culture in the institute is very healthy. The students of all the programs are participating as a team in various tournaments The various points are awarded as per the performance of the program in these events and based on the points earned by the department at the end of the tournament general champion department is declared and a rotary trophy is awarded to the program. Every year annual social function (gathering) is organized by student council.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.seti.edu.in/uploads/about/4-1-1_2022-23.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

20

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

20

File Description	Documents
Upload any additional information	View File
Paste link for additional information	nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

114

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Sanjeevan library has Vidya Sagar Premium version software in which all the short comings of the above software are taken care of. The salient feature of this software is: UNICODE and MS SQL Server assure best performance and quality with cutting edge experience. Data entry in any language is possible. Compatible with other systems Customization of library rule possible Reading room monitoring Statistical and analytical report management easily possible Bar code reader facility available Online demand is possible for books Books available in all the software subscribed institutes library are also visible Free android app available for students and faculty

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://www.seti.edu.in/facility/Library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

6

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

25

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Management of SETI has taken the benefits of internet revolution through integrating ICT into the learning environment. The focus is to improve the quality of education and laying a good foundation at the institute and encourages Management, Faculty, Students and other stakeholders to share the resources, knowledge content, promotion, faculty development and exchange of skills. All the IT resources and content are being made available to the faculty and students on their desk as well as anywhere-anytime basis over the campus. To achieve the same, the institute has established a Campus network. It is very helpful for the institute to work from any block / building and receive the same speed of data transfer.

A typical campus network is a computer network made up of an interconnection of local area networks (LANs) within a limited geographical area. The networking equipment (switches, routers, firewalls, IPSs) and transmission media (optical fibre, copper cable) used to interconnect & communicate among all devices connected.

Hardware: Servers, computers, switches, and routers, etc.

Network: Network enablement, internet connectivity, firewall and security.

Earlier Institute was having the bandwidth of 200 Mbps and Now it has been upgraded and enhanced to 400 Mbps for entire Sanjeevan Knowledge city campus.

Institute is having facility of Wi-Fi through campus. The Wi-Fi facility is also available in hostel building. Student has given individual login based on MAC address of their devices.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.seti.edu.in/facility/CCF

4.3.2 - Number of Computers

475

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

129

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The maintenance at different sections of the institute is given below:

1. **Laboratories:** Preventive maintenance is carried out regularly and breakdown maintenance is carried out as and when required as per the standard procedures of the institute.
2. **Computer Hardware, Software and Networking:** The institute has a separate IT infrastructure in-charge who looks after the maintenance of IT facilities including hardware, networking, etc.
3. **Sports infrastructure:** Maintenance of grounds is carried out by the institute at central level. Physical director is keeping the record of utilization of sports equipments and facilities.
4. **Class Rooms:** The class rooms sweeping and cleaning is done every day.
5. **Electrical maintenance:** A separate electrical maintenance and repair team is assigned the job of all electrical related issues
6. **Drinking water coolers, garden etc.:** SANJEEVAN has its own water supply system. The maintenance of this water supply amenity is carried out at central level. The garden maintenance, tree plantation, maintenance of lawns etc. Taken care by central team.
7. **CCTV, Security etc:** The maintenance of CCTV is done by an external agency through AMC.
8. **Transport facility:** The routine maintenance of all buses including greasing and oiling is carried out at institute's automobile engineering department.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

830

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

88

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to institutional website	http://www.seti.edu.in/uploads/about/5-1-3_2022-23.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

197

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

405

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

124

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

1

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

12

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student Council: The institute has an active student council. The student council is framed every year as per the norms of Affiliated Universities. Functions of Student Council: 1. One general secretary is elected among all nominated students by all the members of student council. The general secretary is actively involved in smooth conduction of annual social function 2. The sports coordinator actively organizes and participates in annual sports of the institute. He also organizes intercollegiate, inter university, zonal, inter zonal sports events which are hosted by SANJEEVAN Library Advisory Committee: Six student members are nominated in each department by HOD. These students actively participate in the development of library as learning resource.

Departmental advisory board (DAB): Two student members are nominated by the HOD in each program. These students actively participate in DAB meetings and give their views regarding curriculum enrichment.

Internal compliance cell (ICC): Some girl students are members of the internal compliance cell (ICC). This cell takes care of gender related issues such as Sexual harassment prevention. **Hostel committee:** Hostel committee and Anti ragging squad of the institute consisting of student members also. Different technical events/competitions are organized in the institute such as Parikramaa. In organizing these programs, various committees of students are formed by the student coordinator under the guidance of faculty. Students get exposure to event organization and working in a team as a team member through active participation

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

25

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Sanjeevan Engineering and Technology Institute Panhala has played a pivotal role in shaping the careers of students into technocrats, leaders, entrepreneurs, researchers and global managers. Developing an active and engaged alumni network empowers both the Institute and its graduates.

Our institute has a duly registered alumni Association named as "Sanjeevan Alumni Association Panhala" that creates and maintains a life-long connection between SETI and its alumni. Sanjeevan Alumni Association is registered in the year 2019 under the Societies Registration Act, 1860 (XXI of 1860) with the Registration Number- Kolhapur/0000016/2019.

Alumni engagement is maintaining an ongoing relationship between the

institution and its alumni. The goal of alumni engagement is to create a sense of community among former students and to encourage them to stay connected to their alma mater. Alumni support and engagement with their Alma Mater has been a part of the College tradition.

Alumni cultivate and foster friendly and cordial relations between ex-students and the past and present employees of the institute. Our alumni provide guidance to our students for future career, insights of work life and regarding outer corporate world.

Our Alumni Association works for the overall development of students as well as the institution. It helps our institution not just financially, but in terms of academic planning, placements of students, career guidance and technological guidance.

File Description	Documents
Paste link for additional information	http://www.seti.edu.in/student/Alumni
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Vision of Sanjeevan Engineering and Technology Institute, Panhala are reviewed and redefined in view of changing national and global trends in education. In the present context, the vision of the institute is "To be the institution of excellence by imparting quality education and transforming students into competent professionals with societal relevance". Goals are set to attain the vision and missions of the institute in line with the objectives enshrined in the New Education Policy 2020 for higher technical education. Accordingly the institute has proposed to start new programs in Management (MBA) and Painting and Commercial Art (BFA)

from academic session 2023-24.

The institution is governed by the Governing council and the institute functions as per the guidelines, decisions and directions of the Governing Council taken with inclusive participation from all its stakeholders. Principal and various boards and committees work together towards the designing and implementation of the institutional quality policy. The various administrative and academic departments are effectively governed through a constitution of mandatory bodies such as IQAC, Academic Advisory Board, Academic Monitoring Committee, Research Advisory Board, Core Supervisory Council, etc. such arrangement reflects the delegation of authority at various levels, making the decision process all inclusive. The hierarchy has well-defined roles and responsibilities keeping in tune with the vision and mission of the institute.

File Description	Documents
Paste link for additional information	http://www.seti.edu.in/uploads/about/6-1-1_2022-23.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute has academic administrative support system in place.

- Governing Council:** The various functions include Framing directive principles and policies, Amending and approving policies from time to time and approving budgets.
- The Principal** is the academic and administrative head of the Institution. However, the responsibilities are delegated to the deans, coordinators and heads of departments.
- Academic Advisory Committee:** the members of AAC are Principal, deans, coordinators and all programme heads. The functions are: To approve academic policies of the institute To recommend to the governing council regarding budgetary requirements for academics To review academic progress of the institute and suggest measures to improve.
- Department Advisory Board (DAB):** This committee consists of all the stakeholders of the institute. The functions are: To define vision and mission of the department. To define programme specific outcomes, programme outcomes, course outcomes and their mapping. To review academic progress of the programme. To inculcate R&D culture and its extension. Various other committees like Grievance Redressal Committee, Internal Compliance Cell (ICC), Hostel and Anti Ragging Committee etc. assist in the effective and efficient functioning of

the institution.

File Description	Documents
Paste link for additional information	http://www.seti.edu.in/uploads/about/6-1-1_2022-23.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

No.

Description

SP1

Preparation for NBA accreditation for branches offered from the college by 2025.

SP2

Offer attractive scholarships to attract meritorious students to increase

competitive advantage

SP3

Conducting training programmes for competitive exams like GATE, UPSC,

GRE etc. and remedial classes to weak students

SP4

Setting up and Strengthening of Industry Institute Partnership Cell

SP5

Promoting interaction of faculty and students with premier institutions like NITs,

IITs and reputed universities to enhance research activities.

SP6

Encouraging faculty to participate in technical events like STTP, FDP, international conferences and publish their research work in peer reviewed

journals.

SP7

Improving soft skills and leadership qualities in students through effective and

interactive learning sessions.

SP8

Creating awareness about the availability of Resources

SP9

Initiating various Community Development programmes

SP10

Organizing interactive sessions for faculty members and students with alumni

and industry experts about latest technological developments in the industries

SP11

Promoting environmental protection and green campus activities

SP12

Establishment of centre of excellence in new emerging areas

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://seti.edu.in/uploads/about/Strategic%20plan%20for%20Institutional%20Development.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Functions of key administrative positions: Position

Functions
Governing Council Frame and amend directive principles and policies. Approve budgets. Principal Mobilize internal & external resources Plan & provide necessary facilities for development. Periodic monitoring & evaluation of various processes Define & deploy quality policy and objectives. Plan & Execute the Annual budget. Arrange periodic meetings Accounts and finance. TPO Liaison with industry and alumni. Arrange need based training to the students. Arrange campus interviews. Proposing annual T & P budget. Registrar Liaison with AICTE, DTE, Shikshan shulka samiti and University Maintaining roster and faculty records Recruitment process Maintain minutes of meeting Heads of Department Plan and execute academic activities of the department Pick and promote strengths of students / faculty / staff Prepare & Propose department budget Maintain records of departmental activities and achievements Liaison with all Stakeholders Librarian Plan and propose expansion/ development. Maintain library discipline and culture. Organize library committee meetings & library records. Provide various book bank facilities to the needy students.

File Description	Documents
Paste link for additional information	http://www.seti.edu.in/uploads/about/6-2-2%20HR%20Manual_2022-23.pdf
Link to Organogram of the Institution webpage	http://www.seti.edu.in/about/HR-Manual
Upload any additional information	View File

6.2.3 - Implementation of e-governance in

A. All of the above

areas of operation Administration Finance and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Effective welfare measures taken for the benefit of teaching and nonteaching staff , students of the institution are : 1. EPF forteaching faculty and non teaching staff members. 2. Vacation,medical leave, maternity leave and study leave. 3. Free transport for non-teaching staff and in subsidized rate for teaching staff. 4.Free accommodation for needy teaching and non-teaching staff in thecampus. 5. Free food facility to the needy teaching and non-teachingstaff. 6. Financial assistance to attend FDP, Conferences,Workshops, seminars in their field of specialization. 7. Loans forneedy staff from Sanjeevan Salary owners Credit Cooperative Society's "Sanjeevan Shikshak Va Shikshaketar Sevakanchi SahakariPata Sanstha Maryadit", Somwar Peth (Injole), Panhala. 8. RO Plantfor safe drinking water in the college premises. 9. Canteen and messfacilities. 10. Free Medical facility with residential qualified Doctors and ambulance facility. 11. Deputation for Higher Studies. 12. Uniform to class IV employees.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

18

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Well defined Performance Appraisal System is followed in evaluating the performance of teaching and non-teaching staff of the institute.

The designed self-appraisal is based on the following parameters:

- Teaching-learning process evaluation
- FDP/STTP/ Industrial training etc. attended for self-development Seminars / Conferences / workshops / courses conducted as coordinator
- Consultancy work/externally funded research projects
- Contribution towards extra-curricular and co-curricular activities
- Specific duties / tasks assigned by HODs Execution of exam duties assigned by the university
- Contribution for the benefits of students and institute Community service and extension activities
- Research contribution in terms of projects, publications and guidance to students
- Awards / rewards obtained by the faculty and staff
- Patents
- Results of subjects taught
- Books Published
- Student's feedback
- Result of the course taught
- Guest and Expert Lectures delivered
- Key note addresses to conferences and workshop

Appraisal reports are reviewed by the Principal & Management at the end of every academic year. All the parameters discussed above are

reviewed, and specific suggestions are communicated to individuals. Based on the reviews, decisions regarding regular increments and promotions are taken. Strengths and weaknesses are identified and accordingly areas of improvement if any are communicated to the faculty.

Non-teaching and supporting technical staff are appraised by concern Head of the Department in a prescribed format. Finally the improvement in behavior and overall conductance and performance is communicated to the respective staff and the appraisal in the form of annual increments and promotions are given to the staff in consultation with Principal and the Management.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has a well-defined mechanism to monitor effective and efficient utilization of available financial resources for the development of the academic processes and infrastructure.

Institutional budget is prepared every year taking into consideration of recurring and non-recurring expenditures. All the major financial decisions are planned and finalized in the Institute's Governing Body Meetings (GBM). The institutional mechanisms for internal and external audit Qualified Internal Auditors from external resources have been permanently appointed and a team of auditing staff carry out a thorough check and verification of all the accounts documents including receipts and payments of the transactions that are carried out in each financial year. Similarly detailed external audit is also carried out annually. Institutional accounts are audited regularly by both Internal and statutory audits.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute follows systematic procedure for effective mobilization and utilization of financial resources:

Admin office and Principal prepare the budget for major central expenses particularly for monthly salary, audit fees, and infrastructure maintenance.

Every committee, cell constituted, central library, central store, Gymkhana, prepares their annual expenses for their calendar activities. Departmental annual budget is prepared as per revised curriculum requirements, planned co-curricular activities, research work, expenses for organizing and participating FDPs, STTPs, conferences etc. before the start of the financial year. Principal reviews the budget of all departments and forwards it to the management.

The Governing council, and management reviews the budget and allocates sufficient funds to carry out all possible activities in the institution.

For purchase of any material, equipments, or services, a at least three quotes of reputed vendors are invited. The respective cell, department prepares a comparative statement with cost, quality and specification details. The negotiations are carried out with all the vendors to finalize one of them in front of management. With the due consent of the management, the order is placed.

The admin office carry out their systematic standard procedure for release of payments towards salary, day to day expenses for consumables, repair and maintenance etc.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Institute has a well established Internal Quality Assurance Cell (IQAC) for quality improvement and standardization of the activities to be carried out. Significant contributions made by IQAC during the current year

1. Received recognition for the college under section 2(f) of the UGC act 1956
2. Applied successfully to Master in Business Administration -04 courses and for Bachelor of Fine arts - 02 courses
3. Organised successfully Two Day NAAC Sponsored National Seminar on ICT tool for quality enhancement of higher education Institutes; Post COVID situation
4. Collaboration accomplished with Academic institutions like Symbiosis, Pune for Distance education center and infoGrow for Learning center of German language
5. Organised workshop on "CO preparation & Exam reform policy"
6. Awareness created well in the IQAC meeting among the faculty members and administrative authorities over New Benchmark system of NAAC
7. Conducted many activities like Visit to SIBIC innovation center, IPR awareness workshop under Innovation Cell
8. Conducted Green audit in a complete aspect
9. Students enrollment and completion of NPTEL/SWAYAM courses improvement recognized

10. AQAR 2021-22 Submitted to NAAC
11. Preliminary preparations initiated for the application of NAAC cycle II
12. Placement is improved compared to last year with reputed company's POOL Campus
13. Number of Internship MOUs carried which reflected in internship count of students
14. NEP Cell FDP is planned for 2023-24
15. Awareness created about SCI and scopus paper publications which reflected in the improvment of count of per teacher publication. Also 04 patents are published by faculty members.
16. Up gradation carried for infrastructure

File Description	Documents
Paste link for additional information	http://www.seti.edu.in/about/IQAC-Cell
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has well structured methodologies for the periodic review of teaching-learning process and learning outcomes. The review process is accomplished by following the steps mentioned below: Review of teaching techniques and modern tools used by teacher such as ICT tools, experiential, participative and interactive teaching, etc. Conducting course audit of all the courses for all the programs through Academic Audit Conducting internal and external academic audit Monitoring the delivery of the contents and extent of the lecture. Internal and end semester exam results analysis. Collecting feedback from students and its analysis. Collecting the feedback from all the stakeholders for curriculum enrichment. Conducting student satisfaction survey Counseling the teachers at regular intervals with respect to lecture plans, content delivery, interaction with students, attitude building and development, course outcomes, program outcomes with its mapping and attainment, etc.

File Description	Documents
Paste link for additional information	http://www.seti.edu.in/about/IQAC-Cell
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Safety and Security Institute takes care of safety measures and security provisions through various committees as mentioned below: Internal Complaint Cell: To handle the gender related issues. To resolve sexual harassment complaints. To organize programs for women.

Hostel committee and Anti ragging squad: Display of committee members list with their mobile phone numbers Display of ragging rules and its punishments as per Indian Penal Code (IPC) at prominent locations. To take care of security and safety of students residing in hostel.

Grievance Redressal Cell: To take care of students suggestions and complaints deposited in the suggestion boxes.

Counselling: Teacher Guardian Scheme system is the initiative taken up by the institute. Main objectives of the practice are as below: To provide academic counselling and mentoring. To communicate progress of wards to their parents. Providing emotional support to students on individual basis. Establishing rapport between teachers, student and parents. Monitoring attendance and behavioural aspects of every student.

Common Room: Common room for girls and boys is available in our institute. **Watch and ward facility:** The institute has several prominent located CCTV cameras along with recording facility with several days backup.

File Description	Documents
Annual gender sensitization action plan	http://www.seti.edu.in/uploads/about/7-1-1_2022-23.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.seti.edu.in/uploads/about/7-1-1_2022-23.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. Solid waste: Workshop scrap and shavings: In the tin smithy

shop the jobs as a term work of the students are so designed that having some utility value such as paper trays, dust bin, sweeping equipments etc. In machine shop waste is sold in scrap for recycling. The waste generated in carpentry is used as rawl plugs for screwing in the walls to hang charts, black boards, etc. The other waste generated such as burnt oil, black smithy metallic waste etc. are sold for recycling. Office waste: In the form of newspapers, students used stationary etc. is sold for recycling. Mess and canteen waste: The pre and post cooking food waste is used as pig feed for nearby pig farm. 2. Liquid waste: The liquid waste coming from hostels residential buildings, mess, washrooms, canteen etc. is made to flow by gravity in the drainage and this liquid waste is used for farming the feed for horses in the campus. These horses are the property of Sanjeevan. 3. E-waste management: The different types of e-waste generated in the Institute like damaged CDs, CPUs. etc. are collected at one place and handed over to the e-waste handling agency.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	http://www.seti.edu.in/uploads/about/7-1-3%20waste2022-23.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well / Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our institute is proud of its rich variety of stakeholders belonging to various religions, cultures and from wide variety of socio-economic backgrounds. One can't ignore the chances of conflicts due to ideological difference between thoughts, culture, religion, and ideas.

The institute is proactively taking adequate efforts in providing an inclusive environment to all its stakeholders including better education, equality, socio-economic upliftment, while maintaining good relations, unity, and communal harmony. The utmost care is taken to ensure healthy work environment for the students and staff with a well-maintained discipline.

Institute conducts a series of expert lectures during the induction program of the newly admitted students with different socio-cultural backgrounds and allows them to understand each-other and strengthen their personal bonds. The series continues with a wide variety of extension activities targeted towards enabling a holistic development of the students and staff.

The institute organizes annual social gathering, Gujrati Garbha during 9 days navratri celebration, Ganpati festival, Shivjayanti, ,and celebrates Birth anniversary of Dr. APJ Abdul Kalam, Swami Vivekanand and Dr. B R Ambedkar, Buddha Jayanti, Makar Sankranti, Karnataki Bendur etc. The students are encouraged to showcase their unity in diversity by organizing and celebrating cultural events, group dances, fashion shows, one act plays, etc. during traditional days and festivals.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To sensitize students and employees to the constitutional obligations like values, rights, duties and responsibilities of citizens, institute celebrates Independence Day of India, 15th August and Republic Day, 26th January every year very enthusiastically in whole campus.

All the activities of the students are coordinated and keenly observed by the faculty members and staff to maintain the discipline.

Stakeholders belonging to different culture, religion and region treat and greet each other during respective cultural, religious and regional festivals and maintain good relationships. The institute declares the national holidays to celebrate all the national festivals of different cultures and religions.

The revised curriculum courses like "Constitution of India" and "Basic Human Rights", ensure the sensitization of students towards their constitutional rights, human rights, peace, tolerance, compassion, harmony, social values, environmental protection, and ethics. The institute organizes lectures of legal experts so that students and staff can understand their constitutional rights and shoulder their responsibilities as a responsible citizen of our country.

The institute organizes various community outreach activities to sensitize and educate students to be responsible citizens and to make them learn ethics and human values to adopt them in their personal and social life. Institute conducts Plantation campaigns, Cleanliness drives, "Meri Matti Mera Desh" Abhiyaan, "Rain water harvesting" and "Soil conservation awareness" etc for sensitizing the students towards nature. The institute arranges the special programs towards gender equality, women empowerment, women entrepreneurship, counseling for women health

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff **A. All of the above**

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Birth anniversary of Swami Vivekananda (12th January) The spiritual leader of India who is youth icon of the Indians, the birth anniversary is celebrated this year. Event coordinator Dr. R. A. Ingvale made aware to the teaching & nonteaching staff about Swami Vivekananda's speeches and books.

Independence Day (15th August) and Republic Day (26th January) Holy wood academy's all educational sister concerns celebrates Independence Day and Republic day every year centrally in the school campus. This year all faculty and staff attended both the days physically. On these days the flag is hoisted by Chairman of Holy Wood Academy.

Birth anniversary of Dr. Babasaheb Ambedkar (14th April) Indian jurist, economist and Dalit leader, Architect the Constitution of India is offered salute and devotion by faculty and students on this day. Also Dr. R. A. Ingvale has given the light over some thoughts of Dr. Babasaheb Ambedkar. Birth Anniversary of Mhatma Jotiba Phule is also celebrated in the campus. International Personalities like, Dr. Abdul Kalam Azad, Mother Teresa, Mr. Nelson Mandela Birth anniversary celebrated in the campus.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE - 1

1. Title of the Practice: Job Oriented Skill Development Programmes

2. Objectives of the Practice: The main objectives of skill development programs are to prepare our students's attitude and aptitude for solving engineering problem with the required skills and knowledge towards recruiting them in reputed companies.

BEST PRACTICE - 2

1. Title of the Practice: Community outreach programs for Holistic Development of students

2. Objectives of the Practice : The main objectives are as follows.

- To educate students to be responsible citizens and to make them learn human values to adopt them in their personal and social life.
- To make the students learn the values like truth, humility, honesty, perseverance, cooperation, compassion, love, etc.
- To enable the students to understand, appreciate, uphold,

protect, and promote the sovereignty, unity, and integrity of India.

- To develop all round personality of all the students in the institute.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Title of the Practice : Upliftment of (underprivileged and) rural society through effective use of CSR funds

Objectives of the Practice :

1. Skill development of students for employability
2. Holistic development for making them responsible citizens
3. Extend financial support to underprivileged rural students
4. Awareness among underprivileged farmer community for socio-economic development

Context :

Our institute is situated in the midst of rural areas surrounded by rural hilly area mostly occupied by farmers. Most of the parents are farmers and they are underprivileged and economically poor. Therefore the students coming from such regions are facing financial problems particularly for their higher education.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute has developed a structured and strategic approach for the implementation of the curriculum effectively. The following are the methods used to implement the curriculum throughout the academic year. Principal Meeting: Principal's meetings (Academic Advisory Committee) are conducted with HODs once in a week to discuss the academic as well as administration plans Academic Calendar: As per the university, the academic calendars are prepared and all the departments stick to the prescribed academic schedule throughout the year.

Academic Diary and Course File:

Academic Diary and Course file for each subject are prepared by faculty at the beginning of the semester and different contents like lesson plan, term work evaluation, mentors information etc. are added in it for executing the pre-planned activities. The action plans: The Academic Advisory Committee (AAC) of the institute consisting of Principal, Deans and HODs conducts meetings to review the effective implementation of the curriculum. The Continuous Internal Evaluation : Continuous assesment 1 (CAI), Mid semester Exam (MSE) and continuous assesment 2 (CA-II), assignments are regularly conducted as per the academic calendar online/offline. Proper review of the results is carried out by the respective faculty and the HODs to analyse the performance of the students. Progress of the students is regularly informed to the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.seti.edu.in/uploads/about/1-1-1-%20SETI%202022-23%20new.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Sanjeevan being an affiliated institute, receives academic calendar from Dr. Babasaheb Ambedkar Technological University, Lonere. The university academic calendar comprises of the date of commencement and term end as well as the schedule of examinations. Sanjeevan examination cell prepares a comprehensive institute level academic calendar in conformity with the university academic calendar. It includes the dates of continuous internal evaluation, academic audit and related co-curricular and extracurricular activities which are to be conducted at the institute level. Every Department prepares their own academic calendar in line with the institute academic calendar. The faculty strictly adhere to the academic calendar while preparing their curriculum planning and delivery. The Internal Quality Assurance Cell (IQAC) through academic audit regularly monitors whether adherence to the teaching plan and delivery as per the academic calendar is being followed or not. Based on the academic calendar, detailed timetable of the internal examinations, Continuous Internal Evaluation : Continuous assesment 1 (CAI), Mid semester Exam (MSE) and continuous assesment 2 (CA-II) is prepared

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://www.seti.edu.in/uploads/about/1-1-2%20F2022-23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

18

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1144

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

1144

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional Ethics:

The institute conducts several programs related to professional ethics to shape the character of the students. It is hoped that because of this effort made by the Institution towards professional ethics we ensure that the students are made aware of the problems and their possible solutions through self-exploration. Also the institute ensures that the students internalize the fact that they have to respond to situations instead of reacting.

Human Values

The institute is committed to impart value education to provide adequate competence in students to actualize the aspiration for a happy responsible, a fulfilling and successful life. The curriculum includes courses like Basic Human Rights and Indian Constitution related to the aspect of inculcating human values in the students. we also insist the students to participate in various social activities for practicing societal values.

Gender equality:

The institute ensures gender neutrality by sensitizing teachers and students about the importance of gender equality. Grievances redressal committee looks after gender violations observed in the institute. Students are being treated fairly in the classroom and outside where they experience the equality. Male and Female students are provided with equal opportunities in curricular, cocurricular and extra curricular and placement activities.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

14

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

655

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
---	---

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://docs.google.com/forms/d/e/1FAIpQLSeicpg3HuLGrmhtrWwjCeKWwFXVZVoaTDL6yrI_oZED9QrrNg/viewform?pli=1

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

306

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC,

Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

70

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Identification of slow and advanced learners: The institute identifies the slow and advanced learners based on Interaction of faculty with students in class rooms and Labs Performance of students in the unit tests and midterm tests Performance of students in their previous semester university exams Strategies for the slow learner Remedial classes are conducted regularly Attendance of the students is monitored continuously for necessary action and reports are communicated. Performance of the slow learner is monitored by the mentors and motivated them towards the improvement Management supports slow learners who are financially weak Mentors counsel the slow learners through motivational talks and personal related issues Strategies for the advanced learners Special guidance and consultations are given to the advanced learners to secure high percentage of marks in university examination. The faculty members of the departments and the placement cell constantly encourage the advanced learners to participate in extracurricular and co-curricular competitions. They are encouraged and motivated to take up sponsored projects during final year as well as to take participation in technical competitions held at National and International level within and outside the university. They are given responsibilities to conduct national level tech fests where they acquire leadership skills. Motivational talks are arranged for them to boost their confidence and interests in the studies. They are encouraged to take up internships and certification courses. They are motivated towards higher studies and research. They are motivated and given extra coaching for appearing in GATE and Competitive exams

File Description	Documents
Link for additional Information	http://www.seti.edu.in/uploads/about/2-2-1-SETI2021-22.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
960	54

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning: The students have to undergo laboratory courses in all the semesters in different branches of engineering. Institute has provided full-fledged laboratory facilities in all the departments in accordance with curriculum of the universities. Working on the experiments, mini projects and internships help the students to gain the experiential learning. **Participative Learning:** Students experience participative learning by carrying out mini projects, final year projects, seminars and industrial visits prescribed in the university syllabus. Students are motivated and counselled to participate in seminars, workshops, conferences, study tours, industrial visit, projects, science exhibition, group discussion, guest lectures, symposium, Quiz programmes, association and lead programs to enrich the different learning methods. Students participate in extra-curricular activities like sports, music, dance, yoga and cultural competition Institute has provided the students with several self-learning facilities such as digital reading materials, NPTEL Videos, language laboratory, international journals and web courses to get exposure to practical examples. **Problem Solving Methodologies:**

Students are given an opportunity to work on problem solving techniques through assignments, seminars, mini projects, final yearsponsored projects. In problem solving methods,

students are advised to put in efforts on

Define the problem. Create a mathematical model. Develop a computational method for solving the problem. Implement the computational method. Test and assess the solution. Students are motivated and counseled to participate in intercollegiate events like quiz and other activities related to problem solving methods.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://www.seti.edu.in/uploads/about/2-3-1_Final_2022-23.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Student-centric teaching learning methods such as participative learning, experiential learning and learning through problem solving methodologies are followed for enhancing the learning capabilities by adopting ICT facilities, E-Learning resources, MOODLE, NPTEL etc. Various creative and innovative teaching learning techniques such as video lectures, role-plays, debates, group discussions, etc. are used. Students are continuously motivated to participate in various knowledge and skill enrichment programs. All the faculty of the institute has enhanced the use of ICT tools for teaching learning practices. These include use of android softwares, NPTEL videos, Youtube channels and the other teaching

learning methods. Up gradation of Class Rooms and Seminar Halls with ICT facility. E-resource and technique used Internet DelNet soft copies of the textbooks. Use of smartboards ICT Tools and resources available Computer System with audio video facility , LCD Projector, PPT slides

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://www.seti.edu.in/uploads/about/2.3.2_%20Final%20E-Tools.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

51

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

54

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

480

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Institute has effective policies for conduction of internal examinations according to the predefined schedule given by the university. The schedule is displayed on departmental notice boards and soft copy is circulated through social media platforms.

The internal continuous assessment is a well set process that is carried out with complete transparency and is monitored by departmental exam coordinator.

The continuous evaluation of the term work and laboratory work is done as per the following marks distribution.

Practical/lab Performance - 40%

Timely Submission - 20%

Experimental write up - 20%

Neatness - 10%

Orals during assessment 10%

The performances and marks are displayed on the notice boards. The mid semester answer sheets are shown to all the students in the class room. Students can verify their marks and otherwise communicate with respective course coordinator for any of their doubts for clarification. The finalized mark sheets are then duly signed by the students which confirm their agreement to the marks.

Mechanism for Grievance redressal

An efficient grievance redressal mechanism is in-place. Any grievances form students are noted immediately by the departmental exam coordinator and are conveyed to respective faculty and HOD for necessary action as early as possible.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.seti.edu.in/uploads/about/2-5-1_final2022-23.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Following are the initiatives taken by the institute towards transparency in the internal assessment mechanism and robustness in terms of frequency and variety CA-I, CA-II and MSE tests are conducted as per the guide lines of affiliating universities. The department coordinators of the exam prepare the time table according to the schedule of academic calendar in concern with Examination Cell. Examination Cell allots the duty of room supervision to the faculty of all the departments for smooth and transparency in conduction. Question papers are set in line with the guide lines of the university. Answer papers of each unit test are evaluated within three to four working days Assessment marks of the students are communicated to the students. After all the tests, average marks obtained is also shown to the students. Laboratory term work assessment is also conducted in very transparent manner. In the case of online test examination separate question paper link provided to the students Online

evaluations of the test are conducted by the faculty and the respective marks communicated to the students. Students can check their marks through login of university portal.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.seti.edu.in/uploads/about/2-5-2_final2022-23.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Our institute strives for continuous improvement in teaching, learning and evaluation process with implementation of Outcome Based Education (OBE).

The Program Outcomes (POs) defined by National Board of Accreditation (NBA) are displayed on the institute website, at various places in the department, printed on different pamphlets, academic diary, submission files lab manuals college magazines etc. for the wide publicity.

Program Specific Outcomes (PSOs) are defined and finalized by the respective programmes in tune with the industry trends and thrust areas. These PSOs are framed based on outcomes of the meetings conducted with advisory boards and senior faculties of the department. The inputs from stake holders are also referred while framing the PSOs.

Course Outcomes (COs) are prepared by the concerned course coordinator as per the contents of the course. The defined COs are refined and reframed as per the guidelines provided by academic advisory committee. The COs defined by the university are also referred.

It is essential that the students must be acquainted with the POs, COs & PSOs. Proper mechanism of communication is followed to percolate them to the students and as well as to the faculties.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.seti.edu.in/about/COs
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Direct assessment methods:

As per the guidelines of the university (DBATU) any one of the following direct methods of assessment are used:

- (i) Online Objective Type Examination (Google Form in scrambled format)
- (ii) Assignments
- (iii) Mini projects
- (iv) Research Paper Analysis and Presentation
- (v) Quiz and Technical Puzzles
- (vi) Surprise Test
- (vii) Oral presentations/Seminar
- (viii) % Attendance
- (ix) Innovative approach to problem solving

Indirect assessment methods:

Indirect assessment is done by the following ways:

1. In every academic year course exit survey is conducted for pass out students

2. Co-curricular activities performed by students like industrial visits, field visits, internships, value added courses etc. are considered for evaluation.

3. Feedback obtained from the workshops and seminars conducted to bridge the gap between the curriculum and POs is taken into consideration.

4. Alumni survey.

5. Staff feedback on final year projects and seminars are referred for evaluation

The overall PO attainment can be calculated by assigning appropriate weightages to the direct and indirect assessment methods.

The attainment of COs, POs and PSOs starts from writing appropriate COs for each course in each program. The course outcomes are written by the respective faculty member using action verbs of learning levels as suggested by Blooms Taxonomy.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.seti.edu.in/about/COs

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

247

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://www.seti.edu.in/uploads/about/pass%20percentage%202023.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/forms/d/e/1FAIpQLSeicpg3HuLGrmhtrWwjCeKWwfxVZVoatDL6yrI_oZED9OrrNg/viewform

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

19

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

12

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Social and extension activities have been essential to the institution's operation and have helped both the institution and its students succeed. This has been a strong motivation behind our work and inspired the institution to get active in promoting initiatives that aim toward bettering society. We inculcate the knowledge in the student that they all are committed for making a difference as individuals and as a group to ensure that both today and in the future, we live in a better planet. The organization encourages different extension activities through National Service Scheme (NSS) unit.

The NSS Unit's primary goal is to instill in the students a sense of civic and social responsibility. A number of initiatives are implemented, including cleanliness on Panhala fort and institutes vicinity, blood donation camps, health awareness, tree planting, environmental awareness, national integrity, and plastic eradication.

File Description	Documents
Paste link for additional information	http://www.seti.edu.in/uploads/about/3-3-1%20%20Extension%20Activity%202022-23-.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from

Government/ government recognized bodies during the year

02

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

120

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

21

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

21

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Institute has the following good infrastructure facilities as per the norms specified by the All India Council for Technical Education (AICTE), New Delhi.

1. ICT Enabled Classroom
2. Laboratories
3. Seminar Halls
4. Central & Departmental Library
5. Well Qualified And Experienced Faculty
6. Tutorial Rooms
7. Training and Placement Cell
8. Gymnasium
9. Hostel
10. Waiting Rooms
11. Ambulance
12. Extra-Curricular Activities-Sports

1. Central Workshop : Comprised of

1. Machine Shop
2. CNC machine
3. Carpentry and Pattern making shop
4. Smithy and plumbing
5. Welding
6. Fitting
7. Central Computing facility :
8. Central Library: Consists of reference book section, text book section, Journal & Magazine section, Digital Library, Reading room
9. Drawing halls: For Mechanical, Automobile and Civil Engineering Programs
10. Language Laboratory: The language laboratory is an audio tools incorporated as an aid in modern language teaching
11. Basic Sciences Laboratories: Physics and Chemistry Lab
12. The institution has spacious Training and Placement Cell,
13. Two separate waiting rooms for girls and boys
14. Ambulance for medical emergency.
15. Extra-Curricular Activities-Sports, Outdoor and Indoor Games, Gymnasium, Auditorium, NSS, Cultural Activities, Public Speaking, Communication Skills Development, Yoga,

Health and Hygiene Etc.

Outdoor Games - Ground For Football, Cricket, Kho-Kho, Kabaddi, and Volleyball Court is Available

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.seti.edu.in/uploads/about/4-1-1_2022-23.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

SANJEEVAN has its own sports and Gymkhana Section looked after by a separate physical director. The various sports events organized by SANJEEVAN are :

1. Annual sports: these are indoor and outdoor sports organized at the beginning of Second semester every year
2. Inter zonal tournaments.
3. Invitation tournaments for invited institutes nearby.
4. SANJEEVAN promotes its student to participate in State / National / International level tournaments by providing additional coaching and facilities required for the respective event. Sanjeevan is having many sports facilities for their students such as, swimming tank, Basket ball ground, Hockey ground, Cricket ground and the fully equipped Gym. The sports culture in the institute is very healthy. The students of all the programs are participating as a team in various tournaments The various points are awarded as per the performance of the program in these events and based on the points earned by the department at the end of the tournament general champion department is declared and a rotary trophy is awarded to the program. Every year annual social function (gathering) is organized by student council.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.seti.edu.in/uploads/about/4-1-1_2022-23.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart

class, LMS, etc.

20

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

20

File Description	Documents
Upload any additional information	View File
Paste link for additional information	nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

114

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Sanjeevan library has Vidya Sagar Premium version software in which all the short comings of the above software are taken care of. The salient feature of this software is: UNICODE and MS SQL Server assure best performance and quality with cutting edge experience. Data entry in any language is possible. Compatible with other systems Customization of library rule possible Reading room monitoring Statistical and analytical report management

easily possible Bar code reader facility available Online demand is possible for books Books available in all the software subscribed institutes library are also visible Free android app available for students and faculty

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://www.seti.edu.in/facility/Library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

6

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

25

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Management of SETI has taken the benefits of internet revolution through integrating ICT into the learning environment. The focus is to improve the quality of education and laying a good foundation at the institute and encourages Management, Faculty, Students and other stakeholders to share the resources, knowledge content, promotion, faculty development and exchange of skills. All the IT resources and content are being made available to the faculty and students on their desk as well as anywhere-anytime basis over the campus. To achieve the same, the institute has established a Campus network. It is very helpful for the institute to work from any block / building and receive the same speed of data transfer.

A typical campus network is a computer network made up of an interconnection of local area networks (LANs) within a limited geographical area. The networking equipment (switches, routers, firewalls, IPSS) and transmission media (optical fibre, copper cable) used to interconnect & communicate among all devices connected.

Hardware: Servers, computers, switches, and routers, etc.

Network: Network enablement, internet connectivity, firewall and security.

Earlier Institute was having the bandwidth of 200 Mbps and Now it has been upgraded and enhanced to 400 Mbps for entire Sanjeevan Knowledge city campus.

Institute is having facility of Wi-Fi through campus. The Wi-Fi facility is also available in hostel building. Student has given individual login based on MAC address of their devices.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.seti.edu.in/facility/CCF

4.3.2 - Number of Computers

475

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

129

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The maintenance at different sections of the institute is given below: 1. Laboratories: Preventive maintenance is carried out regularly and breakdown maintenance is carried out as and when required as per the standard procedures of the institute. 2. Computer Hardware, Software and Networking: The institute has a separate IT infrastructure in-charge who looks after the maintenance of IT facilities including hardware, networking, etc. 3. Sports infrastructure: Maintenance of grounds is carried out by the institute at central level. Physical director is keeping the record of utilization of sports equipments and facilities. 4. Class Rooms: The class rooms sweeping and cleaning is done every day. 5. Electrical maintenance: A separate electrical maintenance and repair team is assigned the job of all electrical related issues 6. Drinking water coolers, garden etc.: SANJEEVAN has its own water supply system. The maintenance of this water supply amenity is carried out at central level. The garden maintenance, tree plantation, maintenance of lawns etc. Taken care by central team. 7. CCTV, Security etc: The maintenance of CCTV is done by an external agency through AMC. 8. Transport facility: The routine maintenance of all buses including greasing and oiling is carried out at institute's automobile engineering department.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
830	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
88	
File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to institutional website	http://www.seti.edu.in/uploads/about/5-1-3_2022-23.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

197

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

405

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

124

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

1

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

12

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student Council: The institute has an active student council. The student council is framed every year as per the norms of Affiliated Universities. Functions of Student Council: 1. One general secretary is elected among all nominated students by all the members of student council. The general secretary is actively involved in smooth conduction of annual social function 2. The sports coordinator actively organizes and participates in annual sports of the institute. He also organizes intercollegiate, inter university, zonal, inter zonal sports events which are hosted by SANJEEVAN Library Advisory Committee: Six student members are

nominated in each department by HOD. These students actively participate in the development of library as learning resource.

Departmental advisory board (DAB): Two student members are nominated by the HOD in each program. These students actively participate in DAB meetings and give their views regarding curriculum enrichment.

Internal compliance cell (ICC): Some girl students are members of the internal compliance cell (ICC). This cell takes care of gender-related issues such as Sexual harassment prevention. Hostel committee: Hostel committee and Anti ragging squad of the institute consisting of student members also. Different technical events/competitions are organized in the institute such as Parikramaa. In organizing these programs, various committees of students are formed by the student coordinator under the guidance of faculty. Students get exposure to event organization and working in a team as a team member through active participation

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

25

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Sanjeevan Engineering and Technology Institute Panhala has played a pivotal role in shaping the careers of students into technocrats, leaders, entrepreneurs, researchers and global managers. Developing an active and engaged alumni network empowers both the Institute and its graduates.

Our institute has a duly registered alumni Association named as "Sanjeevan Alumni Association Panhala" that creates and maintains a life-long connection between SETI and its alumni. Sanjeevan Alumni Association is registered in the year 2019 under the Societies Registration Act, 1860 (XXI of 1860) with the Registration Number- Kolhapur/0000016/2019.

Alumni engagement is maintaining an ongoing relationship between the institution and its alumni. The goal of alumni engagement is to create a sense of community among former students and to encourage them to stay connected to their alma mater. Alumni support and engagement with their Alma Mater has been a part of the College tradition.

Alumni cultivate and foster friendly and cordial relations between ex-students and the past and present employees of the institute. Our alumni provide guidance to our students for future career, insights of work life and regarding outer corporate world.

Our Alumni Association works for the overall development of students as well as the institution. It helps our institution not just financially, but in terms of academic planning, placements of students, career guidance and technological guidance.

File Description	Documents
Paste link for additional information	http://www.seti.edu.in/student/Alumni
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Vision of Sanjeevan Engineering and Technology Institute, Panhala are reviewed and redefined in view of changing national and global trends in education. In the present context, the vision of the institute is "To be the institution of excellence by imparting quality education and transforming students into competent professionals with societal relevance". Goals are set to attain the vision and missions of the institute in line with the objectives enshrined in the New Education Policy 2020 for higher technical education. Accordingly the institute has proposed to start new programs in Management (MBA) and Painting and Commercial Art (BFA) from academic session 2023-24.

The institution is governed by the Governing council and the institute functions as per the guidelines, decisions and directions of the Governing Council taken with inclusive participation from all its stakeholders. Principal and various boards and committees work together towards the designing and implementation of the institutional quality policy. The various administrative and academic departments are effectively governed through a constitution of mandatory bodies such as IQAC, Academic Advisory Board, Academic Monitoring Committee, Research Advisory Board, Core Supervisory Council, etc. such arrangement reflects the delegation of authority at various levels, making the decision process all inclusive. The hierarchy has well-defined roles and responsibilities keeping in tune with the vision and mission of the institute.

File Description	Documents
Paste link for additional information	http://www.seti.edu.in/uploads/about/6-1-1_2022-23.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute has academic administrative support system in place. 1. Governing Council: The various functions include Framing directive principles and policies, Amending and approving policies from time to time and approving budgets. 2. The Principal is the academic and administrative head of the Institution. However, the responsibilities are delegated to the deans, coordinators and heads of departments. 3. Academic Advisory Committee: the members of AAC are Principal, deans, coordinators and all programme heads. The functions are: To approve academic policies of the institute To recommend to the governing council regarding budgetary requirements for academics To review academic progress of the institute and suggest measures to improve. 4. Department Advisory Board (DAB): This committee consists of all the stakeholders of the institute. The functions are: To define vision and mission of the department. To define programme specific outcomes, programme outcomes, course outcomes and their mapping. To review academic progress of the programme. To inculcate R&D culture and its extension. Various other committees like Grievance Redressal Committee, Internal Compliance Cell (ICC), Hostel and Anti Ragging Committee etc. assist in the effective and efficient functioning of the institution.

File Description	Documents
Paste link for additional information	http://www.seti.edu.in/uploads/about/6-1-1_2022-23.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

No.

Description

SP1

Preparation for NBA accreditation for branches offered from the college by 2025.

SP2

Offer attractive scholarships to attract meritorious students to increase

competitive advantage

SP3

Conducting training programmes for competitive exams like GATE, UPSC,

GRE etc. and remedial classes to weak students

SP4

Setting up and Strengthening of Industry Institute Partnership Cell

SP5

Promoting interaction of faculty and students with premier institutions like NITs,

IITs and reputed universities to enhance research activities.

SP6

Encouraging faculty to participate in technical events like STTP, FDP, international conferences and publish their research work in peer reviewed

journals.

SP7

Improving soft skills and leadership qualities in students through effective and

interactive learning sessions.

SP8

Creating awareness about the availability of Resources

SP9

Initiating various Community Development programmes

SP10

Organizing interactive sessions for faculty members and students with alumni

and industry experts about latest technological developments in the industries

SP11

Promoting environmental protection and green campus activities

SP12

Establishment of centre of excellence in new emerging areas

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://seti.edu.in/uploads/about/Strategic%20plan%20for%20Institutional%20Development.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Functions of key administrative positions: Position

Functions
 Governing Council Frame and amend directive principles and policies. Approve budgets. Principal Mobilize internal & external resources Plan & provide necessary facilities for development. Periodic monitoring & evaluation of various processes Define & deploy quality policy and objectives. Plan & Execute the Annual budget. Arrange periodic meetings Accounts and finance. TPO Liaison with industry and alumni. Arrange need based training to the students. Arrange campus interviews. Proposing annual T & P budget. Registrar Liaison with AICTE, DTE, Shikshan shulka samiti and University Maintaining roster and faculty records Recruitment process Maintain minutes of meeting Heads of Department Plan and execute academic activities of the department Pick and promote strengths of students / faculty / staff Prepare & Propose

department budget Maintain records of departmental activities and achievements Liaison with all Stakeholders Librarian Plan and propose expansion/ development. Maintain library discipline and culture. Organize library committee meetings & library records. Provide various book bank facilities to the needy students.

File Description	Documents
Paste link for additional information	http://www.seti.edu.in/uploads/about/6-2-2-%20HR%20Manual_2022-23.pdf
Link to Organogram of the Institution webpage	http://www.seti.edu.in/about/HR-Manual
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Effective welfare measures taken for the benefit of teaching and nonteaching staff , students of the institution are : 1. EPF for teaching faculty and non teaching staff members. 2. Vacation, medical leave, maternity leave and study leave. 3. Free transport for non-teaching staff and in subsidized rate for teaching staff. 4. Free accommodation for needy teaching and non-teaching staff in the campus. 5. Free food facility to the needy teaching and non-teaching staff. 6. Financial assistance to attend FDP, Conferences, Workshops, seminars in their field of

specialization. 7. Loans for needy staff from Sanjeevan Salary owners Credit Cooperative Society's "Sanjeevan Shikshak Va Shikshaketar Sevakanchi Sahakari Pata Sanstha Maryadit", Somwar Peth (Injole), Panhala. 8. RO Plant for safe drinking water in the college premises. 9. Canteen and mess facilities. 10. Free Medical facility with residential qualified Doctors and ambulance facility. 11. Deputation for Higher Studies. 12. Uniform to class IV employees.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

18

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Well defined Performance Appraisal System is followed in evaluating the performance of teaching and non-teaching staff of the institute.

The designed self-appraisal is based on the following parameters:

- Teaching-learning process evaluation
- FDP/STTP/ Industrial training etc. attended for self-development Seminars / Conferences / workshops / courses conducted as coordinator
- Consultancy work/externally funded research projects
- Contribution towards extra-curricular and co-curricular activities
- Specific duties / tasks assigned by HODs Execution of exam duties assigned by the university
- Contribution for the benefits of students and institute Community service and extension activities
- Research contribution in terms of projects, publications and guidance to students
- Awards / rewards obtained by the faculty and staff
- Patents
- Results of subjects taught
- Books Published
- Student's feedback
- Result of the course taught
- Guest and Expert Lectures delivered
- Key note addresses to conferences and workshop

Appraisal reports are reviewed by the Principal & Management at the end of every academic year. All the parameters discussed above are reviewed, and specific suggestions are communicated to individuals. Based on the reviews, decisions regarding regular increments and promotions are taken. Strengths and weaknesses are identified and accordingly areas of improvement if any are communicated to the faculty.

Non-teaching and supporting technical staff are appraised by concern Head of the Department in a prescribed format. Finally the improvement in behavior and overall conductance and performance is communicated to the respective staff and the appraisal in the form of annual increments and promotions are given to the staff in consultation with Principal and the Management.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has a well-defined mechanism to monitor effective and efficient utilization of available financial resources for the development of the academic processes and infrastructure.

Institutional budget is prepared every year taking into consideration of recurring and non-recurring expenditures. All the major financial decisions are planned and finalized in the Institute's Governing Body Meetings (GBM). The institutional mechanisms for internal and external audit Qualified Internal Auditors from external resources have been permanently appointed and a team of auditing staff carry out a thorough check and verification of all the accounts documents including receipts and payments of the transactions that are carried out in each financial year. Similarly detailed external audit is also carried out annually. Institutional accounts are audited regularly by both Internal and statutory audits.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute follows systematic procedure for effective mobilization and utilization of financial resources:

Admin office and Principal prepare the budget for major central expenses particularly for monthly salary, audit fees, and infrastructure maintenance.

Every committee, cell constituted, central library, central store, Gymkhana, prepares their annual expenses for their calendar activities. Departmental annual budget is prepared as per revised curriculum requirements, planned co-curricular activities, research work, expenses for organizing and participating FDPs, STTPs, conferences etc. before the start of the financial year. Principal reviews the budget of all departments and forwards it to the management.

The Governing council, and management reviews the budget and allocates sufficient funds to carry out all possible activities in the institution.

For purchase of any material, equipments, or services, a at least three quotes of reputed vendors are invited. The respective cell, department prepares a comparative statement with cost, quality and specification details. The negotiations are carried out with all the vendors to finalize one of them in front of management. With the due consent of the management, the order is placed.

The admin office carry out their systematic standard procedure for release of payments towards salary, day to day expenses for consumables, repair and maintenance etc.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Institute has a well established Internal Quality Assurance Cell (IQAC) for quality improvement and standardization of the activities to be carried out. Significant contributions made by IQAC during the current year

1. Received recognition for the college under section 2(f) of the UGC act 1956
2. Applied successfully to Master in Business Administration -04 courses and for Bachelor of Fine arts - 02 courses
3. Organised successfully Two Day NAAC Sponsored National Seminar on ICT tool for quality enhancement of higher education Institutes; Post COVID situation
4. Collaboration accomplished with Academic institutions like Symbiosis, Pune for Distance education center and infoGrow for Learning center of German language
5. Organised workshop on "CO preparation & Exam reform policy"
6. Awareness created well in the IQAC meeting among the faculty members and administrative authorities over New Benchmark system of NAAC
7. Conducted many activities like Visit to SIBIC innovation center, IPR awareness workshop under Innovation Cell
8. Conducted Green audit in a complete aspect
9. Students enrollment and completion of NPTEL/SWAYAM courses improvement recognized
10. AQAR 2021-22 Submitted to NAAC
11. Preliminary preparations initiated for the application of NAAC cycle II
12. Placement is improved compared to last year with reputed company's POOL Campus
13. Number of Internship MOUs carried which reflected in internship count of students
14. NEP Cell FDP is planned for 2023-24
15. Awareness created about SCI and scopus paper publications which reflected in the improvement of count of per teacher

publication. Also 04 patents are published by faculty members.

16. Up gradation carried for infrastructure

File Description	Documents
Paste link for additional information	http://www.seti.edu.in/about/IOAC-Cell
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has well structured methodologies for the periodic review of teaching-learning process and learning outcomes. The review process is accomplished by following the steps mentioned below: Review of teaching techniques and modern tools used by teacher such as ICT tools, experiential, participative and interactive teaching, etc. Conducting course audit of all the courses for all the programs through Academic Audit Conducting internal and external academic audit Monitoring the delivery of the contents and extent of the lecture. Internal and end semester exam results analysis. Collecting feedback from students and its analysis. Collecting the feedback from all the stakeholders for curriculum enrichment. Conducting student satisfaction survey Counseling the teachers at regular intervals with respect to lecture plans, content delivery, interaction with students, attitude building and development, course outcomes, program outcomes with its mapping and attainment, etc.

File Description	Documents
Paste link for additional information	http://www.seti.edu.in/about/IOAC-Cell
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality

A. All of the above

**initiatives with other institution(s)
Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Safety and Security Institute takes care of safety measures and security provisions through various committees as mentioned below: Internal Complaint Cell: To handle the gender related issues. To resolve sexual harassment complaints. To organize programs for women.

Hostel committee and Anti ragging squad: Display of committee members list with their mobile phone numbers Display of ragging rules and its punishments as per Indian Penal Code (IPC) at prominent locations. To take care of security and safety of students residing in hostel.

Grievance Redressal Cell: To take care of students suggestions and complaints deposited in the suggestion boxes.

Counselling: Teacher Guardian Scheme system is the initiative taken up by the institute. Main objectives of the practice are as below: To provide academic counselling and mentoring. To communicate progress of wards to their parents. Providing emotional support to students on individual basis. Establishing rapport between teachers, student and parents. Monitoring attendance and behavioural aspects of every student.

Common Room: Common room for girls and boys is available in our institute. **Watch and ward facility:** The institute has several prominent located CCTV cameras along with recording facility with several days backup.

File Description	Documents
Annual gender sensitization action plan	http://www.seti.edu.in/uploads/about/7-1-1_2022-23.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.seti.edu.in/uploads/about/7-1-1_2022-23.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. Solid waste: Workshop scrap and shavings: In the tin smithy shop the jobs as a term work of the students are so designed that having some utility value such as paper trays, dust bin, sweeping equipments etc. In machine shop waste is sold in scrap for recycling. The waste generated in carpentry is used as rawl plugs for screwing in the walls to hang charts, black boards, etc. The other waste generated such as burnt oil, black smithy metallic waste etc. are sold for recycling. **Office waste:** In the form of newspapers, students used stationary etc. is sold for recycling. **Mess and canteen waste:** The pre and post cooking food waste is used as pig feed for nearby pig farm. **2. Liquid waste:** The liquid waste coming from hostels residential buildings, mess,

washrooms, canteen etc. is made to flow by gravity in the drainage and this liquid waste is used for farming the feed for horses in the campus. These horses are the property of Sanjeevan. 3. E-waste management: The different types of e-waste generated in the Institute like damaged CDs, CPUs, etc. are collected at one place and handed over to the e-waste handling agency.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	http://www.seti.edu.in/uploads/about/7-1-3%20waste2022-23.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our institute is proud of its rich variety of stakeholders belonging to various religions, cultures and from wide variety of socio-economic backgrounds. One can't ignore the chances of conflicts due to ideological difference between thoughts, culture, religion, and ideas.

The institute is proactively taking adequate efforts in providing an inclusive environment to all its stakeholders including better education, equality, socio-economic upliftment, while maintaining good relations, unity, and communal harmony. The utmost care is taken to ensure healthy work environment for the students and staff with a well-maintained discipline.

Institute conducts a series of expert lectures during the induction program of the newly admitted students with different socio-cultural backgrounds and allows them to understand each-other and strengthen their personal bonds. The series continues with a wide variety of extension activities targeted towards enabling a holistic development of the students and staff.

The institute organizes annual social gathering, Gujrati Garbha during 9 days navratri celebration, Ganpati festival, Shivjayanti, ,and celebrates Birth anniversary of Dr. APJ Abdul Kalam, Swami Vivekanand and Dr. B R Ambedkar, Buddha Jayanti, Makar Sankranti, Karnataki Bendur etc. The students are encouraged to showcase their unity in diversity by organizing and celebrating cultural events, group dances, fashion shows, one act plays, etc. during traditional days and festivals.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To sensitize students and employees to the constitutional obligations like values, rights, duties and responsibilities of citizens, institute celebrates Independence Day of India, 15th August and Republic Day, 26th January every year very enthusiastically in whole campus.

All the activities of the students are coordinated and keenly observed by the faculty members and staff to maintain the discipline.

Stakeholders belonging to different culture, religion and region treat and greet each other during respective cultural, religious and regional festivals and maintain good relationships. The institute declares the national holidays to celebrate all the national festivals of different cultures and religions.

The revised curriculum courses like "Constitution of India" and "Basic Human Rights", ensure the sensitization of students towards their constitutional rights, human rights, peace, tolerance, compassion, harmony, social values, environmental protection, and ethics. The institute organizes lectures of legal experts so that students and staff can understand their constitutional rights and shoulder their responsibilities as a responsible citizen of our country.

The institute organizes various community outreach activities to sensitize and educate students to be responsible citizens and to make them learn ethics and human values to adopt them in their personal and social life. Institute conducts Plantation campaigns, Cleanliness drives, "Meri Matti Mera Desh" Abhiyaan, "Rain water harvesting" and "Soil conservation awareness" etc for sensitizing the students towards nature. The institute arranges the special programs towards gender equality, women empowerment, women entrepreneurship, counseling for women health

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</p>	<p>A. All of the above</p>
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File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

<p>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</p> <p>Birth anniversary of Swami Vivekananda (12th January) The spiritual leader of India who is youth icon of the Indians, the birth anniversary is celebrated this year. Event coordinator Dr. R. A. Ingvale made aware to the teaching & nonteaching staff about Swami Vivekananda's speeches and books.</p> <p>Independence Day (15th August) and Republic Day (26th January) Holy wood academy's all educational sister concerns celebrates Independence Day and Republic day every year centrally in the school campus. This year all faculty and staff attended both the</p>

days physically. On these days the flag is hoisted by Chairman of HolyWood Academy.

Birth anniversary of Dr. Babasaheb Ambedkar (14th April) Indian jurist, economist and Dalit leader, Architect the Constitution of India is offered salute and devotion by faculty and students on this day. Also Dr. R. A. Ingvale has given the light over some thoughts of Dr. Babasaheb Ambedkar. Birth Anniversary of Mhatma Jotiba Phule is also celebrated in the campus. International Personalities like, Dr. Abdul Kalam Azad, Mother Teresa, Mr. Nelson Mandela Birth anniversary celebrated in the campus.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE - 1

1. Title of the Practice: Job Oriented Skill Development Programmes

2. Objectives of the Practice: The main objectives of skill development programs are to prepare our students's attitude and aptitude for solving engineering problem with the required skills and knowledge towards recruiting them in reputed companies.

BEST PRACTICE - 2

1. Title of the Practice: Community outreach programs for Holistic Development of students

2. Objectives of the Practice : The main objectives are as follows.

- To educate students to be responsible citizens and to make them learn human values to adopt them in their personal and social life.
- To make the students learn the values like truth, humility, honesty, perseverance, cooperation, compassion, love, etc.
- To enable the students to understand, appreciate, uphold, protect, and promote the sovereignty, unity, and integrity of India.
- To develop all round personality of all the students in the institute.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Title of the Practice : Upliftment of (underprivileged and) rural society through effective use of CSR funds

Objectives of the Practice :

1. Skill development of students for employability
2. Holistic development for making them responsible citizens
3. Extend financial support to underprivileged rural students
4. Awareness among underprivileged farmer community for socio-economic development

Context :

Our institute is situated in the midst of rural areas surrounded by rural hilly area mostly occupied by farmers. Most of the parents are farmers and they are underprivileged and economically poor. Therefore the students coming from such regions are facing financial problems particularly for their higher education.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Future plans for the Academic year 2023-24

Different cells including IQAC and College Development Committee (CDC) have been working hard to keep the stake holders in the loop to maintain quality policy of the institution. Efforts are being made to achieve the vision of the institution.

Plans suggested by IQAC for coming year

Applying for diverse programs to cater the roadmap of NEP 2020

Preparation to apply for NBA and get the NBA accreditation by 2024

Strengthen the placement oriented training activities in the campus.

Prepare & Implement new research policy for the motivation of research activities among the staff & students.

Enhance the student council and mentorship to improve results and placements.

Organise parents meet in each department to have feedback on departmental activities from parents.

Implement E governance with a better ERP system.

Conduct alumni meet & formation of Alumni chapters.

Creating awareness towards NEP20

Enhancing of industry institute interaction to improve internship, entrepreneurship development and placements.

Collaboration with other institutes for undertaking different courses & providing opportunities to the student fraternity.