



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	HOLY-WOOD ACADEMY KOLHAPUR'S , SANJEEVAN ENGINEERING AND TECHNOLOGY INSTITUTE, PANHALA
• Name of the Head of the institution	Mohan B. Vanarotti
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9146999500
• Mobile No:	9146999500
• Registered e-mail	sanjeevannaac@seti.edu.in
• Alternate e-mail	principal@seti.edu.in
• Address	Sanjeevan knowledge city , A/P - Somwar Peth-Injole , Panhala, Tal. Panhala, Dist. Kolhapur - 416201
• City/Town	Panhala
• State/UT	Maharashtra
• Pin Code	416201
<b>2.Institutional status</b>	
• Type of Institution	Co-education
• Location	Rural

• Financial Status	<b>Self-financing</b>				
• Name of the Affiliating University	<b>Dr. Babasaheb Ambedkar Technological University, Lonere</b>				
• Name of the IQAC Coordinator	<b>Dr. G. C. Koli</b>				
• Phone No.	<b>7722076379</b>				
• Alternate phone No.	<b>7722076379</b>				
• Mobile	<b>7722076379</b>				
• IQAC e-mail address	<b>iqac@seti.edu.in</b>				
• Alternate e-mail address	<b>gajanan.koli@seti.edu.in</b>				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="http://www.seti.edu.in/uploads/about/AQAR%202019-20.pdf">http://www.seti.edu.in/uploads/about/AQAR%202019-20.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.seti.edu.in/uploads/download/DBATU%20Academic%20Calendar%2020-21Odd-Even.pdf">http://www.seti.edu.in/uploads/download/DBATU%20Academic%20Calendar%2020-21Odd-Even.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B+</b>	<b>2.66</b>	<b>2019</b>	<b>28/03/2019</b>	<b>27/03/2024</b>
<b>6.Date of Establishment of IQAC</b>			<b>01/09/2015</b>		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			<b>Yes</b>		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>03</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
Encourage faculty towards online teaching mode Outcome: All faculty taken good initiatives for the preparation and conduction of online lecture contents and effective delivery through different online platform		
Motivated faculty to publish the articles in international Journals and Impact factor Journals Outcome: 39 Faculty Published reputed International Journal paper having good impact factor		
Faculty attended Development Programs/workshop/training programs Outcome: 16 Faculty attended 65 different Faculty Development Programmes through online mode		
Guidance given to students & Faculty towards holistic development through meditation session Outcome:Organised Sahajayoga Mediatation Programme on 22/01/2021 and 15/03/2021		
Organisation of e-conference Outcome: "International e-conference organised on 27th & 28th Nov. 2020 on Frontiers in Mechanical Engineering & nanoTechnology"		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
Effective Implementation of CBCS system for F. Y. B. Tech. and S. Y. B. Tech courses	The performance of students in university exam is improved.
Online teaching planning and execution	Effectively online lectures conducted through online platform and maintained records
To encourage teachers to participate in various activities like FDPs, online courses etc.	All the faculty attended various FDP's, workshops, webinars successfully
Motivating faculty for publishing articles in reputed journals	International Journal Papers are published by faculty
Organize Sports event for students & Faculty	Annual Sports event organised
Organizing events for women empowerment	Event is organised on Women's Day
Arrange Project Competition	Online Project Competition is organised for Final Year Students
Arrange Mediation Session	Sahajayoga Meditation sessions are organised for First year Students
<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Internal Quality Assurance Cell	13/08/2021
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2020-21	18/02/2022

## Extended Profile

<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>05</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>First Year 78 and Direct Second Year 190 and M.Tech 04</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>614</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>451</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>77</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	73
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	20
Total number of Classrooms and Seminar halls	
4.2	464
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	645
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute has developed a structured and strategic approach for the implementation of the curriculum effectively.

The following are the methods used to implement the curriculum throughout the academic year.

##### Principal Meeting:

Principal's meetings (Academic Advisory Committee) are conducted with HODs once in a week to discuss the academic as well as administration plans

##### Academic Calendar:

Due to pandemic situation academic calendar is slightly changed and communicated by the university time to time to the institute.

##### Academic Diary and Course File:

Academic Diary and Course file for each subject are prepared by faculty at the beginning of the semester and different contents like lesson plan, term work evaluation, mentors information etc. are added in it for executing the pre-planned activities.

The action plans:

- The Academic Advisory Committee (AAC) of the institute consisting of Principal, Deans and HODs conducts meetings to review the effective implementation of the curriculum. The CA-I, MSE and CA-II, assignments are regularly conducted as per the academic calendar online/offline.
- Proper review of the results is carried out by the respective faculty and the HODs to analyse the performance of the students.
- Progress of the students is regularly informed to the students through messaging app.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://drive.google.com/file/d/1YvcDfoPRKjpCn8UJtridsyb97IVjlfIV/view?usp=sharing">https://drive.google.com/file/d/1YvcDfoPRKjpCn8UJtridsyb97IVjlfIV/view?usp=sharing</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- Sanjeevan being an affiliated institute, receives academic calendar from Dr. Babasaheb Ambedkar Technological University, Lonere.
- The university academic calendar comprises of the date of commencement and term end as well as the schedule of examinations.
- Sanjeevan examination cell prepares a comprehensive institute level academic calendar in conformity with the university academic calendar.
- It includes the dates of continuous internal evaluation, academic audit and related co-curricular and extracurricular activities which are to be conducted at the institute level.
- Every Department prepares their own academic calendar in line with the institute academic calendar.
- The faculty strictly adhere to the academic calendar while



preparing their curriculum planning and delivery.

- The Internal Quality Assurance Cell (IQAC) through academic audit regularly monitors whether adherence to the teaching plan and delivery as per the academic calendar is being followed or not.
- Based on the academic calendar, detailed timetable of the internal examinations, CA-I, MSE and CA-II is prepared and displayed in advance and informed to the students.
- The students are notified about exam related updates on regular basis online applications.
- The internal examination related activities like the evaluation of the answer papers, posting of marks in the portal and display of marks in the notice board for students is undertaken in a systematic and time bound way, strictly adhering to the university academic calendar.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://drive.google.com/file/d/1xFqN2C4kfcr_jiJ53Qjmife6QKmYt6e0X/view?usp=sharing">https://drive.google.com/file/d/1xFqN2C4kfcr_jiJ53Qjmife6QKmYt6e0X/view?usp=sharing</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**A. All of the above**

**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility



### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

364

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

215

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institute follows the curriculum of the affiliating universities which gives emphasis on environment and sustainability, human values and professional ethics. The institute has Internal Complaint Cell (ICC) which takes care of Gender issues and Redressal. The institute has Hostel Committee and Anti Ragging Squad which looks after the ragging related issues. Different courses related to environment and sustainability, human values and professional ethics like Communication Skills, basic human Rights, Environmental Engineering studied by the students of different branches of engineering

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

#### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

16

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

830

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://www.seti.edu.in/uploads/about/Actio%20Taken%20Report1.4.2%20SETI%202020-21.pdf">http://www.seti.edu.in/uploads/about/Actio%20Taken%20Report1.4.2%20SETI%202020-21.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

## 2.1.1 - Enrolment Number Number of students admitted during the year

### 2.1.1.1 - Number of sanctioned seats during the year

614

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

73

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

### Identification of slow and advanced learners:

The institute identifies the slow and advanced learners based on

- Interaction of faculty with students in class rooms and Labs
- Performance of students in the unit tests and midterm tests
- Performance of students in their previous semester university exams

### Strategies for the slow learner

- Remedial classes are conducted regularly
- Attendance of the students is monitored continuously for necessary action and reports are communicated.
- Performance of the slow learner is monitored by the mentors and motivated them towards the improvement
- Management supports slow learners who are financially weak

- Mentors counsel the slow learners through motivational talks and personal related issues

#### Strategies for the advanced learners

- Special guidance and consultations are given to the advanced learners to secure high percentage of marks in university examination.
- The faculty members of the departments and the placement cell constantly encourage the advanced learners to participate in extracurricular and co-curricular competitions.
- They are encouraged and motivated to take up sponsored projects during final year as well as to take participation in technical competitions held at National and International level within and outside the university.
- They are given responsibilities to conduct national level tech fests where they acquire leadership skills.
- Motivational talks are arranged for them to boost their confidence and interests in the studies.
- They are encouraged to take up internships and certification courses.
- They are motivated towards higher studies and research.

They are motivated and given extra coaching for appearing in GATE and Competitive exams

File Description	Documents
Link for additional Information	<a href="https://drive.google.com/file/d/1Wi0FKsA8cP-3cSX5sP5yludILb6hU4_/view?usp=sharing">https://drive.google.com/file/d/1Wi0FKsA8cP-3cSX5sP5yludILb6hU4_/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1214	77

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem

solving methodologies are used for enhancing learning experiences

#### Experiential learning:

- The students have to undergo laboratory courses in all the semesters in different branches of engineering.
- Institute has provided full-fledged laboratory facilities in all the departments in accordance with curriculum of the universities.
- Working on the experiments, mini projects and internships help the students to gain the experiential learning.

#### Participative Learning:

- Students experience participative learning by carrying out mini projects, final year projects, seminars and industrial visits prescribed in the university syllabus.
- Students are motivated and counselled to participate in seminars, workshops, conferences, study tours, industrial visit, projects, science exhibition, group discussion, guest lectures, symposium, Quiz programmes, association and lead programs to enrich the different learning methods.
- Students participate in extra-curricular activities like sports, music, dance, yoga and cultural competition
- Institute has provided the students with several self-learning facilities such as digital reading materials, NPTEL Videos, language laboratory, international journals and web courses to get exposure to practical examples.

#### Problem Solving Methodologies:

- Students are given an opportunity to work on problem solving techniques through assignments, seminars, mini projects, final year and sponsored projects.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://drive.google.com/file/d/1IaSExtTNEyriDaVZOyAe--5X8SMmqoGO_/view?usp=sharing">https://drive.google.com/file/d/1IaSExtTNEyriDaVZOyAe--5X8SMmqoGO_/view?usp=sharing</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Student-centric teaching learning methods such as participative learning, experiential learning and learning through problem-solving methodologies are followed for enhancing the learning capabilities by adopting ICT facilities, E-Learning resources, MOODLE, NPTEL etc. Various creative and innovative teaching learning techniques such as video lectures, role-plays, debates, group discussions, etc. are used. Students are continuously motivated to participate in various knowledge and skill enrichment programs.

All the faculty of the institute has enhanced the use of ICT tools for teaching learning practices. These include use of android softwares, NPTEL videos, Modular object Oriented Dynamic Learning Environment (MOODLE), Youtube channels and the other teaching learning methods. Up gradation of Class Rooms and Seminar Halls with ICT facility.

E-resource and technique used Internet DelNet soft copies of the textbooks. Use of smartboards

ICT Tools and resources available Computer System with audio video facility , LCD Projector, Moodle Learning Management Software, PPT Slides

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://drive.google.com/file/d/1-BUqzp0TjMaugmNovkCeOV8GmJunR_xd/view?usp=sharing">https://drive.google.com/file/d/1-BUqzp0TjMaugmNovkCeOV8GmJunR_xd/view?usp=sharing</a>

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )



### 2.3.3.1 - Number of mentors

77

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

77

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

### 2.4.3.1 - Total experience of full-time teachers

77

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The evaluation scheme of DBATU is:

Continuous Evaluation - 20 Marks

Mid Semester Examination - 20 Marks

End Semester Examination - 60 Marks

Final marks of all courses are converted in to SGPA for each semester and finally it is converted in to 10 point scale

Following are the different reforms executed by the Institute in Continuous Internal Evaluation (CIE) system.

- Institute conducts unit tests and midterm tests according the schedule of the academic calendar (in line with the university) across all the departments.
- The course teacher evaluates the unit and midterm test papers and circulated to the students for their information and clarifications if any. Finally compilation of all the marks of all the courses for a particular class is done at the department level and counseling and mentoring is done accordingly
- CIE test marks are communicated to students through online application.
- The continuous evaluation of the laboratory work is done as

per the following marks distribution.

1. Practical/lab Performance - CA-I 15 Marks
2. Practical/lab Performance -CA-II 15 Marks
3. Internal Practical Exam - 10 marks
4. External Practical Exam - 10 marks

In addition, the CIE of the students is also carried out conducting tutorials and assignments.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://drive.google.com/file/d/1u16LOtWftAjQae_PmLRtxVFIPtai-85l/view?usp=sharing">https://drive.google.com/file/d/1u16LOtWftAjQae_PmLRtxVFIPtai-85l/view?usp=sharing</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Following are the initiatives taken by the institute towards transparency in the internal assessment mechanism and robustness in terms of frequency and variety

- CA-I, CA-II and MSE tests are conducted as per the guidelines of affiliating universities.
- The department coordinators of the exam prepare the time table according to the schedule of academic calendar in concern with Examination Cell.
- Examination Cell allots the duty of room supervision to the faculty of all the departments for smooth and transparency in conduction.
- Question papers are set in line with the guide lines of the university.
- Answer papers of each unit test are evaluated within three to four working days
- Assessment marks of the students are communicated to the students. After all the tests, average marks obtained is also shown to the students.
- Laboratory term work assessment is also conducted in very transparent manner.
- In the case of online test examination separate question paper link provided to the students
- Online evaluations of the test are conducted by the faculty and the respective marks communicated to the students.
- Students can check their marks through login of university

portal.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://drive.google.com/file/d/11-982IMaSCxw1T0CLtiAI5csa2yQKK9x/view?usp=sharing">https://drive.google.com/file/d/11-982IMaSCxw1T0CLtiAI5csa2yQKK9x/view?usp=sharing</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

PSOs and POs are displayed on the department website, in class rooms and laboratories. They are also communicated to faculty in the department meetings. COs of all courses are displayed on the department website. Students are made familiar with PSOs, POs and COs by the faculty in classes as well as through tests, assignments and tutorials.

Teachers of the respective course prepares unit wise COs as per the Bloom's level. Also while preparing question paper COs are mapped question wise and reflected carefully. Finally attainment of the entire COs with respect to PO is assessed for each course by the course teacher.

Sr.No.

Name of Programme

Link for PO, PSO & COs

1.

Automobile Engineering

<http://www.seti.edu.in/dptautomobile/OBE>

2.

Civil Engineering

<http://www.seti.edu.in/dptcivil/OBE>

3.

Computer Science & Engineering

<http://www.seti.edu.in/dptcomputer/OBE>

4.

Electrical Engineering

<http://www.seti.edu.in/dptelectrical/OBE>

5.

Electronics & Tele-communication Engineering

<http://www.seti.edu.in/dptelectronics/OBE>

6.

Mechanical Engineering

<http://www.seti.edu.in/dptmechanical/OBE>

7.

Basic Sciences & Humanities Department

<http://www.seti.edu.in/dptgeneral/OBE>

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://drive.google.com/file/d/1abn0mp9xQd0vV9AmfYpRGdhoMcB722nl/view?usp=sharing">https://drive.google.com/file/d/1abn0mp9xQd0vV9AmfYpRGdhoMcB722nl/view?usp=sharing</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Direct assessment methods: CA-I, CA-II, MSE assignments, Quizzes, tutorials, end semester exams and performance in conducting experiments

Indirect assessment methods: Course exit survey by student's feedback and final year seminar and project by staff feedback.

The attainment of COs, POs and PSOs starts from writing appropriate COs for each course in each program. The course outcomes are written by the respective faculty member using action verbs of learning levels as suggested by Blooms Taxonomy. Then, a correlation is established between COs and POs and COs and PSOs on the scale of 0 to 3 (0-no correlation, 1-low correlation, 2-medium correlation and 3- high correlation). A mapping matrix of COs-POs and COs-PSOs is prepared for all courses in the program. Matrix containing mapping of COs-POs and COs-PSOs for a particular course is formulated. Mapping of COs of all courses of a particular program with POs and PSOs is also tabled out.

Different weights are assigned to each of direct and indirect assessment tools in attaining COs for each student in all courses of a program. The attainment level of CO is calculated for each student after declaring the end semester exam results.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://drive.google.com/file/d/1-NXelvY2AdwmNyUVVIZxEbFs_MlJ2m_1/view?usp=sharing">https://drive.google.com/file/d/1-NXelvY2AdwmNyUVVIZxEbFs_MlJ2m_1/view?usp=sharing</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

451

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://drive.google.com/file/d/12tfjGjv4JGS_A_rgoKYITuLtAazKjKtla/view?usp=sharing">https://drive.google.com/file/d/12tfjGjv4JGS_A_rgoKYITuLtAazKjKtla/view?usp=sharing</a>

## 2.7 - Student Satisfaction Survey

### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://docs.google.com/forms/d/e/1FAIpQLSeicpg3HuLGrmhtrWwjCeKWwfXVZVoaTDL6yrI\\_oZED9OrrNg/viewform](https://docs.google.com/forms/d/e/1FAIpQLSeicpg3HuLGrmhtrWwjCeKWwfXVZVoaTDL6yrI_oZED9OrrNg/viewform)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

#### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

##### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="#">Nil</a>



### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

03

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

06

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

02

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**COVID Centre:**

Taking a social responsibility over the shoulder , institute devoted the Boys Hostel for the running of COVID Centre. Also Sanjeevan has given a full cooperation to the governments officers and staff for the taking care of COVID patients.Number of patients recovered very fast in the pollution free and healthy environment of Panhala.

**Meditation Session:**

For the holistic development of students, Sanjeevan conducted online and offline sessions of Sahajayoga Meditation for the students.Sahaja Yoga is a unique method of meditation based on an experience called Self Realization (Kundalini awakening)that can occur within each human being. Through this process an inner transformation takes place by which one becomes moral, united, integrated and balanced

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1m-TCwg3JWT0Riyj4ADecaCo_Rqy4fv8D/view?usp=sharing">https://drive.google.com/file/d/1m-TCwg3JWT0Riyj4ADecaCo_Rqy4fv8D/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

01

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

58

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

21

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

SETI has adequate facilities for teaching learning as per the norms specified by the apex body All India Council for Technical Education (AICTE), New Delhi.

1. ICT enabled classroom
2. Laboratories with all required equipments and space as per AICTE norms
3. Seminar halls
4. Departmental library
5. Well qualified and experienced faculty
6. Tutorial rooms

Apart the institute has got following central facilities

1. Central workshop : which has got the following different shops
  1. Machine Shop
  2. CNC machine
  3. Carpentry and Pattern making shop
  4. Smithy and plumbing
  5. Welding
  6. Fitting
2. Central Computing facility
3. Central Library
4. Drawing halls
5. Language Laboratory
6. Basic Sciences Laboratories

Space Description

Facility available

Details

Number

Average Size (m2)

Class Rooms

Class Rooms

20

80.00

Technology enabled Learning Spaces

Engineering Drawing Room

01

256.09

Reading Rooms

Central Library

01

577.09

Departmental Library

06

30

Digital Library

01

68.78

Seminar Hall

Seminar Hall

03

133.00

Tutorial Rooms

Tutorial Rooms

06

40.00

Well-equipped laboratories

Department Laboratories

57

80.00

Specialized facilities and equipment

LCD Projectors

27

-

State of art Language lab

01

58.69

Wi-Fi

YES

-

Central Workshop

As mentioned above

01

311.96

Central computing Facility

Advanced computers

01

150.00

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/12mXgj-X-p3uPNuVmWh29YX-B9hyDCCyx/view?usp=sharing">https://drive.google.com/file/d/12mXgj-X-p3uPNuVmWh29YX-B9hyDCCyx/view?usp=sharing</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- SANJEEVAN has its own sports and Gymkhana Section looked after by a separate physical director. The various sports events organized by SANJEEVAN are :

1. Annual sports: these are indoor and outdoor sports organized



at the beginning of Second semester every year

2. Inter zonal tournaments.
  3. Invitation tournaments for invited institutes nearby.
  4. SANJEEVAN promotes its student to participate in State / National / International level tournaments by providing additional coaching and facilities required for the respective event.
- Sanjeevan is having many sports facilities for their students such as, swimming tank, Basket ball ground, Hockey ground, Cricket ground and the fully equipped Gym.
  - The sports culture in the institute is very healthy. The students of all the programs are participating as a team in various tournaments The various points are awarded as per the performance of the program in these events and based on the points earned by the department at the end of the tournament general champion department is declared and a rotary trophy is awarded to the program.
  - Every year annual social function (gathering) is organized by student council.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1WcujcKfKG9XheoSzvALgUJdWy697YhqZ/view?usp=sharing">https://drive.google.com/file/d/1WcujcKfKG9XheoSzvALgUJdWy697YhqZ/view?usp=sharing</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

20

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

20

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1s9b_MUtrxW96WLM4iH1X5Wal7CC47czv/view?usp=sharing">https://drive.google.com/file/d/1s9b_MUtrxW96WLM4iH1X5Wal7CC47czv/view?usp=sharing</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

102.56

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Sanjeevan library has Vidya Sagar Premium version software in which all the short comings of the above software are taken care of. The salient feature of this software are:

- UNICODE and MS SQL Server assure best performance and quality with cutting edge experience.
- Data entry in any language is possible.
- Compatible with other systems
- Customization of library rule possible
- Reading room monitoring
- Statistical and analytical report management easily possible
- Bar code reader facility available
- Online demand is possible for books

- Books available in all the software subscribed institutes library are also visible
- Free android app available for students and faculty

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://drive.google.com/file/d/1lnoCOn00C8gXP6eTSc1f3NrQKF_JanNt/view?usp=sharing">https://drive.google.com/file/d/1lnoCOn00C8gXP6eTSc1f3NrQKF_JanNt/view?usp=sharing</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

#### 9.44

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

7

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Management of Sanjeevan has taken the benefits of internet revolution through integrating ICT into the learning environment. The focus is to improve the quality of education and laying a good foundation at the institute and encourages Management, Faculty, Students and other stakeholders to share the resources, knowledge content, promotion, faculty development and exchange of skills. All the IT resources and content are being made available to the faculty and students on their desk as well as anywhere-anytime basis over the campus. To achieve the same, the institute has established a Campus network. It is very helpful for the institute to work from any block / building and receive the same speed of data transfer.

A typical campus network is a computer network made up of an interconnection of local area networks (LANs) within a limited geographical area. The networking equipment (switches, routers, firewalls, IPSs) and transmission media (optical fibre, copper cable) used to interconnect & communicate among all devices connected.

**Hardware:** Servers, computers, switches, and routers, etc.

**Network:** Network enablement, internet connectivity, firewall and security.

Earlier Instittue was having the bandwidth of 200 Mbps and Now it has been enhanced to 400 Mbps for entire Sanjeevan Knowledge city campus.

Institute is having facility of Wi-Fi through campus. The Wi-Fi facility is also available in hostel building. Student has given individual login based on MAC address of their devices.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1_6h-kfzzWtjI2LOX1JC1KwNbKIkJkOu9Pf/view?usp=sharing">https://drive.google.com/file/d/1_6h-kfzzWtjI2LOX1JC1KwNbKIkJkOu9Pf/view?usp=sharing</a>

#### 4.3.2 - Number of Computers

645

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

151.77

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The maintenance at different sections of the institute is given below:

1. **Laboratories:** Preventive maintenance is carried out regularly and breakdown maintenance is carried out as and when required as per the standard procedures of the institute.
2. **Computer Hardware, Software and Networking:** The institute has a separate IT infrastructure in-charge who looks after the maintenance of IT facilities including hardware, networking, etc.
3. **Sports infrastructure:** Maintenance of grounds is carried out by the institute at central level. Physical director is keeping the record of utilization of sports equipments and facilities.
4. **Class Rooms:** The class rooms sweeping and cleaning is done every day.
5. **Electrical maintenance:** A separate electrical maintenance and repair team is assigned the job of all electrical related issues
6. **Drinking water coolers, garden etc.:** SANJEEVAN has its own water supply system. The maintenance of this water supply amenity is carried out at central level. The garden maintenance, tree plantation, maintenance of lawns etc. taken care by central team.
7. **CCTV, Security etc:** The maintenance of CCTV is done by an external agency through AMC.
8. **Transport facility:** The routine maintenance of all buses including greasing and oiling is carried out at institute's automobile engineering department.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1350Xy3quaKyFuCkrFEey55Im90F9SQ50/view?usp=sharing">https://drive.google.com/file/d/1350Xy3quaKyFuCkrFEey55Im90F9SQ50/view?usp=sharing</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

975

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

295



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to institutional website	<a href="https://drive.google.com/file/d/1cFxjrf0x20zeJ1bma-CeqJsGBxbpT50m/view?usp=sharing">https://drive.google.com/file/d/1cFxjrf0x20zeJ1bma-CeqJsGBxbpT50m/view?usp=sharing</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**369**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**253**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent**

**A. All of the above**



**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

70

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

3

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

2

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**Student Council:** The institute has an active student council. The student council is framed every year as per the norms of Affiliated Universities.

**Functions of Student Council:**

1. One general secretary is elected among all nominated students by all the members of student council. The general secretary is actively involved in smooth conduction of annual social function
2. The sports coordinator actively organizes and participates in annual sports of the institute. He also organizes intercollegiate, inter university, zonal, inter zonal sports events which are hosted by SANJEEVAN

**Library Advisory Committee:** Six student members are nominated in each department by HOD. These students actively participate in the development of library as learning resource.

**Departmental advisory board (DAB):** Two student members are nominated by the HOD in each program. These students actively participate in DAB meetings and give their views regarding curriculum enrichment.

**Internal compliance cell (ICC):** Some girl students are members of the internal compliance cell (ICC). This cell takes care of gender related issues such as Sexual harassment prevention.

**Hostel committee:** Hostel committee and Anti ragging squad of the institute consisting of student members also.

Due to pandemic situation some of the committees have not been formulated during the year.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1qLVCBvgFo-b01FwO-FvN05lBtW_rppx5/view?usp=sharing">https://drive.google.com/file/d/1qLVCBvgFo-b01FwO-FvN05lBtW_rppx5/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution**

participated during the year (organized by the institution/other institutions)

### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

7

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

SANJEEVAN has strong belief that alumni are great role models for present students and are often well placed to offer practical support, since they have already started their professional career. Alumni are often in the position to engage the expertise of the institution in the professional growth. Our alumni are our brand ambassadors, so Sanjeevan registered "Sanjeevan Alumni Association" (SAA) under the Society Registration Act, 1860. Every pass out student is eligible for life time membership and can become a member by completing registration process.

The major role played by alumni is elaborated below:

- Alumni of the institute are involved in Departmental Advisory Board (DAB) of each department. DAB actively contributes in the development of the department and institute.
- Guidance to cultural group
- Training programs and guest lecturers for the students
- Interaction with the students
- IQAC has alumni of the institution as member; to the improvement of teaching learning process

Institute organizes alumni meet at the institute. During this meet

the alumni contributes lot to the present students through interaction and to the institute. Various events in the alumni meet are: Interaction with faculty, interaction with students, sharing the views and experiences during the speech.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1E2BzooOp-zbxI_lokhhbF0zvyyvG5dQMix/view?usp=sharing">https://drive.google.com/file/d/1E2BzooOp-zbxI_lokhhbF0zvyyvG5dQMix/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### VISION:

Sanjeevan Engineering and Technology Institute to Educate to Excel in Social Transformation.

#### MISSION:

- To inculcate academic excellence in pursuit of technical education and to strive hard for good academic result and placements.
- To attract nurture and to retain the best faculty and technical manpower.
- To develop holistic personality of students to be a responsible citizen with ethical values and lifelong learning.
- To promote industry institute interaction for employability and entrepreneurship.

#### Quality Policy:

We promise a conducive environment to our faculty, staff and students to realize the vision.

The role of top management, Principal and faculty in design and implementation of its quality policy and plans:

In line with the vision and mission, the governance comprising of Governing Board (GB), Governing Council (GC), Department Advisory Board (DAB) and Internal Quality Assurance Cell (IQAC) play significant role in formulating policies to suit the present trends in education system and for the benefit of the stake holders.

Principal, HOD's and all faculty members take care in implementing the policies and plans to the satisfaction of stakeholders. Principal provides academic leadership and in association with the faculties, evolves strategies for academic growth of the institution.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1ESw_lI6Dajlds84wlntyuhrdkq2Nf9pX-/view?usp=sharing">https://drive.google.com/file/d/1ESw_lI6Dajlds84wlntyuhrdkq2Nf9pX-/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute has academic administrative support system in place.

1. Governing Council: The various functions include

Framing directive principles and policies,

Amending and approving policies from time to time and approving budgets.

2. The Principal is the academic and administrative head of the Institution. However, the responsibilities are delegated to the deans, coordinators and heads of departments.

3. Academic Advisory Committee: the members of AAC are Principal, deans, coordinators and all programme heads.

The functions are:

- To approve academic policies of the institute
- To recommend to the governing council regarding budgetary requirements for academics
- To review academic progress of the institute and suggest measures to improve.

4. Department Advisory Board (DAB): This committee consists of all the stake holders of the institute.

The functions are:

- To define vision and mission of the department.
- To define programme specific outcomes, programme outcomes, course outcomes and their mapping.
- To review academic progress of the programme.
- To inculcate R&D culture and its extension.

Various other committees like Grievance Redressal Committee, Internal Compliance Cell (ICC), Hostel and Anti Ragging Committee etc. assist in the effective and efficient functioning of the institution.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1fDyakunCfpYLsK0K_I1W8qxij-ws1t8f/view?usp=sharing">https://drive.google.com/file/d/1fDyakunCfpYLsK0K_I1W8qxij-ws1t8f/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Yes, the Institute has a perspective development plan for coming years. The institute puts an effort in assessing the performance and development. The Institute has following Strategic plans:

No.

Description



SP1

Plan to get NBA accreditation for most of engineering branches offered by the college in near future

SP2

Offer attractive scholarships to attract meritorious students to increase competitive advantage

SP3

Conducting training programmes for competitive exams like GATE, UPSC, GRE etc. and remedial classes to weak students

SP4

Setting up and Strengthening of Industry Institute Partnership Cell

SP5

Promoting interaction of faculty and students with premier institutions like NITs, IITs and reputed universities to enhance research activities.

SP6

Encouraging faculty to participate in technical events like STTP, FDP, international conferences and publish their research work in peer reviewed journals.

SP7

Improving soft skills and leadership qualities in students through effective and interactive learning sessions.

SP8

Creating awareness about the availability of Resources

SP9

Initiating various Community Development programmes

SP10



Organizing interactive sessions for faculty members and students with alumni and industry experts about latest technological developments in the industries

SP11

Promoting environmental protection and green campus activities

SP12

Establishment of centre of excellence in new emerging areas

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.seti.edu.in/about/Strategic-plan-for-Institution">http://www.seti.edu.in/about/Strategic-plan-for-Institution</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Functions of key administrative positions:

Position

Functions

Governing Council

- Frame and amend directive principles and policies.
- Approve budgets.

Principal

- Mobilize internal & external resources
- Plan & provide necessary facilities for development.
- Periodic monitoring & evaluation of various processes
- Define & deploy quality policy and objectives.
- Plan & Execute the Annual budget.
- Arrange periodic meetings
- Accounts and finance.

**TPO**

- Liaison with industry and alumni.
- Arrange need based training to the students.
- Arrange campus interviews.
- Proposing annual T & P budget.

**Registrar**

- Liaison with AICTE, DTE, Shikshan shulka samiti and University
- Maintaining roaster and faculty records
- Recruitment process
- Maintain minutes of meeting

**Heads of**

**Department**

- Plan and execute academic activities of the department
- Pick and promote strengths of students / faculty / staff
- Prepare & Propose department budget
- Maintain records of departmental activities and achievements
- Liaison with all Stake holders

**Librarian**

- Plan and propose expansion/ development.
- Maintain library discipline and culture.
- Organize library committee meetings & library records.
- Provide various book bank facilities to the needy students.

File Description	Documents
Paste link for additional information	<a href="http://www.seti.edu.in/uploads/about/SETI_H%20R%20POLICY%202015%20(manual)%20Revised%20June%202018-1.pdf">http://www.seti.edu.in/uploads/about/SETI_H%20R%20POLICY%202015%20(manual)%20Revised%20June%202018-1.pdf</a>
Link to Organogram of the Institution webpage	<a href="http://www.seti.edu.in/about/HR-Manual">http://www.seti.edu.in/about/HR-Manual</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support**

**A. All of the above**

## Examination

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Effective welfare measures taken for the benefit of teaching and non-teaching staff, students of the institution are :

1. EPF for teaching faculty and non teaching staff members.
2. Vacation, medical leave, maternity leave and study leave.
3. Free transport for non-teaching staff and in subsidized rate for teaching staff.
4. Free accommodation for needy teaching and non-teaching staff in the campus.
5. Free food facility to the needy teaching and non-teaching staff.
6. Financial assistance to attend FDP, Conferences, Workshops, seminars in their field of specialization.
7. Loans for needy staff from Sanjeevan Salary owners Credit Co-operative Society's "Sanjeevan Shikshak Va Shikshaketar Sevakanchi Sahakari Pata Sanstha Maryadit", Somwar Peth (Injole), Panhala.
8. RO Plant for safe drinking water in the college premises.
9. Canteen and mess facilities.
10. Free Medical facility with residential qualified Doctors and ambulance facility.
11. Deputation for Higher Studies.
12. Uniform to class IV employees.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1iv4F0cYPFOfKzRDUA57RBRecqa_ob-qT/view?usp=sharing">https://drive.google.com/file/d/1iv4F0cYPFOfKzRDUA57RBRecqa_ob-qT/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The designed self-appraisal is based on the following parameters:

- Teaching-learning process evaluation
- FDP/STTP/ Industrial training etc. attended for self-development Seminars / Conferences / workshops / courses

conducted as coordinator

- Consultancy work/externally funded research projects
- Contribution towards extra-curricular and co-curricular activities
- Specific duties / tasks assigned by HODs Execution of exam duties assigned by the university
- Contribution for the benefits of students and institute Community service and extension activities
- Research contribution in terms of projects, publications and guidance to students
- Awards / rewards obtained by the faculty and staff
- Patents
- Results of subjects taught
- Books Published
- Student's feedback
- Result of the course taught
- Guest and Expert Lectures delivered
- Key note addresses to conferences and workshop

Appraisal reports are reviewed by the Principal & Management at the end of every academic year.

Non-teaching and supporting technical staff are appraised by concern Head of the Department in a prescribed format. Finally the improvement in behaviour, overall conductance and performance is communicated to the respective staff and the appraisal in the form of annual increments and promotions are given to the staff in consultation with Principal and the Management.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1tbp3Rj-7CAPwr3s34_4icdIyq2R2pVNG/view?usp=sharing">https://drive.google.com/file/d/1tbp3Rj-7CAPwr3s34_4icdIyq2R2pVNG/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has a well-defined mechanism to monitor effective and efficient utilization of available financial resources for the development of the academic processes and infrastructure.

Institutional budget is prepared every year taking into consideration of recurring and non-recurring expenditures.

All the major financial decisions are planned and finalized in the Institute's Governing Body Meetings (GBM).

The institutional mechanisms for internal and external audit

Qualified Internal Auditors from external resources have been permanently appointed and a team of auditing staff carry out a thorough check and verification of all the accounts documents including receipts and payments of the transactions that are carried out in each financial year.

Similarly detailed external audit is also carried out annually. Institutional accounts are audited regularly by both Internal and statutory audits.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institute has a well-defined procedure in mobilising funds and optimum utilization of available resources for the development of



infrastructure and implementing effective teaching-learning methodologies.

The major source of the funding is tuition and development fees collected from students. Other sources are grants received from various funding agencies for research, for conduct of faculty development programmes and from testing and consultancy.

At the end of every financial year, next year institute budget is prepared after taking into consideration of the requirements of all departments. Each department head prepares the budget based on the requirements such as equipments, computers and consumables required for next academic session. Principal proposes the budget and gets approval in Governing Body meetings after discussion and necessary corrections. The Principal and the Heads of Departments discuss the requirement and decide the priorities while allotting financial resources for various purposes and also ensure optimum use of available financial resources. The Governing body studies the annual expenditure, scrutinizes the budget and provides feedback for efficient use of financial resources. The Institute has standardized procedure for sanctioning of funds and also for settlement of advance and passing of bills for payment.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/16auM5W5ZjS-qOKw08jLTpeJkOatXDrbD/view?usp=sharing">https://drive.google.com/file/d/16auM5W5ZjS-qOKw08jLTpeJkOatXDrbD/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Institute has a well established Internal Quality Assurance Cell (IQAC) for quality improvement and standardization of the activities to be carried out.

Significant contributions made by IQAC during the current year (maximum five bullets)

Outcome

Encouraged faculty towards online teaching mode



All faculty taken good initiatives for the preparation and conduction of online lecture contents and effective delivery through different online platform

Motivated faculty to publish the articles in international Journals and Impact factor Journals

39 Faculty have Published reputed International Journal paper having good impact factor

Faculty attended Development Programs/workshop/training programs

16 Faculty have attended 65 different Faculty Development Programmes through online mode during the year.

Guidance given to students & Faculty towards holistic development through meditation session

Organised Sahajayoga Meditation Programme for awakening of Kundalini Power on 22/01/2021 and 15/03/2021

Organisation of e-conference

International e-conference organised on 27th & 28th Nov. 2020 on Frontiers in Mechanical Engineering & nanotechnology

Strengthening of Higher Education Awareness Cell

Mechanism incorporated towards to strengthen HEA Cell which reflected in gradual increase in FY enrollment and 100% DSY 2021-22 enrollment of engineering comparative to last year.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/12FC9daXHGeKESzDhsCE3zM6nRHUjjW7k/view?usp=sharing">https://drive.google.com/file/d/12FC9daXHGeKESzDhsCE3zM6nRHUjjW7k/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**IQAC has well structured methodologies for the periodic review of teaching-learning process and learning outcomes. The review process**

is accomplished by following the steps mentioned below:

- Review of teaching techniques and modern tools used by teacher such as ICT tools, experiential, participative and interactive teaching, etc.
- Conducting course audit of all the courses for all the programs through Academic Audit
- Conducting internal and external academic audit
- Monitoring the delivery of the contents and extent of the lecture.
- Internal and end semester exam results analysis.
- Collecting feedback from students and its analysis.
- Collecting the feedback from all the stakeholders for curriculum enrichment.
- Conducting student satisfaction survey
- Counseling the teachers at regular intervals with respect to lecture plans, content delivery, interaction with students, attitude building and development, course outcomes, program outcomes with its mapping and attainment, etc.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1GfejCiT0C1MZstRRYFWn799HNdHCWq-2/view?usp=sharing">https://drive.google.com/file/d/1GfejCiT0C1MZstRRYFWn799HNdHCWq-2/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://drive.google.com/file/d/1vjaTBKH3weoCcWVhgbZCLGtXTBE13wAA/view?usp=sharing">https://drive.google.com/file/d/1vjaTBKH3weoCcWVhgbZCLGtXTBE13wAA/view?usp=sharing</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

#### Safety and Security

Institute takes care of safety measures and security provisions through various committees as mentioned below:

#### Internal Complaint Cell:

- To handle the gender related issues.
- To resolve sexual harassment complaints.
- To organize programs for women.

#### Hostel committee and Anti ragging squad:

- Display of committee members list with their mobile phone numbers
- Display of ragging rules and its punishments as per Indian Penal Code (IPC) at prominent locations.
- To take care of security and safety of students residing in hostel.

#### Grievance Redressal Cell:

- To take care of students suggestions and complaints deposited in the suggestion boxes.

#### Counselling:

Teacher Guardian Scheme system is the initiative taken up by the institute. Main objectives of the practice are as below:

- To provide academic counselling and mentoring.
- To communicate progress of wards to their parents.
- Providing emotional support to students on individual basis.
- Establishing rapport between teachers, student and parents.
- Monitoring attendance and behavioural aspects of every student.

Common Room:

Common room for girls and boys is available in our institute.

Watch and ward facility:

The institute has several prominent located CCTV cameras along with recording facility with several days backup.

File Description	Documents
Annual gender sensitization action plan	<a href="https://drive.google.com/file/d/1AQRS8Bfw8aVrb2-pEmXpyvJx7jEgf9hz/view?usp=sharing">https://drive.google.com/file/d/1AQRS8Bfw8aVrb2-pEmXpyvJx7jEgf9hz/view?usp=sharing</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://drive.google.com/file/d/1qT6MIs61cNiwX266o3tnWTrufWoRox6s/view?usp=sharing">https://drive.google.com/file/d/1qT6MIs61cNiwX266o3tnWTrufWoRox6s/view?usp=sharing</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

### 1.Solid waste:

#### Workshop scrap and shavings:

- In the tin smithy shop the jobs as a term work of the students are so designed that having some utility value such as paper trays, dust bin, sweeping equipments etc.
- In machine shop waste is sold in scrap for recycling.
- The waste generated in carpentry is used as rawl plugs for screwing in the walls to hang charts, black boards, etc.
- The other waste generated such as burnt oil, black smithy metallic waste etc. are sold for recycling.

#### Office waste:

In the form of news papers, students used stationary etc. is sold for recycling.

#### Mess and canteen waste:

The pre and post cooking food waste is used as pig feed for nearby pig farm.

### 2.Liquid waste:

The liquid waste coming from hostels residential buildings, mess, washrooms, canteen etc. is made to flow by gravity in the drainage and this liquid waste is used for farming the feed for horses in the campus. These horses are the property of Sanjeevan.

### 3.E-waste management:

The different types of e-waste generated in the Institute like damaged CDs, CPUs. etc. are collected at one place and handed over to the e-waste handling agency.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://drive.google.com/file/d/1I6ALrRXi4pGu4TdPt9MrG4xStt7-CQvD/view?usp=sharing">https://drive.google.com/file/d/1I6ALrRXi4pGu4TdPt9MrG4xStt7-CQvD/view?usp=sharing</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the E. None of the above**

**following 1.Green audit 2. Energy audit  
3.Environment audit 4.Clean and green  
campus recognitions/awards 5. Beyond the  
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**Birth anniversary of Swami Vivekananda (12th January)**



The spiritual leader of India who is youth icon of the Indians, the birth anniversary is celebrated this year by maintaining COVID protocol. Event coordinator Dr. R. A. Ingvale made aware to the teaching & non teaching staff about Swami Vivekananda's speeches and books. Also Prof. N. B. Tharkar has given deliberation over one para from the book of Raja Yoga.

Independence Day(15th August) and Republic Day(26th January)

Holy wood academy's all educational sister concerns celebrates Independence day and Republic day every year centrally in the school campus. This year due to COVID protocol only selected faculty and staff have been attended both the days physically. Others have joined whole heartedly the ceremony over channel through online mode of you tube. On these days the flag is hoisted by Chairman of Holy-Wood Academy.

Birth anniversary of Dr. Babasaheb Ambedkar (14th April)

Indian jurist, economist and Dalit leader, Architect the Constitution of India is offered salute and devotion by selected staffs on this day maintain COVID protocol. Also Dr. R. A. Ingvale given the light over some thoughts of Dr. Babasaheb Ambedkar.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The document lays down the framework that demarcates fundamental political code, structure, procedures, powers, and duties of government institutions and sets out fundamental rights, directive principles, and the duties of citizens.

To sensitize students and employees of the institution regarding the Constitution obligations we celebrate Independence day & Republic day in a patriotic and responsible manner.

Similarly, the academic mandatory course of Basic Human Rights is conducted for all the classes which include the contents like Human



Rights and Human Duties, Society, Religion, Culture, and their Inter-Relationship, Social Structure and Social Problems, State, Individual Liberty, Freedom and Democracy, Human Rights Indian Constitution and Law etc. This course is really giving awareness to the students about values, rights, duties and responsibilities of citizens. Also different assignments have been submitted by the students for the same.

Institute has organized the Legal Awareness Program under Pan India Awareness and Outreach campaign in collaboration with Legal Service Committee and Advocate association Panhala. All the girls and boys students have attended the program and get the knowledge about the Indian penal code and duties and responsibilities of girl citizen and boy citizen very clearly from the Judge of Panhala Court.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** C. Any 2 of the above 4.

**Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**Birth anniversary of Swami Vivekananda (12th January)**

The spiritual leader of India who is youth icon of the Indians, the birth anniversary is celebrated this year by maintaining COVID protocol. Event coordinator Dr. R. A. Ingvale made aware to the teaching & non teaching staff about Swami Vivekananda's speeches and books. Also Prof. N. B. Tharkar has given deliberation over one para from the book of Raja Yoga.

**Independence Day(15th August) and Republic Day(26th January)**

Holy wood academy's all educational sister concerns celebrates Independence day and Republic day every year centrally in the school campus. This year due to COVID protocol only selected faculty and staff have been attended both the days physically. Others have joined whole heartedly the ceremony over channel through online mode of you tube. On these days the flag is hoisted by Chairman of Holy-Wood Academy.

**Birth anniversary of Dr. Babasaheb Ambedkar (14th April)**

Indian jurist, economist and Dalit leader, Architect the Constitution of India is offered salute and devotion by selected staffs on this day maintain COVID protocol. Also Dr. R. A. Ingvale given the light over some thoughts of Dr. Babasaheb Ambedkar.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.2 - Best Practices**

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practices: 1**

**Title of the Practice -**

## Awareness among rural area towards higher education

### Objectives of the Practice:

- To make the rural students and parents aware about higher education through personal counselling.
- To convey different government schemes and facilities towards higher education among the rural masses.
- To create awareness regarding procedure (entrance test) and eligibility of engineering education.
- To nurture the young rural students in the domain of technical education.

For more details refer the attached link

Best Practices: 2

Title of the Practice -

Use of ICT for teaching learning process in COVID environment

### Objectives of the Practice:

1. Effective use of ITC for curriculum completion.
2. To give the confidence to the students and parents about the curriculum conduction during pandemic situation.
3. To ensure students about online examinations and evaluation.

For more details refer the attached link

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Concerning the vision of the institute Sanjeevan always try hard and maintain the social implication.

So here we would like to announce, "Free school education to the

first child of the employee" the socio-economical program as the distinctiveness of the institute.

Sanjeevan School is a quality oriented and very famous in Kolhapur district. Also Sanjeevan School is being awarded as a best school in Maharashtra state. So employee of Sanjeevan is facilitated by our kind Honourable Chairman with a unique scheme as "Free school education to the first child of the employee". In this scheme many employees got the free admission to the schooling education for their first child. This scheme is availed by most of the employees in the Sanjeevan campus.

NAAC

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute has developed a structured and strategic approach for the implementation of the curriculum effectively.

The following are the methods used to implement the curriculum throughout the academic year.

**Principal Meeting:**

Principal's meetings (Academic Advisory Committee) are conducted with HODs once in a week to discuss the academic as well as administration plans

**Academic Calendar:**

Due to pandemic situation academic calendar is slightly changed and communicated by the university time to time to the institute.

**Academic Diary and Course File:**

Academic Diary and Course file for each subject are prepared by faculty at the beginning of the semester and different contents like lesson plan, term work evaluation, mentors information etc. are added in it for executing the pre-planned activities.

**The action plans:**

- The Academic Advisory Committee (AAC) of the institute consisting of Principal, Deans and HODs conducts meetings to review the effective implementation of the curriculum. The CA-I, MSE and CA-II, assignments are regularly conducted as per the academic calendar online/offline.
- Proper review of the results is carried out by the respective faculty and the HODs to analyse the performance of the students.
- Progress of the students is regularly informed to the students through messaging app.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://drive.google.com/file/d/1YvcDfoPRKjpCn8UJtridsyb97IVjlfIV/view?usp=sharing">https://drive.google.com/file/d/1YvcDfoPRKjpCn8UJtridsyb97IVjlfIV/view?usp=sharing</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- Sanjeevan being an affiliated institute, receives academic calendar from Dr. Babasaheb Ambedkar Technological University, Lonere.
- The university academic calendar comprises of the date of commencement and term end as well as the schedule of examinations.
- Sanjeevan examination cell prepares a comprehensive institute level academic calendar in conformity with the university academic calendar.
- It includes the dates of continuous internal evaluation, academic audit and related co-curricular and extracurricular activities which are to be conducted at the institute level.
- Every Department prepares their own academic calendar in line with the institute academic calendar.
- The faculty strictly adhere to the academic calendar while preparing their curriculum planning and delivery.
- The Internal Quality Assurance Cell (IQAC) through academic audit regularly monitors whether adherence to the teaching plan and delivery as per the academic calendar is being followed or not.
- Based on the academic calendar, detailed timetable of the internal examinations, CA-I, MSE and CA-II is prepared and displayed in advance and informed to the students.
- The students are notified about exam related updates on regular basis online applications.
- The internal examination related activities like the evaluation of the answer papers, posting of marks in the portal and display of marks in the notice board for students is undertaken in a systematic and time bound way, strictly adhering to the university academic calendar.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://drive.google.com/file/d/1xFqN2C4kfcrjiJ53Qjmife6QKmYt6e0X/view?usp=sharing">https://drive.google.com/file/d/1xFqN2C4kfcrjiJ53Qjmife6QKmYt6e0X/view?usp=sharing</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

7

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**



**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

364

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

215

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institute follows the curriculum of the affiliating universities which gives emphasis on environment and sustainability, human values and professional ethics. The institute has Internal Complaint Cell (ICC) which takes care of Gender issues and Redressal. The institute has Hostel Committee and Anti Ragging Squad which looks after the ragging related issues. Different courses related to environment and sustainability, human values and professional ethics like Communication Skills, basic human Rights, Environmental Engineering studied by the students of different branches of engineering

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

16

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

830

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>
---	----------------------------

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
---	---

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://www.seti.edu.in/uploads/about/Action%20Taken%20Report1.4.2%20SETI%202020-21.pdf">http://www.seti.edu.in/uploads/about/Action%20Taken%20Report1.4.2%20SETI%202020-21.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

**614**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC,

**Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

73

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

### Identification of slow and advanced learners:

The institute identifies the slow and advanced learners based on

- Interaction of faculty with students in class rooms and Labs
- Performance of students in the unit tests and midterm tests
- Performance of students in their previous semester university exams

### Strategies for the slow learner

- Remedial classes are conducted regularly
- Attendance of the students is monitored continuously for necessary action and reports are communicated.
- Performance of the slow learner is monitored by the mentors and motivated them towards the improvement
- Management supports slow learners who are financially weak
- Mentors counsel the slow learners through motivational talks and personal related issues

### Strategies for the advanced learners

- Special guidance and consultations are given to the advanced learners to secure high percentage of marks in university examination.
- The faculty members of the departments and the placement cell constantly encourage the advanced learners to participate in extracurricular and co-curricular

competitions.

- They are encouraged and motivated to take up sponsored projects during final year as well as to take participation in technical competitions held at National and International level within and outside the university.
- They are given responsibilities to conduct national level tech fests where they acquire leadership skills.
- Motivational talks are arranged for them to boost their confidence and interests in the studies.
- They are encouraged to take up internships and certification courses.
- They are motivated towards higher studies and research.

They are motivated and given extra coaching for appearing in GATE and Competitive exams

File Description	Documents
Link for additional Information	<a href="https://drive.google.com/file/d/1Wi0FKsA8cP-3cSX5sP5y1udILb6hU4_/view?usp=sharing">https://drive.google.com/file/d/1Wi0FKsA8cP-3cSX5sP5y1udILb6hU4_/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1214	77

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

#### Experiential learning:

- The students have to undergo laboratory courses in all the semesters in different branches of engineering.
- Institute has provided full-fledged laboratory facilities in all the departments in accordance with curriculum of the

universities.

- Working on the experiments, mini projects and internships help the students to gain the experiential learning.

#### Participative Learning:

- Students experience participative learning by carrying out mini projects, final year projects, seminars and industrial visits prescribed in the university syllabus.
- Students are motivated and counselled to participate in seminars, workshops, conferences, study tours, industrial visit, projects, science exhibition, group discussion, guest lectures, symposium, Quiz programmes, association and lead programs to enrich the different learning methods.
- Students participate in extra-curricular activities like sports, music, dance, yoga and cultural competition
- Institute has provided the students with several self-learning facilities such as digital reading materials, NPTEL Videos, language laboratory, international journals and web courses to get exposure to practical examples.

#### Problem Solving Methodologies:

- Students are given an opportunity to work on problem solving techniques through assignments, seminars, mini projects, final year and sponsored projects.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://drive.google.com/file/d/1IaSExtNEyriDaVZOyAe--5X8SMmqoGO_/view?usp=sharing">https://drive.google.com/file/d/1IaSExtNEyriDaVZOyAe--5X8SMmqoGO_/view?usp=sharing</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Student-centric teaching learning methods such as participative learning, experiential learning and learning through problem-solving methodologies are followed for enhancing the learning capabilities by adopting ICT facilities, E-Learning resources, MOODLE, NPTEL etc. Various creative and innovative teaching

learning techniques such as video lectures, role-plays, debates, group discussions, etc. are used. Students are continuously motivated to participate in various knowledge and skill enrichment programs.

All the faculty of the institute has enhanced the use of ICT tools for teaching learning practices. These include use of android softwares, NPTEL videos, Modular object Oriented Dynamic Learning Environment (MOODLE), Youtube channels and the other teaching learning methods. Up gradation of Class Rooms and Seminar Halls with ICT facility.

E-resource and technique used Internet DelNet soft copies of the textbooks. Use of smartboards

ICT Tools and resources available Computer System with audio video facility , LCD Projector, Moodle Learning Management Software, PPT Slides

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://drive.google.com/file/d/1-BUqzp0TjMauqmNovkCeOV8GmJunR_xd/view?usp=sharing">https://drive.google.com/file/d/1-BUqzp0TjMauqmNovkCeOV8GmJunR_xd/view?usp=sharing</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

77

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality



<b>2.4.1 - Number of full time teachers against sanctioned posts during the year</b>	
77	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
<b>2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)</b>	
<b>2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year</b>	
10	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>
<b>2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)</b>	
<b>2.4.3.1 - Total experience of full-time teachers</b>	
77	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>
<b>2.5 - Evaluation Process and Reforms</b>	

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The evaluation scheme of DBATU is:

Continuous Evaluation - 20 Marks

Mid Semester Examination - 20 Marks

End Semester Examination - 60 Marks

Final marks of all courses are converted in to SGPA for each semester and finally it is converted in to 10 point scale

Following are the different reforms executed by the Institute in Continuous Internal Evaluation (CIE) system.

- Institute conducts unit tests and midterm tests according the schedule of the academic calendar (in line with the university) across all the departments.
- The course teacher evaluates the unit and midterm test papers and circulated to the students for their information and clarifications if any. Finally compilation of all the marks of all the courses for a particular class is done at the department level and counseling and mentoring is done accordingly
- CIE test marks are communicated to students through online application.
- The continuous evaluation of the laboratory work is done as per the following marks distribution.

1. Practical/lab Performance - CA-I 15 Marks
2. Practical/lab Performance -CA-II 15 Marks
3. Internal Practical Exam - 10 marks
4. External Practical Exam - 10 marks

In addition, the CIE of the students is also carried out conducting tutorials and assignments.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://drive.google.com/file/d/1u16LOtWftAjOae_PmLRtxVFIptai-85l/view?usp=sharing">https://drive.google.com/file/d/1u16LOtWftAjOae_PmLRtxVFIptai-85l/view?usp=sharing</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Following are the initiatives taken by the institute towards transparency in the internal assessment mechanism and robustness in terms of frequency and variety

- CA-I, CA-II and MSE tests are conducted as per the guidelines of affiliating universities.
- The department coordinators of the exam prepare the time table according to the schedule of academic calendar in concern with Examination Cell.
- Examination Cell allots the duty of room supervision to the faculty of all the departments for smooth and transparency in conduction.
- Question papers are set in line with the guide lines of the university.
- Answer papers of each unit test are evaluated within three to four working days
- Assessment marks of the students are communicated to the students. After all the tests, average marks obtained is also shown to the students.
- Laboratory term work assessment is also conducted in very transparent manner.
- In the case of online test examination separate question paper link provided to the students
- Online evaluations of the test are conducted by the faculty and the respective marks communicated to the students.
- Students can check their marks through login of university portal.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://drive.google.com/file/d/11-982IMaS Cxw1T0CLtiAI5csa2yOKK9x/view?usp=sharing">https://drive.google.com/file/d/11-982IMaS Cxw1T0CLtiAI5csa2yOKK9x/view?usp=sharing</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

PSOs and POs are displayed on the department website, in class rooms and laboratories. They are also communicated to faculty in the department meetings. COs of all courses are displayed on the department website. Students are made familiar with PSOs, POs and COs by the faculty in classes as well as through tests, assignments and tutorials.

Teachers of the respective course prepares unit wise COs as per the Bloom's level. Also while preparing question paper COs are mapped question wise and reflected carefully. Finally attainment of the entire COs with respect to PO is assessed for each course by the course teacher.

Sr.No.

Name of Programme

Link for PO, PSO & COs

1.

Automobile Engineering

<http://www.seti.edu.in/dptautomobile/OBE>

2.

Civil Engineering

<http://www.seti.edu.in/dptcivil/OBE>

3.

Computer Science & Engineering

<http://www.seti.edu.in/dptcomputer/OBE>

4.

Electrical Engineering

<http://www.seti.edu.in/dptelectrical/OBE>

5.

Electronics & Tele-communication Engineering

<http://www.seti.edu.in/dptelectronics/OBE>

6.

Mechanical Engineering

<http://www.seti.edu.in/dptmechanical/OBE>

7.

Basic Sciences & Humanities Department

<http://www.seti.edu.in/dptgeneral/OBE>

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://drive.google.com/file/d/1abn0mp9xQd0vV9AmfYpRGdhoMcB722nl/view?usp=sharing">https://drive.google.com/file/d/1abn0mp9xQd0vV9AmfYpRGdhoMcB722nl/view?usp=sharing</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**Direct assessment methods:** CA-I, CA-II, MSE assignments, Quizzes, tutorials, end semester exams and performance in conducting experiments

**Indirect assessment methods:** Course exit survey by student's feedback and final year seminar and project by staff feedback.

The attainment of COs, POs and PSOs starts from writing appropriate COs for each course in each program. The course outcomes are written by the respective faculty member using action verbs of learning levels as suggested by Blooms Taxonomy. Then, a correlation is established between COs and POs and COs and PSOs on the scale of 0 to 3 (0-no correlation, 1-low correlation, 2-medium correlation and 3- high correlation). A

mapping matrix of COs-POs and COs-PSOs is prepared for all courses in the program. Matrix containing mapping of COs-POs and COs-PSOs for a particular course is formulated. Mapping of COs of all courses of a particular program with POs and PSOs is also tabled out.

Different weights are assigned to each of direct and indirect assessment tools in attaining COs for each student in all courses of a program. The attainment level of CO is calculated for each student after declaring the end semester exam results.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://drive.google.com/file/d/1-NXe1vY2AdwmNyUVVIZxEbFs_MlJ2m_1/view?usp=sharing">https://drive.google.com/file/d/1-NXe1vY2AdwmNyUVVIZxEbFs_MlJ2m_1/view?usp=sharing</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

451

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://drive.google.com/file/d/12tfjGjv4JGSA_rgoKYITuLtAazKjKtla/view?usp=sharing">https://drive.google.com/file/d/12tfjGjv4JGSA_rgoKYITuLtAazKjKtla/view?usp=sharing</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://docs.google.com/forms/d/e/1FAIpQLSeicpg3HuLGrmhtrWwjCeKWwfXVZVoatDL6yrI\\_oZED9OrrNg/viewform](https://docs.google.com/forms/d/e/1FAIpQLSeicpg3HuLGrmhtrWwjCeKWwfXVZVoatDL6yrI_oZED9OrrNg/viewform)

### RESEARCH, INNOVATIONS AND EXTENSION

<b>3.1 - Resource Mobilization for Research</b>	
<b>3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
Nil	
File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>
<b>3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year</b>	
<b>3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year</b>	
0	
File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="#">Nil</a>
<b>3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year</b>	
<b>3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year</b>	
03	



File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

06

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

02

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**COVID Centre:**

Taking a social responsibility over the shoulder , institute devoted the Boys Hostel for the running of COVID Centre. Also Sanjeevan has given a full cooperation to the governements officers and staff for the taking care of COVID patients.Number of patients recovered very fast in the pollution free and healthy environment of Panhala.

**Meditation Session:**

For the holistic development of students, Sanjeevan conducted online and offline sesssions of Sahajayoga Meditation for the students.Sahaja Yoga is a unique method of meditation based onan experience called Self Realization (Kundalini awakening)that can occur within each human being. Through this process an inner transformation takes place by whichone becomes moral, united, integrated and balanced

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1m-TCwg3JW T0Riyj4ADecaCo_Rqy4fv8D/view?usp=sharing">https://drive.google.com/file/d/1m-TCwg3JW T0Riyj4ADecaCo_Rqy4fv8D/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry,**

**community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

01

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

58

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

21

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

SETI has adequate facilities for teaching learning as per the norms specified by the apex body All India Council for Technical Education (AICTE), New Delhi.

1. ICT enabled classroom
2. Laboratories with all required equipments and space as per AICTE norms
3. Seminar halls
4. Departmental library
5. Well qualified and experienced faculty
6. Tutorial rooms

Apart the institute has got following central facilities

1. Central workshop : which has got the following different shops
  1. Machine Shop
  2. CNC machine
  3. Carpentry and Pattern making shop
  4. Smithy and plumbing
  5. Welding
  6. Fitting
2. Central Computing facility
3. Central Library
4. Drawing halls
5. Language Laboratory
6. Basic Sciences Laboratories

Space Description

Facility available

Details

Number

Average Size (m<sup>2</sup>)

Class Rooms

Class Rooms

20

80.00

Technology enabled Learning Spaces

Engineering Drawing Room

01

256.09

Reading Rooms

Central Library

01

577.09

Departmental Library

06

30

Digital Library

01

68.78

Seminar Hall

Seminar Hall

03

133.00

Tutorial Rooms

Tutorial Rooms

06

40.00

Well-equipped laboratories

Department Laboratories

57

80.00

Specialized facilities and equipment

LCD Projectors

27

-  
State of art Language lab

01  
58.69

Wi-Fi  
YES

-  
Central Workshop  
As mentioned above

01  
311.96

Central computing Facility  
Advanced computers

01  
150.00

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/12mXgj-X-p3uPNuVmWh29YX-B9hyDCCyx/view?usp=sharing">https://drive.google.com/file/d/12mXgj-X-p3uPNuVmWh29YX-B9hyDCCyx/view?usp=sharing</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- SANJEEVAN has its own sports and Gymkhana Section looked after by a separate physical director. The various sports events organized by SANJEEVAN are :



1. Annual sports: these are indoor and outdoor sports organized at the beginning of Second semester every year
  2. Inter zonal tournaments.
  3. Invitation tournaments for invited institutes nearby.
  4. SANJEEVAN promotes its student to participate in State / National / International level tournaments by providing additional coaching and facilities required for the respective event.
- Sanjeevan is having many sports facilities for their students such as, swimming tank, Basket ball ground, Hockey ground, Cricket ground and the fully equipped Gym.
  - The sports culture in the institute is very healthy. The students of all the programs are participating as a team in various tournaments The various points are awarded as per the performance of the program in these events and based on the points earned by the department at the end of the tournament general champion department is declared and a rotary trophy is awarded to the program.
  - Every year annual social function (gathering) is organized by student council.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1WcujcKfKG9XheoSzvALgUJdWy697YhqZ/view?usp=sharing">https://drive.google.com/file/d/1WcujcKfKG9XheoSzvALgUJdWy697YhqZ/view?usp=sharing</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

20

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

20

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1s9b_MUtrxW96WLM4iH1X5Wa17CC47czv/view?usp=sharing">https://drive.google.com/file/d/1s9b_MUtrxW96WLM4iH1X5Wa17CC47czv/view?usp=sharing</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

102.56

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Sanjeevan library has Vidya Sagar Premium version software in which all the short comings of the above software are taken care of. The salient feature of this software are:

- UNICODE and MS SQL Server assure best performance and quality with cutting edge experience.
- Data entry in any language is possible.
- Compatible with other systems
- Customization of library rule possible
- Reading room monitoring
- Statistical and analytical report management easily possible
- Bar code reader facility available

- Online demand is possible for books
- Books available in all the software subscribed institutes library are also visible
- Free android app available for students and faculty

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://drive.google.com/file/d/1lnOCQn00C8qXP6eTSc1f3NrOKFJanNt/view?usp=sharing">https://drive.google.com/file/d/1lnOCQn00C8qXP6eTSc1f3NrOKFJanNt/view?usp=sharing</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**9.44**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

7

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Management of Sanjeevan has taken the benefits of internet revolution through integrating ICT into the learning environment. The focus is to improve the quality of education and laying a good foundation at the institute and encourages Management, Faculty, Students and other stakeholders to share the resources, knowledge content, promotion, faculty development and exchange of skills. All the IT resources and content are being made available to the faculty and students on their desk as well as anywhere-anytime basis over the campus. To achieve the same, the institute has established a Campus network. It is very helpful for the institute to work from any block / building and receive the same speed of data transfer.

A typical campus network is a computer network made up of an interconnection of local area networks (LANs) within a limited geographical area. The networking equipment (switches, routers, firewalls, IPSs) and transmission media (optical fibre, copper cable) used to interconnect & communicate among all devices connected.

**Hardware:** Servers, computers, switches, and routers, etc.

**Network:** Network enablement, internet connectivity, firewall and security.

Earlier Institute was having the bandwidth of 200 Mbps and Now it has been enhanced to 400 Mbps for entire Sanjeevan Knowledge city campus.

Institute is having facility of Wi-Fi through campus. The Wi-Fi facility is also available in hostel building. Student has given individual login based on MAC address of their devices.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1_6h-kfzzWtjI2LOX1JC1KwNbKIkOu9Pf/view?usp=sharing">https://drive.google.com/file/d/1_6h-kfzzWtjI2LOX1JC1KwNbKIkOu9Pf/view?usp=sharing</a>

#### 4.3.2 - Number of Computers

645

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

151.77

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The maintenance at different sections of the institute is given below:

1. **Laboratories:** Preventive maintenance is carried out regularly and breakdown maintenance is carried out as and when required as per the standard procedures of the institute.
2. **Computer Hardware, Software and Networking:** The institute has a separate IT infrastructure in-charge who looks after the maintenance of IT facilities including hardware, networking, etc.
3. **Sports infrastructure:** Maintenance of grounds is carried out by the institute at central level. Physical director is keeping the record of utilization of sports equipments and facilities.
4. **Class Rooms:** The class rooms sweeping and cleaning is done every day.
5. **Electrical maintenance:** A separate electrical maintenance and repair team is assigned the job of all electrical related issues
6. **Drinking water coolers, garden etc.:** SANJEEVAN has its own water supply system. The maintenance of this water supply amenity is carried out at central level. The garden maintenance, tree plantation, maintenance of lawns etc. taken care by central team.
7. **CCTV, Security etc:** The maintenance of CCTV is done by an external agency through AMC.
8. **Transport facility:** The routine maintenance of all buses including greasing and oiling is carried out at institute's automobile engineering department.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1350Xy3quaKyFuCkrFEey55Im90F9SQ50/view?usp=sharing">https://drive.google.com/file/d/1350Xy3quaKyFuCkrFEey55Im90F9SQ50/view?usp=sharing</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

975

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

295



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
---	----------------------------

File Description	Documents
Link to institutional website	<a href="https://drive.google.com/file/d/1cFxjrf0x2_0zeJ1bma-CeqJsGBxpbT50m/view?usp=sharing">https://drive.google.com/file/d/1cFxjrf0x2_0zeJ1bma-CeqJsGBxpbT50m/view?usp=sharing</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>
--

**369**

<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>
--

**253**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<b>5.1.5 - The Institution has a transparent</b>	<b>A. All of the above</b>
--	----------------------------

**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

70

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

3

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

2

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**Student Council:** The institute has an active student council. The student council is framed every year as per the norms of Affiliated Universities.

**Functions of Student Council:**

1. One general secretary is elected among all nominated students by all the members of student council. The general secretary is actively involved in smooth conduction of annual social function
2. The sports coordinator actively organizes and participates in annual sports of the institute. He also organizes intercollegiate, inter university, zonal, inter zonal sports events which are hosted by SANJEEVAN

**Library Advisory Committee:** Six student members are nominated in each department by HOD. These students actively participate in the development of library as learning resource.

**Departmental advisory board (DAB):** Two student members are nominated by the HOD in each program. These students actively participate in DAB meetings and give their views regarding curriculum enrichment.

**Internal compliance cell (ICC):** Some girl students are members of the internal compliance cell (ICC). This cell takes care of gender related issues such as Sexual harassment prevention.

**Hostel committee:** Hostel committee and Anti ragging squad of the institute consisting of student members also.

Due to pandemic situation some of the committees have not been formulated during the year.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1qLVCBvgFo-b0lFwO-FvN05lBtW_rppx5/view?usp=sharing">https://drive.google.com/file/d/1qLVCBvgFo-b0lFwO-FvN05lBtW_rppx5/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

7

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

SANJEEVAN has strong belief that alumni are great role models for present students and are often well placed to offer practical support, since they have already started their professional career. Alumni are often in the position to engage the expertise of the institution in the professional growth. Our alumni are our brand ambassadors, so Sanjeevan registered "Sanjeevan Alumni Association" (SAA) under the Society Registration Act, 1860. Every pass out student is eligible for life time membership and can become a member by completing registration process.

The major role played by alumni is elaborated below:

- Alumni of the institute are involved in Departmental Advisory Board (DAB) of each department. DAB actively contributes in the development of the department and institute.
- Guidance to cultural group
- Training programs and guest lecturers for the students
- Interaction with the students
- IQAC has alumni of the institution as member; to the improvement of teaching learning process

Institute organizes alumni meet at the institute. During this meet the alumni contributes lot to the present students through interaction and to the institute. Various events in the alumni meet are: Interaction with faculty, interaction with students, sharing the views and experiences during the speech.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1E2BzooOp-zbxI_lokhbF0zvyvG5dQMix/view?usp=sharing">https://drive.google.com/file/d/1E2BzooOp-zbxI_lokhbF0zvyvG5dQMix/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### VISION:

Sanjeevan Engineering and Technology Institute to Educate to Excel in Social Transformation.

#### MISSION:

- To inculcate academic excellence in pursuit of technical education and to strive hard for good academic result and placements.
- To attract nurture and to retain the best faculty and technical manpower.
- To develop holistic personality of students to be a responsible citizen with ethical values and lifelong learning.
- To promote industry institute interaction for employability and entrepreneurship.

**Quality Policy:**

We promise a conducive environment to our faculty, staff and students to realize the vision.

The role of top management, Principal and faculty in design and implementation of its quality policy and plans:

In line with the vision and mission, the governance comprising of Governing Board (GB), Governing Council (GC), Department Advisory Board (DAB) and Internal Quality Assurance Cell (IQAC) play significant role in formulating policies to suit the present trends in education system and for the benefit of the stake holders.

Principal, HOD's and all faculty members take care in implementing the policies and plans to the satisfaction of stakeholders. Principal provides academic leadership and in association with the faculties, evolves strategies for academic growth of the institution.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1ESw_lI6Dajlds84wlnyuhrdkq2Nf9pX-/view?usp=sharing">https://drive.google.com/file/d/1ESw_lI6Dajlds84wlnyuhrdkq2Nf9pX-/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute has academic administrative support system in place.

**1. Governing Council: The various functions include**

Framing directive principles and policies,

Amending and approving policies from time to time and approving budgets.

2.The Principal is the academic and administrative head of the Institution. However, the responsibilities are delegated to the deans, coordinators and heads of departments.



3. Academic Advisory Committee: the members of AAC are Principal, deans, coordinators and all programme heads.

The functions are:

- To approve academic policies of the institute
- To recommend to the governing council regarding budgetary requirements for academics
- To review academic progress of the institute and suggest measures to improve.

4. Department Advisory Board (DAB): This committee consists of all the stake holders of the institute.

The functions are:

- To define vision and mission of the department.
- To define programme specific outcomes, programme outcomes, course outcomes and their mapping.
- To review academic progress of the programme.
- To inculcate R&D culture and its extension.

Various other committees like Grievance Redressal Committee, Internal Compliance Cell (ICC), Hostel and Anti Ragging Committee etc. assist in the effective and efficient functioning of the institution.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1fDyakunCfpYLSK0K_I1W8qxij-ws1t8f/view?usp=sharing">https://drive.google.com/file/d/1fDyakunCfpYLSK0K_I1W8qxij-ws1t8f/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Yes, the Institute has a perspective development plan for coming years. The institute puts an effort in assessing the performance and development. The Institute has following Strategic plans:

No.

Description

SP1

Plan to get NBA accreditation for most of engineering branches offered by the college in near future

SP2

Offer attractive scholarships to attract meritorious students to increase competitive advantage

SP3

Conducting training programmes for competitive exams like GATE, UPSC, GRE etc. and remedial classes to weak students

SP4

Setting up and Strengthening of Industry Institute Partnership Cell

SP5

Promoting interaction of faculty and students with premier institutions like NITs, IITs and reputed universities to enhance research activities.

SP6

Encouraging faculty to participate in technical events like STTP, FDP, international conferences and publish their research work in peer reviewed journals.

SP7

Improving soft skills and leadership qualities in students through effective and interactive learning sessions.

SP8

Creating awareness about the availability of Resources

SP9

Initiating various Community Development programmes

SP10

Organizing interactive sessions for faculty members and students with alumni and industry experts about latest technological developments in the industries

SP11

Promoting environmental protection and green campus activities

SP12

Establishment of centre of excellence in new emerging areas

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.seti.edu.in/about/Strategic-plan-for-Institution">http://www.seti.edu.in/about/Strategic-plan-for-Institution</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**Functions of key administrative positions:**

**Position**

**Functions**

**Governing Council**

- Frame and amend directive principles and policies.
- Approve budgets.

**Principal**

- Mobilize internal & external resources
- Plan & provide necessary facilities for development.

- Periodic monitoring & evaluation of various processes
- Define & deploy quality policy and objectives.
- Plan & Execute the Annual budget.
- Arrange periodic meetings
- Accounts and finance.

#### TPO

- Liaison with industry and alumni.
- Arrange need based training to the students.
- Arrange campus interviews.
- Proposing annual T & P budget.

#### Registrar

- Liaison with AICTE, DTE, Shikshan shulka samiti and University
- Maintaining roaster and faculty records
- Recruitment process
- Maintain minutes of meeting

#### Heads of

#### Department

- Plan and execute academic activities of the department
- Pick and promote strengths of students / faculty / staff
- Prepare & Propose department budget
- Maintain records of departmental activities and achievements
- Liaison with all Stake holders

#### Librarian

- Plan and propose expansion/ development.
- Maintain library discipline and culture.
- Organize library committee meetings & library records.
- Provide various book bank facilities to the needy students.

File Description	Documents
Paste link for additional information	<a href="http://www.seti.edu.in/uploads/about/SETI_H%20R%20POLICY%202015%20(manual)%20Reviесеd%20June%202018-1.pdf">http://www.seti.edu.in/uploads/about/SETI_H%20R%20POLICY%202015%20(manual)%20Reviесеd%20June%202018-1.pdf</a>
Link to Organogram of the Institution webpage	<a href="http://www.seti.edu.in/about/HR-Manual">http://www.seti.edu.in/about/HR-Manual</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Effective welfare measures taken for the benefit of teaching and non-teaching staff , students of the institution are :

1. EPF for teaching faculty and non teaching staff members.
2. Vacation, medical leave, maternity leave and study leave.
3. Free transport for non-teaching staff and in subsidized rate for teaching staff.
4. Free accommodation for needy teaching and non-teaching staff in the campus.
5. Free food facility to the needy teaching and non-teaching staff.
6. Financial assistance to attend FDP, Conferences, Workshops, seminars in their field of specialization.
7. Loans for needy staff from Sanjeevan Salary owners Credit

Co-operative Society's "Sanjeevan Shikshak Va Shikshaketa Sevakanchi Sahakari Pata Sanstha Maryadit", Somwar Peth (Injole), Panhala.

8. RO Plant for safe drinking water in the college premises.
9. Canteen and mess facilities.
10. Free Medical facility with residential qualified Doctors and ambulance facility.
11. Deputation for Higher Studies.
12. Uniform to class IV employees.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1iv4F0cYPFOfKzRDUA57RBRecqa_ob-qT/view?usp=sharing">https://drive.google.com/file/d/1iv4F0cYPFOfKzRDUA57RBRecqa_ob-qT/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**16**

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**The designed self-appraisal is based on the following parameters:**

- **Teaching-learning process evaluation**



- FDP/STTP/ Industrial training etc. attended for self-development Seminars / Conferences / workshops / courses conducted as coordinator
- Consultancy work/externally funded research projects
- Contribution towards extra-curricular and co-curricular activities
- Specific duties / tasks assigned by HODs Execution of exam duties assigned by the university
- Contribution for the benefits of students and institute Community service and extension activities
- Research contribution in terms of projects, publications and guidance to students
- Awards / rewards obtained by the faculty and staff
- Patents
- Results of subjects taught
- Books Published
- Student's feedback
- Result of the course taught
- Guest and Expert Lectures delivered
- Key note addresses to conferences and workshop

Appraisal reports are reviewed by the Principal & Management at the end of every academic year.

Non-teaching and supporting technical staff are appraised by concern Head of the Department in a prescribed format. Finally the improvement in behaviour, overall conductance and performance is communicated to the respective staff and the appraisal in the form of annual increments and promotions are given to the staff in consultation with Principal and the Management.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1tbp3Rj-7CAPwr3s34_4icdIyq2R2pVNG/view?usp=sharing">https://drive.google.com/file/d/1tbp3Rj-7CAPwr3s34_4icdIyq2R2pVNG/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has a well-defined mechanism to monitor effective and efficient utilization of available financial resources for

the development of the academic processes and infrastructure.

Institutional budget is prepared every year taking into consideration of recurring and non-recurring expenditures.

All the major financial decisions are planned and finalized in the Institute's Governing Body Meetings (GBM).

The institutional mechanisms for internal and external audit

Qualified Internal Auditors from external resources have been permanently appointed and a team of auditing staff carry out a thorough check and verification of all the accounts documents including receipts and payments of the transactions that are carried out in each financial year.

Similarly detailed external audit is also carried out annually. Institutional accounts are audited regularly by both Internal and statutory audits.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institute has a well-defined procedure in mobilising funds and optimum utilization of available resources for the development of infrastructure and implementing effective teaching-learning methodologies.

The major source of the funding is tuition and development fees collected from students. Other sources are grants received from various funding agencies for research, for conduct of faculty development programmes and from testing and consultancy.

At the end of every financial year, next year institute budget is prepared after taking into consideration of the requirements of all departments. Each department head prepares the budget based on the requirements such as equipments, computers and consumables required for next academic session. Principal proposes the budget and gets approval in Governing Body meetings after discussion and necessary corrections. The Principal and the Heads of Departments discuss the requirement and decide the priorities while allotting financial resources for various purposes and also ensure optimum use of available financial resources. The Governing body studies the annual expenditure, scrutinizes the budget and provides feedback for efficient use of financial resources. The Institute has standardized procedure for sanctioning of funds and also for settlement of advance and passing of bills for payment.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/16auM5W5ZjS-gOKwO8jlTPeJkOatXDrbD/view?usp=sharing">https://drive.google.com/file/d/16auM5W5ZjS-gOKwO8jlTPeJkOatXDrbD/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Institute has a well established Internal Quality Assurance Cell (IQAC) for quality improvement and standardization of the activities to be carried out.

Significant contributions made by IQAC during the current year (maximum five bullets)

Outcome

**Encouraged faculty towards online teaching mode**

All faculty taken good initiatives for the preparation and conduction of online lecture contents and effective delivery through different online platform

Motivated faculty to publish the articles in international Journals and Impact factor Journals

39 Faculty have Published reputed International Journal paper having good impact factor

Faculty attended Development Programs/workshop/training programs

16 Faculty have attended 65 different Faculty Development Programmes through online mode during the year.

Guidance given to students & Faculty towards holistic development through meditation session

Organised Sahajayoga Meditation Programme for awakening of Kundalini Power on 22/01/2021 and 15/03/2021

Organisation of e-conference

International e-conference organised on 27th & 28th Nov. 2020 on Frontiers in Mechanical Engineering & nanotechnology

Strengthening of Higher Education Awareness Cell

Mechanism incorporated towards to strengthen HEA Cell which reflected in gradual increase in FY enrollment and 100% DSY 2021-22 enrollment of engineering comparative to last year.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/12FC9daXHGeKESzDhsCE3zM6nRHUjjW7k/view?usp=sharing">https://drive.google.com/file/d/12FC9daXHGeKESzDhsCE3zM6nRHUjjW7k/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has well structured methodologies for the periodic review of teaching-learning process and learning outcomes. The review process is accomplished by following the steps mentioned below:

- Review of teaching techniques and modern tools used by teacher such as ICT tools, experiential, participative and interactive teaching, etc.
- Conducting course audit of all the courses for all the programs through Academic Audit
- Conducting internal and external academic audit
- Monitoring the delivery of the contents and extent of the lecture.
- Internal and end semester exam results analysis.
- Collecting feedback from students and its analysis.
- Collecting the feedback from all the stakeholders for curriculum enrichment.
- Conducting student satisfaction survey
- Counseling the teachers at regular intervals with respect to lecture plans, content delivery, interaction with students, attitude building and development, course outcomes, program outcomes with its mapping and attainment, etc.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1GfejCiT0C1MZstRRYFWn799HNdHCWq-2/view?usp=sharing">https://drive.google.com/file/d/1GfejCiT0C1MZstRRYFWn799HNdHCWq-2/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://drive.google.com/file/d/1vjaTBKH3weoCcwVhgbZCLGtXTBE13wAA/view?usp=sharing">https://drive.google.com/file/d/1vjaTBKH3weoCcwVhgbZCLGtXTBE13wAA/view?usp=sharing</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

##### Safety and Security

Institute takes care of safety measures and security provisions through various committees as mentioned below:

##### Internal Complaint Cell:

- To handle the gender related issues.
- To resolve sexual harassment complaints.
- To organize programs for women.

##### Hostel committee and Anti ragging squad:

- Display of committee members list with their mobile phone numbers
- Display of ragging rules and its punishments as per Indian Penal Code (IPC) at prominent locations.
- To take care of security and safety of students residing in hostel.

##### Grievance Redressal Cell:

- To take care of students suggestions and complaints deposited in the suggestion boxes.

##### Counselling:



Teacher Guardian Scheme system is the initiative taken up by the institute. Main objectives of the practice are as below:

- To provide academic counselling and mentoring.
- To communicate progress of wards to their parents.
- Providing emotional support to students on individual basis.
- Establishing rapport between teachers, student and parents.
- Monitoring attendance and behavioural aspects of every student.

Common Room:

Common room for girls and boys is available in our institute.

Watch and ward facility:

The institute has several prominent located CCTV cameras along with recording facility with several days backup.

File Description	Documents
Annual gender sensitization action plan	<a href="https://drive.google.com/file/d/1AQRS8Bfw8aVrb2-pEmXpyvJx7jEgf9hz/view?usp=sharing">https://drive.google.com/file/d/1AQRS8Bfw8aVrb2-pEmXpyvJx7jEgf9hz/view?usp=sharing</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://drive.google.com/file/d/1qT6MIs61cNiwx266o3tnWTrufWoRox6s/view?usp=sharing">https://drive.google.com/file/d/1qT6MIs61cNiwx266o3tnWTrufWoRox6s/view?usp=sharing</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>



7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

#### 1.Solid waste:

##### Workshop scrap and shavings:

- In the tin smithy shop the jobs as a term work of the students are so designed that having some utility value such as paper trays, dust bin, sweeping equipments etc.
- In machine shop waste is sold in scrap for recycling.
- The waste generated in carpentry is used as rawl plugs for screwing in the walls to hang charts, black boards, etc.
- The other waste generated such as burnt oil, black smithy metallic waste etc. are sold for recycling.

##### Office waste:

In the form of news papers, students used stationary etc. is sold for recycling.

##### Mess and canteen waste:

The pre and post cooking food waste is used as pig feed for nearby pig farm.

#### 2.Liquid waste:

The liquid waste coming from hostels residential buildings, mess, washrooms, canteen etc. is made to flow by gravity in the drainage and this liquid waste is used for farming the feed for horses in the campus. These horses are the property of Sanjeevan.

#### 3.E-waste management:

The different types of e-waste generated in the Institute like damaged CDs, CPUs. etc. are collected at one place and handed over to the e-waste handling agency.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://drive.google.com/file/d/1I6ALrRXi4pGu4TdPt9MrG4xStt7-CQvD/view?usp=sharing">https://drive.google.com/file/d/1I6ALrRXi4pGu4TdPt9MrG4xStt7-CQvD/view?usp=sharing</a>
Any other relevant information	<a href="#">View File</a>

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>A. Any 4 or all of the above</b>
--	-------------------------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of Bicycles/ Battery powered vehicles</b></li> <li><b>3. Pedestrian Friendly pathways</b></li> <li><b>4. Ban on use of Plastic</b></li> <li><b>5. landscaping with trees and plants</b></li> </ol>	<b>A. Any 4 or All of the above</b>
--	-------------------------------------

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the</b>	<b>E. None of the above</b>
---	-----------------------------

**following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**Birth anniversary of Swami Vivekananda (12th January)**

The spiritual leader of India who is youth icon of the Indians, the birth anniversary is celebrated this year by maintaining COVID protocol. Event coordinator Dr. R. A. Ingvale made aware to the teaching & non teaching staff about Swami Vivekananda's speeches and books. Also Prof. N. B. Tharkar has given deliberation over one para from the book of Raja Yoga.

**Independence Day(15th August) and Republic Day(26th January)**

Holy wood academy's all educational sister concerns celebrates Independence day and Republic day every year centrally in the school campus. This year due to COVID protocol only selected faculty and staff have been attended both the days physically. Others have joined whole heartedly the ceremony over channel through online mode of you tube. On these days the flag is hoisted by Chairman of Holy-Wood Academy.

**Birth anniversary of Dr. Babasaheb Ambedkar (14th April)**

Indian jurist, economist and Dalit leader, Architect the Constitution of India is offered salute and devotion by selected staffs on this day maintain COVID protocol. Also Dr. R. A. Ingvale given the light over some thoughts of Dr. Babasaheb Ambedkar.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens**

The document lays down the framework that demarcates fundamental political code, structure, procedures, powers, and duties of government institutions and sets out fundamental rights, directive principles, and the duties of citizens.

To sensitize students and employees of the institution regarding the Constitution obligations we celebrate Independence day & Republic day in a patriotic and responsible manner.

Similarly, the academic mandatory course of Basic Human Rights is conducted for all the classes which include the contents like Human Rights and Human Duties, Society, Religion, Culture, and their Inter-Relationship, Social Structure and Social Problems, State, Individual Liberty, Freedom and Democracy, Human Rights Indian Constitution and Law etc. This course is really giving awareness to the students about values, rights, duties and responsibilities of citizens. Also different assignments have been submitted by the students for the same.

Institute has organized the Legal Awareness Program under Pan India Awareness and Outreach campaign in collaboration with Legal Service Committee and Advocate association Panhala. All the girls and boys students have attended the program and get the knowledge about the Indian penal code and duties and responsibilities of girl citizen and boy citizen very clearly from the Judge of Panhala Court.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**Birth anniversary of Swami Vivekananda (12th January)**

The spiritual leader of India who is youth icon of the Indians, the birth anniversary is celebrated this year by maintaining COVID protocol. Event coordinator Dr. R. A. Ingvale made aware to the teaching & non teaching staff about Swami Vivekananda's speeches and books. Also Prof. N. B. Tharkar has given deliberation over one para from the book of Raja Yoga.

**Independence Day(15th August) and Republic Day(26th January)**

Holy wood academy's all educational sister concerns celebrates Independence day and Republic day every year centrally in the school campus. This year due to COVID protocol only selected faculty and staff have been attended both the days physically. Others have joined whole heartedly the ceremony over channel through online mode of you tube. On these days the flag is hoisted by Chairman of Holy-Wood Academy.

**Birth anniversary of Dr. Babasaheb Ambedkar (14th April)**

Indianjurist,economistandDalitleader, Architect theConstitution of India is offered salute and devotion by selected staffs on this day maintain COVID protocol. Also Dr. R. A. Ingvale given the light over some thoughts of Dr. Babasaheb Ambedkar.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practices: 1

Title of the Practice -

Awareness among rural area towards higher education

Objectives of the Practice:

- To make the rural students and parents aware about higher education through personal counselling.
- To convey different government schemes and facilities towards higher education among the rural masses.
- To create awareness regarding procedure (entrance test) and eligibility of engineering education.
- To nurture the young rural students in the domain of technical education.

For more details refer the attached link

### Best Practices: 2

Title of the Practice -

Use of ICT for teaching learning process in COVID environment

Objectives of the Practice:

1. Effective use of ITC for curriculum completion.
2. To give the confidence to the students and parents about the curriculum conduction during pandemic situation.
3. To ensure students about online examinations and



evaluation.

For more details refer the attached link

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Concerning the vision of the institute Sanjeevan always try hard and maintain the social implication.

So here we would like to announce, "Free school education to the first child of the employee" the socio-economical program as the distinctiveness of the institute.

Sanjeevan School is a quality oriented and very famous in Kolhapur district. Also Sanjeevan School is being awarded as a best school in Maharashtra state. So employee of Sanjeevan is facilitated by our kind Honourable Chairman with a unique scheme as "Free school education to the first child of the employee". In this scheme many employees got the free admission to the schooling education for their first child. This scheme is availed by most of the employees in the Sanjeevan campus.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.3.2 - Plan of action for the next academic year

Future plans in coming academic year 2021-22

Sanjeevan and its associates have been working to achieve its vision to educate to excel in social transformation. A team at the institution level with experts from industry under the guidance of Principal working hard to maintain and excel quality

not only teaching learning process but also research, co-curricular and extra-curricular activities.

Plans suggested for coming year

Applying for research centre in at least two departments in which we have approved PhD guides.

Permanent affiliation from DBATU

Preparation for applying for 2(f) and 12(B) section under UGC act of 1956

Preparation to apply for NBA and get the NBA accreditation by 2024

Improve placement activity so that the average salary of the campus recruited students increases.

Strengthen the student council and mentorship which will improve results and placements and going for higher studies increases.

Organise conference at least one national and one international in the coming year.

Strengthen the alumni association and organise one grand alumni meet in the coming year.