DTE Code : **EN6315**

HOLY-WOOD ACADEMY'S
# SANJEEVAN
**ENGINEERING & TECHNOLOGY INSTITUTE, PANHALA**
Sanjeevan Knowledge City, Somwar Peth-Injole, Panhala. Tal. Panhala. Dist. Kolhapur.
Pin-416 201 (Maharashtra)   Phone : 9146999500

NAAC Accredited

AICTE ID   : 1-8409451
AISHE Code : C-11165

○ Approved By AICTE, New Delhi  ○ Recognized by Govt. of Maharashtra & DTE
○ Permanent Affiliation by Dr. Babasaheb Ambedkar Technological University, Raigad

Ref: SETI/IQAC/2022-23/038

Date: 03/07/2023

# NOTICE

It is hereby informed that, the IQAC meeting with all Heads of Department will be held on 4th July, 2023 12.00pm at Principal Cabin. **The Agenda for the meeting is as attached.**

All the heads of department are requested to be present 5 minutes before the time.

Dr. Sanjeev N. Jain
IQAC Chairperson

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Date: 03/07/2023

## Agenda of IQAC meeting

Agenda for IQAC meeting to be held on 4th July 2023, 12:00pm at Principal Cabin.

1. AQAR 21.22 completion status

2. NAAC Benchmark system

3. Cycle II Preparation

4. Finalising schedule for application of IIQA and SSR

5. Cycle II Criteria wise allotment

6. NBA criteria I completion procedure

7. Any other point with permission of the Chair

Dr. Sanjeev N. Jain
IQAC Chairperson

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Date: 04/07/2023

**Attendance Sheet:**

Following members were present for the IQAC Meeting on 4th July 2023 at Principal.

| Sr. No. | Name | Designation | Signature |
|---------|------|-------------|-----------|
| 1. | Prof R.S. Nejkar | H.O.D. (CSE) | |
| 2. | Prof. S. B. Deshmukh | HOD (Mech) | |
| 3. | Prof. D.V. Patil | Asst. Prof. | |
| 4. | Mr. Jadhav Nilesh S. | Asst. Prof. | |
| 5. | Dr. Chitlan Rajan Dongarsou | Asst. Prof | |
| 6. | Dr. R.A. Ingavale | Phy. Director | |
| 7. | Mr. V. T. Metturi | Asst. Prof | |
| 8. | Mr. J.J. Gavade | Asst. Prof. | |
| 9. | Mrs. M.N. Chavan | Asst. Prof | |
| 10. | Dr. S.V. Vanoore | HOD (E&TC) | |
| 11. | Prof. J.S. Merekaei | HOD civil | |
| 12. | Dr. G.C. Koli | IQAC, Dean | |
| 13. | | | |
| 14. | | | |
| 15. | | | |

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Date: 04/07/2023

## Minutes of Meeting

Minutes of IQAC meeting held on 04th July, 2023   12:00pm at Principal Cabin.

The following members were present:

1. Dr. Sanjeev N. Jain : IQAC Chairperson

2. Dr. G.C. Koli : Dean, IQAC

3. Prof. S. B. Deshmukh : HoD, Mechanical

4. Prof R. S. Nejkar : HoD, CSE

5. Prof. J. S. Mevekari : HoD, Civil

6. Dr. S. V. Vanmore : HoD, E&Tc

7. Prof. N. S. Jadhav : Incharge HoD, Electrical

8. Mrs. M. N. Chavan : Incharge HoD BSH

9. Prof. D. V. Patil : Mechanical IQAC Coordinator

10. Dr. C. R. Dongarsane :  E&Tc IQAC Coordinator

11. Dr. R. A. Ingavale :  NSS Coordinator

12. Prof. V. T. Metkari : Electrical  IQAC Coordinator

13. Prof. J. J. Gavade : Civil  IQAC Coordinator

**Points:**

1. **AQAR 2021-22 completion status:**

   Dean, IQAC Dr. G. C. Koli had declared the completion status of AQAR 2021-22 as 90% and informed to all regarding pending documents in a detailed manner. IQAC Chairperson Dr. Sanjeev Jain had instructed all concern to submit the same before 15th July, 2023.

2. **NAAC Benchmark system:**

   Dean, IQAC Dr. G. C. Koli had explained to all attendees regarding the New Benchmark system released by NAAC, Bangalore. Also Principal, informed to Heads to maintain the prerequisites to improve benchmark score.

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3.  **Cycle II preparation:**

    In the concern of ending the validity period of NAAC accreditation of five years in the month of March 2024, Principal had decided to apply for the Cycle II accreditation before six months as per the guidelines of NAAC SSR revised manual.

4.  **Finalising schedule for application of IIQA & SSR:**

    With the permission of chair, Dean IQAC had elaborated over the Cycle II submission duration and all team had finalised the month of September'23 for the application of IIQA to NAAC. SSR submission decided to go at the mid of the September.

5.  **Cycle II criteria wise allotment:**

    | Criteria | Coo.dinating Department |
    |----------|-------------------------|
    | I | Computer Science & Engineering |
    | II | Automobile Engineering |
    | III | Mechanical Engineering |
    | IV | Civil Engineering |
    | V | E&Tc Engineering |
    | VI | Electrical Engineering |
    | VII | Dr. V.H. Deokar, Mechanical Engineering |

    All team members had decided the submission deadline as 15th August 2023 for the submission of five year data i.e. 2018-19 to 2022-23.

6.  **NBA criteria I completion procedure:**

    Dean, IQAC had given a clear overview of NBA criteria I procedure for completion through online forms by taking all internal and external stakeholder's feedback over newly formulated Vision & Mission statement. Similarly, informed HoDs to conduct the same for the department as well.

7.  **Any other point with permission of the Chair**

    Principal had instructed all heads to complete the attainment of CO-PO for all the programs and courses at the earliest. Also he reviewed the admission process of registration.

Principal